

## Curriculum Vitae

**Name:** Susmita Dey  
**Qualification:** Bachelor in Business Administration  
**Contact Number:** 8837358527  
**E-Mail:** susdvey@gmail.com

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single color

### Career Objective:

To apply for a good job where I could learn and enhance my potential and put into productive means, be part of an organization in accomplishing its goals and objective. I am pursuing Bachelor in Business Administration, I am eager to learn, I enjoy overcoming challenges and I have a genuine interest in business management and making organization successful.

### Skill Sets/ Key Competencies/ Personality Traits:

- ▶ Quick Adaptability
- ▶ Leadership quality
- ▶ Communication

### Academic Profile:

Examination	Specialization	Board/ University	Year of Passing	Percentage/ CGPA
Bachelor in Business Administration	Finance	Institute of Chartered Financial Analysts of India	- Pursuing	63.97%
Higher Secondary	Commerce	Central Board of Secondary Education	2017	69%
Matriculation	-	Central Board of Secondary Education	2014	51.30%

### Software Proficiency / Other Technical Skills:

- ▶ Microsoft office

### Projects Undertaken:

- ▶ Project Title: A study on customer preference towards the insurance policies provided by the Bharti Axa life insurance company.
- ▶ Organization: Bharti Axa Life Insurance, Agartala
- ▶ Duration: 29<sup>th</sup> May – 19<sup>th</sup> July 2019
- ▶ Location: Shankar Chowmani, Agartala, Tripura (w)
- ▶ Functional Area: Shankar Chowmani, Agartala, Tripura (w)
- ▶ Project Description: To determine the customer preference towards the policies provide by the Bharti Axa Life Insurance

**Awards and Achievements (mention only if any):**

- ▶ Participated in Quiz Contest

**Areas of Expertise (whichever applicable):**

- ▶ Marketing

**Extra-Curricular Activities:**

- ▶ Dancing

**Hobbies / Areas of Interest:**

- ▶ Listening Music
- ▶ Playing Games

**Language Proficiency:**

- ▶ English
- ▶ Hindi
- ▶ Bengali

**Personal Overall Details:**

- ▶ Date of Birth: 22/03/1999
- ▶ Name of Father / Mother / Guardian: Ajit Dey/ Ratna Dey
- ▶ Present address: Jagatpur Abhoynagar, Agartala, Tripura (west), Pin-799005
- ▶ Permanent address: Jagatpur Abhoynagar, Agartala, Tripura (west)
- ▶ Alternative Contact Number (mention only if any):8787629754
- ▶ Alternative-mail ID (mention only if any):deyarbind2340@gmail.com

**Declaration:**

I, hereby declare that, all the information given above is true to the best of my knowledge and belief.

**Place:** Kamalghat, Mohanpur

**Date:**

**(Signature)**