

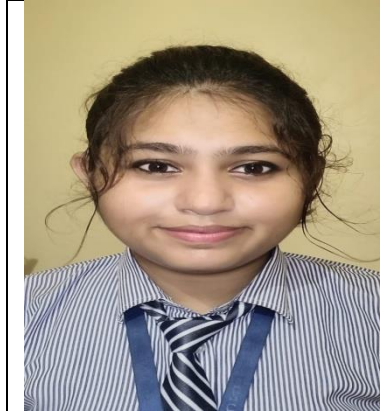
Curriculum Vitae

Name: Neha Paul.

Qualification: Bachelor of Business Administration.

Contact Number: 9366426368

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Career Objective: *As a Management fresher, I want to be the part of an organization where I can get a chance to use my skills and knowledge to contribute in the progress of the organization and as well as myself.*

Skill Sets/ Key Competencies/ Personality Traits:

- ▶ Communication Skill
- ▶ Leadership skill
- ▶ Managing skill

Academic Profile:

Examination	Specialization	Board/ University	Year of Passing	Percentage/ CGPA
Bachelor of Business Administration	Marketing	ICFAI University	2020	6.67
Higher Secondary	Arts	CBSE	2017	75.2%
Secondary Education	General	CBSE	2015	62.2%

Software Proficiency / Other Technical Skills:

- Microsoft Excel
- Microsoft PowerPoint.
- Microsoft Word.

Projects Undertaken:

- ▶ Project Title: Customer Satisfaction of the product in Reliance Trends.
- ▶ Organization: ICFAI University, Tripura
- ▶ Duration: 30th May - 19th July
- ▶ Location: Reliance Trends, Agartala
- ▶ Functional Area: Reliance Trends, Agartala
- ▶ Project Description: The project is all about the customer satisfaction level of Reliance Trends , Agartala products.

Awards and Achievements (mention only if any):

- ▶ Participated in workshop' Entrepreneurial and Managerial Development of MSMEs through Incubators'
- ▶ Participated in the seminar " International Tourism Mart by Govt of Tripura "

Areas of Expertise (whichever applicable):

- ▶ Communicating with the people.
- ▶ Easily can adapt any new situation.

Extra-Curricular Activities:

- ▶ Dancing

Hobbies / Areas of Interest:

- ▶ Reading books.

Language Proficiency:

- English
- Hindi
- Bengali.

Personal Overall Details:

- ▶ Date of Birth:02-08-1998
- ▶ Name of Father / Mother / Guardian: Mithu Basak (Paul)
- ▶ Present address: Smiti Nibash, Bhollagiri, Agt , Tripura.
- ▶ Permanent address: Smiti Nibash, Bhollagiri, Agt, Tripura
- ▶ Alternative Contact Number (mention only if any): 7629057323
- ▶ Alternative-mail ID (mention only if any):

Declaration:

I, hereby declare that, all the information given above is true to the best of my knowledge and belief.

Place: Agartala

Date: 25-09-1998

(Signature)