



### **Job Profile**

As the Dean of the Faculty of Science & Technology, I oversee the academic and administrative functions of the B.Sc. and M.Sc. programs in Physics, Chemistry, and Mathematics. In addition, I am engaged in teaching by handling one/two course each semester.

Conducting Board of Studies meetings for curriculum design, revision and developing program structures. Preparation of University prospectuses, UG, PG student's handbook, look after University's participation in NIRF, MDRA, Career 360, and GHRDC ranking.

Looking after IIC and start-up incubation center of the University. Organize lecture program and engaging faculty members to organize seminar/conferences, invited talk and summer school program.

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