

# SELF STUDY REPORT

## Executive Summary

### *Introduction:*

**The ICFAI University, Tripura** was established in 2004 under the provisions of an Act (Tripura Act No. 8 of 2004) passed in Tripura Legislative Assembly. The establishment of this University was officially notified by Government of Tripura vide a Gazette Notification dated 04-09-2004. The University is approved by UGC under section 2(f) of UGC act of 1956.

We are delighted to inform you that the University and its various programs are recognized by statutory bodies like, **NCTE, Bar Council of India (BCI), Rehabilitation Council of India (RCI) and Distance Education Bureau (DEB)**. The University is a member of Association of Indian Universities (AIU), New Delhi, Association of Commonwealth Universities (ACU), London, Association of Management Institutions in South Asia (AMDISA) and Institute of Engineers (India), New Delhi, Confederation of Indian Industries (CII).

### *Vision:*

The Vision of the University is “to be a top ranking private University of choice for students, staff and corporate, recognized for excellence in Higher Education and Research especially relevant to social needs”.

### *Mission:*

The mission of the University is to offer world class, innovative, career-oriented professional post graduate and undergraduate programs through inclusive technology-aided pedagogies to equip students with the requisite professional and life skills as well as social sensitivity and high sense of ethics. The University will strive to create an intellectually stimulating environment for Research, particularly into areas bearing on the socio-economic and cultural development of the state and the nation.

## SWOC

### *Institutional Strength :*

- Good blends of Experienced and young faculty members having studied at IITs, NITs, National Law Universities, IIM Ahmedabad, Central Universities etc
- Faculty members have right potential to attract research and consultancy projects which need multidisciplinary support.
- Academic Freedom.
- Academic rigor
- Case Study Method
- Industry Academia Interaction.
- Access to all databases to further research.
- MoUs with several institutions from India & abroad.
- Conducive environment for research
- Excellent infrastructure

***Institutional Weakness :***

- Low level of international exposure

***Institutional Opportunity :***

- Potential to launch executive and certificate programs.
- Management education is well highly sought after programs due good job potential.
- Good relation with Govt will help us to get Govt projects.
- Wide scope for placement of students due to imparting high quality education and skill development

***Institutional Challenge :***

- Getting research funding.
- Difficulty of attracting good quality faculties from different parts of the country

**Criteria wise Summary**

***Curricular Aspects :***

The University offers Bachelor, Master, and Doctoral programs in management, finance, science and technology, information technology, education, law, Library Science and other areas. The curriculum in all programs is subjected to periodic review and appraisal. To this end, feedback from all stakeholders, viz, students, recruiters, alumni, faculty members is obtained. Review meetings are held at carefully spaced intervals before incorporating suggestions and carrying modifications. Rich inputs are obtained from Alumni and industry experts who visit the IUT campus on various occasions such as admission, guest lectures, student screening and selection etc. Based on the suggestions advanced by Alumni and Industry experts the curriculum is subjected to review. Faculty members collect valuable feedback from recruiters too before carrying out minor or major modifications to the existing curriculum. It is finally discussed and approved in the Board of Studies and Academic Council before its implementation. The ICFAI University, Tripura is committed to provide uptodate and career-oriented educational programs at Bachelor's and Master's level in management, finance, science and technology, education, Library Science and other areas.

### ***Teaching-learning and Evaluation :***

The student profile reflects high diversity – geographical, gender, educational background and work experience. The University is an equal opportunity institution. It offers admission strictly based on merit. It has its own entrance examinations for admitting Ph.D (Part-Time), UG, PG and Diploma programmes. The admission process includes aptitude test, group discussion and personal interview. In other programs, the admissions are based on marks obtained in 10+2 (or equivalent) examinations followed by personal interviews. It encourages research and development through various measures such as incentivizing publication, funding conference participation, weekly departmental seminar, etc. More number of Faculty Members participated in national and international conferences and more faculty seminars were held across the faculties. Faculty Members have presented more number of papers in International and National conferences during the period under review. It has hosted many international conferences and seminars. The University has a well laid annual appraisal system. It is performance based and follows the Academic Performance Indicators (API) of UGC. The performance of each faculty is evaluated on the basis of quality of teaching, innovations in presentation, contribution to research, participation in institution building activities etc.

### ***Research, Innovations and Extension :***

Research is a key area of focus at IUT. To improve the quality of research publications, we have committed time and invested large sums of money over books, journals and other informational resources that are secured through the Web. This has helped us present a healthy picture of how well we have done on this front to Accreditation agencies in the recent past. Over the years, our research focus has, certainly, helped us get the right talent into the campus.

Faculty members have benefited immensely through the University's focus on research. They gained exposure to the latest thinking in a particular discipline. They are able to admirably mix theory with practice while elaborating theoretical concepts and contemporary topics to students. Students are the biggest beneficiaries in this whole exercise, as they are able to toss around questions, analyze situations and obtain answers through interactive lectures, presentations and question-answer sessions held by faculty, alumni, recruiters and industry experts from time to time. Our recruiters are happy to come back and tell us that the quality of students at IUT is significantly better than other B-Schools in this part of the country.

### ***Infrastructure and Learning Resources :***

The University campus based at Agartala is a lush green campus spread over 32.2 acres at Kamalghat, Sadar in Tripura. It has over 6 lakhs sq. ft. of built-up area with academic blocks, workshops, laboratories, faculty rooms, auditorium, seminar halls, computer labs with latest computing facilities, well equipped library, canteen, sports and recreation facilities. The University is being widely recognized as an institution devoted to quality research and teaching. The University gives utmost importance to Industry-University interface.

The campus is predominantly residential, wi-fi enabled and equipped with state-of-the-art facilities as presented below:

- Classrooms, auditoria, seminar halls and lecture theatres are provided with LCD projectors and equipped with ICT facility.
- Laptops / ipads to facilitate improved classroom learning.
- Individual chamber with a desktop and internet facility for all Faculty Members.
- Academic monitoring through Student Information Management System and the Intranet (Local Area Network).

### ***Student Support and Progression :***

The students are truly diverse. Students come from all the states, social and cultural backgrounds, and every walk of life. We have a mini-India on the campus. All students get exposure to different cultures, languages, and ways of living. The campus has a designated Student Activities'Coordinator and Faculty Members as mentors who actively work with students in organizing a variety of programs and activities throughout the year.

Currently, there are six student clubs, organizing various student activities. These clubs provide a platform for students to make management a part of their daily lives and practice leadership. The clubs organize and participate in sports and games, in social and cultural events and through them students are given avenues to hone and exhibit their creative skills in fields.

Students are quite sensitive to social causes and their participation in events relating to social issues is overwhelming. They have organized a number of blood donation camps during the period under review and extend support to environmental protection programs - every now and then. They also participated successfully in national and international inter-business school competitions. The University provides financial aid in the form of scholarships and fee waivers to the students.

### ***Governance, Leadership and Management :***

The ICFAI University, Tripura is included in the list of universities maintained by the University Grants Commission (UGC) under Section 2(f) of the UGC Act, 1956, vide their letter No. F.9-7/2006 (CPP-I) dated October 30, 2006. The Bar Council of India has accorded its approval for imparting three year and five year Law Courses at ICFAI University, Tripura and award degrees in law. The University has received the approval of NCTE to offer the Bachelors Program in Education through its constituent college the Icfai College of Education. The ICFAI University, Tripura is included in the list of approved institutions maintained by NCTE.

University authorities (Vice Chancellor, Pro Vice Chancellor, Registrar, HOD and accounts officer) will run the university with the approval Board of Governors with the monitoring of Board of Management and with the guidance of Academic Council .

### ***Institutional Values and Best Practices :***

The University is built around sound procedures and established practices and ethical values that have stood the test of time admirably. Merit based admissions have helped us in enriching the lives of student community. The University can proudly showcase its competencies in grooming and nurturing young talent through impressive numbers. It has imparted value-based knowledge, skills and expertise to fairly large number of students, who were readily absorbed by Industry. The case pedagogy has truly ignited the sparks in the minds of students by making them think through a real-life industry situation and emerge as trained decision makers. The three month Summer Internship Program of the Management School is unique as the student has to take up a live project constantly monitored by a faculty member and guided by the industry expert. This kind of long-term bonding with Industry can lead to conversion of a live project into a final placement offer.

## **Profile**

### **BASIC INFORMATION**

<b>Name and Address of the University</b>	
Name	icfai university tripura
Address	AGARTALA SIMNA ROAD, PO KAMALGHAT, MOHANPUR, WEST TRIPURA

City	Agartala
State	Tripura
Pin	799210
Website	<a href="http://www.iutripura.edu.in">www.iutripura.edu.in</a>

### Contacts for Communication

Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Vice Chancellor	Ajay Pathak	0381-2865752	9436741389	0381-2865754	ranganatha@iutripura.edu.in
Registrar	RANGANATH	0381-2865750	9436454030	0381-2865762	adminoffice@iutripura.edu.in

### Nature of University

Nature of University	State Private University
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### Type of University

Type of University	Unitary
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### Establishment Details

Establishment Date of the University	01-04-2004
Status Prior to Establishment, If applicable	Other
Establishment Date	17-01-1987
Any Other, Please Specify	ICFAI SOCIETY

<b>Recognition Details</b>							
<b>Date of Recognition as a University by UGC or Any Other National Agency :</b>							
<b>Under Section</b>				<b>Date</b>			
2f of UGC				01-11-2006			
12B of UGC							
<b>University with Potential for Excellence</b>							
Is the University Recognised as a 'University with Potential for Excellence (UPE)' by the UGC?				No			
<b>Location, Area and Activity of Campus</b>							
<b>Campus Type</b>	<b>Address</b>	<b>Location *</b>	<b>Campus Area in Acres</b>	<b>Built up Area in sq.mts.</b>	<b>Programmes Offered</b>	<b>Date of Establishment</b>	<b>Date of Recognition by UGC/MHRD</b>
Main campus	AGARTALA SIMNA ROAD, PO KAMALGHAT , MOHANPUR, WEST TRIPURA	Rural	32	62530	B.B.A, M.B.A, M.B.A Rural Management, M.B.A Health Care management, LLM, LLB, BBA-LLB, BA-LLB, M.Sc, MCA, B.Tech, BCA, BCA-MCA integrated, MLib.I.Sc,M.A English, BA English, MA Education, B.Ed, BED (MR), B.P.Ed, D.ED (MR). PGDY		

**ACADEMIC INFORMATION**

**Furnish the Details of Colleges of University**

	Number
Constituent Colleges	8
Affiliated Colleges	0
Colleges Under 2(f)	0
Colleges Under 2(f) and 12B	0
NAAC Accredited Colleges	0
Colleges with Potential for Excellence(UGC)	0
Autonomous Colleges	0
Colleges with Postgraduate Departments	0
Colleges with Research Departments	0
University Recognized Research Institutes/Centers	0

**Is the University Offering any Programmes Recognised by any Statutory Regulatory Authority (SRA)**

SRA program	Document
NCTE	100702_658_4.pdf
BCI	100702_658_8.pdf
RCI	100702_658_19.pdf

: Yes

**Details Of Teaching & Non-Teaching Staff Of University**

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned	9				18				99			
Recruited	4	0	0	4	4	2	0	6	56	22	0	78
Yet to Recruit	5				12				21			
On Contract	0	0	0	0	0	0	0	0	11	8	0	19

Non-Teaching Staff			
	Male	Female	Total



Sanctioned				95
Recruited	72	23	0	95
Yet to Recruit				0
On Contract	0	0	0	0

<b>Technical Staff</b>				
	Male	Female	Others	Total
Sanctioned				11
Recruited	10	0	0	10
Yet to Recruit				1
On Contract	0	0	0	0

### Qualification Details of the Teaching Staff

<b>Permanent Teachers</b>										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	4	0	0	3	3	0	12	3	0	25
M.Phil.	0	0	0	0	0	0	0	1	0	1
PG	0	0	0	0	0	0	41	19	0	60

<b>Temporary Teachers</b>										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

**Part Time Teachers**

Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	10	8	0	18

**Distinguished Academicians Appointed As**

	Male	Female	Others	Total
Emeritus Professor	0	0	0	0
Adjunct Professor	0	0	0	0
Visiting Professor	2	0	0	2

**Chairs Instituted by the University**

Sl.No	Name of the Department	Name of the Chair	Name of the Sponsor Organisation/Agency
1	Management	NJY	ICFAI

**Provide the Following Details of Students Enrolled in the University During the Current Academic Year**

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
		PG	Male	57	7	0
	Female	23	5	0	0	28
	Others	0	0	0	0	0
UG	Male	321	118	0	1	440
	Female	148	25	0	1	174
	Others	0	0	0	0	0

PG Diploma recognised by statutory authority including university	Male	12	0	0	0	12
	Female	8	0	0	0	8
	Others	0	0	0	0	0
Doctoral (Ph.D)	Male	0	0	0	0	0
	Female	0	0	0	0	0
	Others	0	0	0	0	0

<b>Does the University offer any Integrated Programmes?</b>	Yes
Total Number of Integrated Programme	3

Integrated Programme	From the State where university is located	From other States of India	NRI students	Foreign Students	Total
Male	8	0	0	0	8
Female	2	0	0	0	2
Others	0	0	0	0	0

#### Details of UGC Human Resource Development Centre, If applicable

Year of Establishment	01-01-1970
Number of UGC Orientation Programmes	0
Number of UGC Refresher Course	0
Number of University's own Programmes	0
Total Number of Programmes Conducted (last five years)	0

#### EVALUATIVE REPORT OF THE DEPARTMENTS

Department Name	Upload Report
Faculty Library Science	<a href="#">View Document</a>
Faculty Of Education	<a href="#">View Document</a>
Faculty Of Humanities And Social Science	<a href="#">View Document</a>

Faculty Of Management Studies	<a href="#">View Document</a>
Faculty Of Science And Technology	<a href="#">View Document</a>
Faculty Of Special Education	<a href="#">View Document</a>
Icfai Law School	<a href="#">View Document</a>

## QIF

### 1. Curricular Aspects

#### 1.1 Curriculum Design and Development

*1.1.1 Curricula developed /adopted have relevance to the local/ national / regional/global developmental needs with learning objectives including program outcomes, program specific outcomes and course outcomes of all the program offered by the University*

#### Answer:

The Vision of ICFAI University Tripura is to emerge as a Research and Teaching. The vision and mission of the University is reflected in the curriculum which aims at preparing the youth for the job market and their own business. The University has been able to design its own syllabus and courseware, review and upgrade the curriculum regularly, evaluate, and award degrees. It has also introduced new courses to cater to the growing needs of the stakeholders. The University is in the process of introducing online modular and certificate programs in the areas of topical interest. The curriculum of the University is contemporary industry-focused and market-relevant.

The University is able to strike collaborative agreements with Industry and other Institutions of Higher Learning in order to develop fruitful relationships that ultimately help the students enhance their employment potential. The University aims at enriching the lives of students through innovative curriculum, rapport building with Industry, networking with Alumni, novel internship programs aimed at converting every opportunity into a placement offer, and, more importantly, inculcate the habit of delivering results in an ethical and socially responsible manner. The University strives towards creating a value based education putting special emphasis on ethical and socially responsible behaviour, making the students understand the importance of delivering justice to all stakeholders in society while meeting individual as well as corporate goals.

Employability is given prime importance in designing and developing the curriculum. The emphasis is on student-centric learning supported by continuous evaluation and feedback. The University follows a case based learning approach, forcing every student to think through a situation, analyze things objectively, evaluate the pros and cons and choose an action plan that meets the requirement. A concept of syndicated learning has been initiated, as a result of regular interaction with the recruiters and alumni. This helps students to hone their skills and knowledge in areas required by specific recruiters. The University emphasizes on student-centric learning. It offers a largely case study based pedagogy for the Management, Education and other programs and application oriented for its undergraduates programs.

Curriculum is designed to provide opportunities to students to work on term papers / projects, project courses, field visits, Moot Courts, Court Visits, etc. In addition to these, there is Summer Internship Program. The University strictly follows the regulatory guidelines of UGC issued from time to time and also other regulatory bodies. The University was a pioneer in adopting a cafeteria approach for selection of electives and the case pedagogy. In the Board of

Studies, there is representation from the industry, which helps the University in revising the curriculum. All the activities of the university are geared towards translating the goals and objectives of the institution into measurable outcomes through its programs, research outcomes and the outreach of the institution.

File Description	Document
Any additional information	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>

**1.1.2 Percentage of programs where syllabus revision was carried out during the last five years**

**Answer:** 100

1.1.2.1 How many programs were revised out of total number of programs offered during the last five years

Answer: 22

File Description	Document
Details of program syllabus revision in last 5 years	<a href="#">View Document</a>
Minutes of relevant Academic Council/BOS meeting	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**1.1.3 Average percentage of courses having focus on employability/ entrepreneurship/ skill development**

**Answer:** 35.24

1.1.3.1 Number of courses having focus on employability/ entrepreneurship/ skill development year wise during the last five years

Answer:

2016-17	2015-16	2014-15	2013-14	2012-13
267	192	192	146	146

File Description	Document
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	<a href="#">View Document</a>
MoU's with relevant organizations for these courses, if any	<a href="#">View Document</a>
Average percentage of courses having focus on employability/ entrepreneurship	<a href="#">View Document</a>

## 1.2 Academic Flexibility

### 1.2.1 Percentage of new courses introduced of the total number of courses across all programs offered during the last five years

**Answer:** 67

1.2.1.1 How many new courses are introduced within the last five years

Answer: 402

File Description	Document
Minutes of relevant Academic Council/BOS meetings	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 1.2.2 Percentage of programs in which Choice Based Credit System (CBCS)/Elective course system has been implemented

**Answer:** 66.67

1.2.2.1 Number of programs in which CBCS/ Elective course system implemented.

Answer: 14

File Description	Document
Minutes of relevant Academic Council/BOS meetings	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>

## 1.3 Curriculum Enrichment

### ***1.3.1 Institution integrates cross cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics into the Curriculum***

#### **Answer:**

The cross –cutting issues like Gender, Environmental sustainability, Human Values and Professional Ethics etc., find an ample space when it comes to applying them positively into the curriculum. We believe in maintaining healthy environment for all its students. The curriculum is designed by the university itself does include many of these aspects

(i) Women Grievances Committee: It is formed only by female faculty members consisting of one coordinator and two members and also one student representative from each department. We are proud to state that in our college the incidents of sexual harassment of women students are nil due to the discipline in the campus. Yet this cell interacts with women students at regular intervals to identify any sort of issues existing. The women cell is capable of dealing the cases very confidently with its team.

(ii) Anti- Ragging Committee: As per the guidelines of UGC, AICTE and the University, an Anti- Ragging Committee has been constituted to handle the issues pertaining to ragging. The names of the committee members along with their mobile numbers are displayed at different places in the institution. Any student can lodge a complaint without disclosing his/her identity in case of any in convenient incident.

(iii) Human Rights: The college conducts various programmes on Human Rights to provide awareness among students. · Voter’s Day Programme · Blood Donation Programmes · SwachhBharath · Health Awareness Programmes · Tree Plantation

(iv) Discipline Committee: This committee formed by Physical Directors and one faculty member from each department. This committee plays a vibrant role in the maintenance of discipline of the complete campus. In day to day functioning of the college as well as any special occasion or any programmes, this committee’s presence and control is mandatory

File Description	Document
Upload the list and description of the courses which address the Gender, Environment and Sustainability, Human Values and Professional Ethics into the Curriculum	<a href="#">View Document</a>

### ***1.3.2 Number of value-added courses imparting transferable and life skills offered during the last five years***

**Answer:** 183

1.3.2.1 How many new value-added courses are added within the last 5 years

Answer: 183

File Description	Document
List of value added courses	<a href="#">View Document</a>

**1.3.3 Average percentage of students enrolled in the courses under 1.3.2 above**

**Answer:** 34.23

1.3.3.1 Number of students enrolled in value-added courses imparting transferable and life skills offered year wise during the last five years

Answer:

2016-17	2015-16	2014-15	2013-14	2012-13
953	409	139	29	55

File Description	Document
List of students enrolled	<a href="#">View Document</a>

**1.3.4 Percentage of students undertaking field projects / internships**

**Answer:** 100

1.3.4.1 Number of students undertaking field projects or internships

Answer: 1493

File Description	Document
List of programs and number of students undertaking field projects / internships	<a href="#">View Document</a>

**1.4 Feedback System**



**1.4.1 Structured feedback received from 1) Students, 2) Teachers, 3) Employers, 4) Alumni 5) Parents for design and review of syllabus Semester wise /year wise**

**Answer:** D. Any 1 of above

**1.4.2 Feedback processes of the institution may be classified as follows:**

**Answer:** C. Feedback collected and analysed

## **2.Teaching-learning and Evaluation**

### **2.1 Student Enrollment and Profile**

**2.1.1 Average percentage of students from other States and Countries during the last five years**

**Answer:** 14.09

2.1.1.1 Number of students from other states and countries year wise during the last five years

Answer:

2016-17	2015-16	2014-15	2013-14	2012-13
73	74	94	180	160

<b>File Description</b>	<b>Document</b>
Institutional data in prescribed format	<a href="#">View Document</a>
List of students (other states and countries)	<a href="#">View Document</a>

**2.1.2 Demand Ratio(Average of last five years)**

**Answer:** 0.6

2.1.2.1 Number of seats available year wise during the last five years

Answer:

2016-17	2015-16	2014-15	2013-14	2012-13
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1415                      760                      740                      680                      598

File Description	Document
Demand Ratio (Average of Last five years)	<a href="#">View Document</a>

### ***2.1.3 Average percentage of seats filled against seats reserved for various categories as per applicable reservation policy during the last five years***

**Answer:** 36.28

#### **2.1.3.1 Number of actual students admitted from the reserved categories year wise during the last five years**

Answer:

2016-17	2015-16	2014-15	2013-14	2012-13
301	172	110	61	0

File Description	Document
Average percentage of seats filled against seats reserved	<a href="#">View Document</a>

## **2.2 Catering to Student Diversity**

### ***2.2.1 The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners***

**Answer:**

The advanced learners are identified through marks scored in previous university examinations, observation of the faculty, marks scored in class tests and their participation in the class-room discussion, field work, and research work and co curricular activities. It has been observed that on an average, less than twenty percent of the students fall into this category. The institution also adopts appropriate strategies for advanced learners as follows: Advance learners are given additional classroom responsibilities. They are encouraged to conduct class-room workshops and seminars. Class presentations (using-LCD projector) are widely used for giving opportunities to the advanced learners to use their skills and knowledge. In addition, the social work practicum work, dissertation work, rural camp and study tour provides opportunities to such students to deal with more complex and challenging conceptual and practice related problems and to display their knowledge level and practice skills. Advanced learners at the post graduate level are helped by creating opportunities for them to participate in seminars outside the Institute and in collaborative and innovative programmes (e.g. voluntary 'Block Placement' in suitable agencies). For the slow learners the extra class has been carried out now and then as per the requirement.

### ***2.2.2 Student - Full time teacher ratio***

**Answer:** 13.95

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

### 2.2.3 Percentage of differently abled students (Divyangjan) on rolls

**Answer:** 0.2

#### 2.2.3.1 Number of differently abled students on rolls

Answer: 3

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>
List of students(differently abled)	<a href="#">View Document</a>

### 2.3 Teaching- Learning Process

#### 2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

**Answer:**

The curriculum of all the course has been designed keeping in mind student centric approach. To make the student competent, the institute develops systems in which the student gets exposure of professional skills for effective intervention in the fields and acquiring the knowledge of society. Class room activities are based on the interactive method like group discussion, seminar presentation, workshop on gender sensitization, roll plays for acquiring principle and values of social work. Sharing Experiences by alumni, participation in cultural activity, modern aids like use of internet are promoted which provides access to huge variety of information. Field visit on hand experience has been one of the major innovation for the students. The basic focus has been based on the learning by doing

#### 2.3.2 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc.

**Answer:** 93.46

##### 2.3.2.1 Number of teachers using ICT

Answer: 100

File Description	Document
List of teachers (using ICT for teaching)	<a href="#">View Document</a>
Provide link for webpage describing the " LMS/ Academic management system"	<a href="#">View Document</a>

### ***2.3.3 Ratio of students to mentor for academic and stress related issues***

Answer: 20.45

#### 2.3.3.1 Number of mentors

Answer: 73

File Description	Document
Year wise list of number of students, full time teachers and mentor/mentee ratio	<a href="#">View Document</a>

### **2.4 Teacher Profile and Quality**

#### ***2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years***

Answer: 81.87

File Description	Document
Year wise full time teachers and sanctioned posts for 5 years	<a href="#">View Document</a>

#### ***2.4.2 Average percentage of full time teachers with Ph.D. during the last five years***

Answer: 17.97

##### 2.4.2.1 Number of full time teachers with Ph.D. year wise during the last five years

Answer:

2016-17      2015-16      2014-15      2013-14      2012-13

25                      9                      10                      8                      8

File Description	Document
List of number of full time teachers with PhD and number of full time teachers for 5 years	<a href="#">View Document</a>

**2.4.3 Teaching experience of full time teachers in number of years**

**Answer:** 7.67

2.4.3.1 Total experience of full-time teachers

Answer: 821

File Description	Document
List of Teachers including their PAN, designation,dept and experience details	<a href="#">View Document</a>

**2.4.4 Average percentage of full time teachers who received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the last five years**

**Answer:** 0

2.4.4.1 Number of full time teachers receiving awards from state /national /international level from Government recognised bodies year wise during the last five years

Answer:

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

**2.4.5 Average percentage of full time teachers from other States against sanctioned posts during the last five years**

**Answer:** 27.79

2.4.5.1 Number of full time teachers from other states year wise during the last five years

Answer:

2016-17	2015-16	2014-15	2013-14	2012-13
46	12	11	8	33

File Description	Document
List of full time teachers from other state and state from which qualifying degree was obtained	<a href="#">View Document</a>

## 2.5 Evaluation Process and Reforms

### 2.5.1 Average number of days from the date of last semester-end/ year- end examination till the declaration of results during the last five years

Answer: 13.8

#### 2.5.1.1 Number of days from the date of last semester-end/ year- end examination till the declaration of results year wise during the last five years

Answer:

2016-17	2015-16	2014-15	2013-14	2012-13
14	13	14	14	14

File Description	Document
List of programs and date of last semester and date of declaration of result	<a href="#">View Document</a>

### 2.5.2 Average percentage of student complaints/grievances about evaluation against total number appeared in the examinations during the last five years

Answer: 0

#### 2.5.2.1 Number of complaints/grievances about evaluation year wise during the last five years

Answer:

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

File Description	Document
Number of complaints and total number of students appeared year wise	<a href="#">View Document</a>

### ***2.5.3 Average percentage of applications for revaluation leading to change in marks***

**Answer:** 0

2.5.3.1 Number of applications for revaluation leading to change in marks year wise during the last five years

Answer:

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

File Description	Document
Year wise number of applications, students and revaluation cases	<a href="#">View Document</a>

### ***2.5.4 Positive impact of reforms on the examination procedures and processes including IT integration and continuous internal assessment on the examination management system***

**Answer:**

Presently Examination department has been conducting two written exam in a semester viz Midterm and End term.

- 1. Midterm Examination:** These examinations are being conducted at the middle of the course covering half of the syllabus and to make a preview of the understanding of the students on the subject matters.
- 2. End term Examinations:** These are typically conducted by the university at the end of an academic term. The purpose of this examination is to make a final review of the topics covered and assessment of each student's knowledge of the subject at end of the academic term
- 3. Continuous internal assessment** These assessments are also conducted in every course and in every program. These are being conducted with a view to keep the students conscious and to keep them in track. These examinations includes class room seminar, mock test, presentation, assignments, live projects, field study, practical experience, quiz class participation, case study analysis etc.
- 4. Make up test:** These tests are also conducted for those students who remain unable to appear in Mid-term or Comprehensive examinations for some unavoidable circumstances. Separate question papers are set for such students.

IUT has been following two types of grading systems viz. **Relative grading**, where the allocated course instructors suggest or propose grades according to the marks and **Absolute grading**, where marks are put in to fixed grades. Course instructors check answer copies and show them to the students. If students will have any kind of doubts, they can consult and can make necessary correction by clearing doubts. After it is completed, the instructors send the complete marks to the Grading committee through mail for making final grades. The grading committee looks after the grading of the students according to the marks.

With the introduction of information technology into the examination mechanism of IUT, efficiency is enhanced by automating activities, which were initially conducted manually. The envisioned system also aids in timely decision making and disseminating of information to the students, course instructors, different committees and authorities as and when required. IT application is found at every step in the University for Smooth Management of examinations, to usher greater efficiency, transparency and reliability. All course instructors come to know about their responsibilities during the examination time via mails much beforehand. Even the grading committee, after receiving the marks of the students from the course instructors, make appropriate grading by applying specially designed software, and send back to the respective course instructors for finalising complete grade sheet.

### ***2.5.5 Status of automation of Examination division along with approved Examination Manual***

**Answer:** A. 100% automation of entire division & implementation of Examination Management System (EMS)

<b>File Description</b>	<b>Document</b>
Current manual of examination automation system and Annual reports of examination including the present status of automation	<a href="#">View Document</a>
Current Manual of examination automation system	<a href="#">View Document</a>
Annual reports of examination including the present status of automation	<a href="#">View Document</a>

## **2.6 Student Performance and Learning Outcomes**

***2.6.1 Program outcomes, program specific outcomes and course outcomes for all programs offered by the Institution are stated and displayed on website and communicated to teachers and students***

**Answer:**

I take the opportunity to mention that 482 students had taken admission into different programs during 2015-16 academic session. New programs such as B.Ed.Spl.Edu.MR, B.Lib.I.Sc & PG Diploma in Yoga, BCA-MCA Integrated, LLM, B.Tech Electrical & Electronics, MA(Edu), MBA(Rural Management) are introduced during the academic year 2015-16 & very good response received for these job oriented professional programs from the students community. The University is confident to further raise admission figure during 2016-17 from existing programs and through introduction of new programs. It has opened offices at strategic locations at Kolkata, Guwahati and Agartala city to carry out placement and admission related activities. The University received overwhelming support from print and electronic media in publicising prominently all the events that are organised by University at campus & all matters related to University. The University has utilised extensively the power of Digital media and Social media to reach out to the students of Tripura, North East India and of neighboring countries. The University, as usual, has given highest priority to students' academic performance and their life skill development so as to help them get good placement, become successful entrepreneur and preparing themselves to be confident and successful professional in the knowledge economy of the world.



File Description	Document
COs for all courses (exemplars from Glossary)	<a href="#">View Document</a>

### ***2.6.2 Attainment of program outcomes, program specific outcomes and course outcomes are evaluated by the institution***

#### **Answer:**

To make professional engineer, teacher, manager and lawyer

- To increase pass percentage
- To develop readymade graduates
- To assess the teaching learning based on feedback
- To make a student towards skills, health and family.
- To attract quality and global students

To collect data , data preparation and processing

- To predict the new student who gains admission into the university i.e., falls under which group, low-risk(strong) students, medium-risk(or moderate) students or high-risk (or slight) students.
- Outcomes are the abilities the students acquire at the end of the program/course
- To create an academic healthy environment in institutions selected under the programme
- To achieve their own set targets for excellence and sustain the same with autonomy and accountability
- To improve efficiency and effectiveness of the technical education in the state and institutions selected under the programme.

### ***2.6.3 Average pass percentage of Students***

**Answer:** 92.11

2.6.3.1 Total number of final year students who passed the university examination

Answer: 315

2.6.3.2 Total number of final year students who appeared for the examination

Answer: 342

File Description	Document
List of programs and number of students passed and appeared in the final year examination	<a href="#">View Document</a>

## 2.7 Student Satisfaction Survey

**2.7.1 Online student satisfaction survey regarding teaching learning process**

**Answer:**

File Description	Document
Database of all currently enrolled students	<a href="#">View Document</a>

## 3. Research, Innovations and Extension

### 3.1 Promotion of Research and Facilities

**3.1.1 The institution has a well defined policy for promotion of research and the same is uploaded on the institutional website**

**Answer:** Yes

File Description	Document
Any additional information	<a href="#">View Document</a>
Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	<a href="#">View Document</a>
URL of Policy document on promotion of research uploaded on website	<a href="#">View Document</a>

**3.1.2 The institution provides seed money to its teachers for research (average per year)**

**Answer: 0**

3.1.2.1 The amount of seed money provided by institution to its faculty year wise during the last five years(INR in Lakhs)

Answer:

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

File Description	Document
List of teachers receiving grant and details of grant received	<a href="#">View Document</a>

**3.1.3 Number of teachers awarded international fellowship for advanced studies/ research during the last five years****Answer: 1**

3.1.3.1 The number of teachers awarded international fellowship for advanced studies / research year wise during the last five years

Answer:

2016-17	2015-16	2014-15	2013-14	2012-13
1	0	0	0	0

File Description	Document
List of teachers and their international fellowship details	<a href="#">View Document</a>

**3.1.4 Number of JRFs, SRFs, Post Doctoral Fellows, Research Associates, other research fellows in the university enrolled during the last five years****Answer: 5**

3.1.4.1 The Number of JRFs, SRFs, Post Doctoral Fellows, Research Associates and other research fellows in the university enrolled year wise during the last five years

Answer:

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	5	0	0

File Description	Document
List of research fellows and their fellowship details	<a href="#">View Document</a>

### ***3.1.5 University has the following facilities***

- 1. Central Instrumentation Centre***
- 2. Animal House/Green House / Museum***
- 3. Central Fabrication facility***
- 4. Media laboratory/Business Lab/Studios***
- 5. Research/Statistical Databases***

**Answer:** Any four facilities exist

File Description	Document
List of facilities provided by the university and their year of establishment	<a href="#">View Document</a>
Link to videos and photographs geotagged	<a href="#">View Document</a>

### ***3.1.6 Percentage of departments with UGC-SAP, CAS, DST-FIST, DBT, ICSSR and other similar recognition by government agency***

**Answer:** 0

3.1.6.1 The Number of departments with UGC-SAP, CAS, DST-FIST ,DBT,ICSSR and other similar recognition by government agency

Answer: 0

File Description	Document
List of departments and award details	<a href="#">View Document</a>

### **3.2 Resource Mobilization for Research**

***3.2.1 Grants for research projects sponsored by the government/non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution during the last five years(INR in Lakhs)***

**Answer:** 1.54

3.2.1.1 Total Grants for research projects sponsored by the government/non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution year wise during the last five years(INR in Lakhs)

Answer:

2016-17	2015-16	2014-15	2013-14	2012-13
1.24	0.30	0	0	0

File Description	Document
List of project and grant details	<a href="#">View Document</a>
e-copies of the grant award letters for research projects sponsored by non-government	<a href="#">View Document</a>

**3.2.2 Grants for research projects sponsored by the government sources during the last five years**

**Answer:** 1.54

3.2.2.1 Total Grants for research projects sponsored by the government sources year wise during the last five years(INR in Lakhs)

Answer:

2016-17	2015-16	2014-15	2013-14	2012-13
1.24	0.30	0	0	0

File Description	Document
List of project and grant details	<a href="#">View Document</a>
e-copies of the grant award letters for research projects sponsored by government	<a href="#">View Document</a>

**3.2.3 Average number of research projects per teacher funded by government and non-government agencies during the last five years**

**Answer:** 0.08

3.2.3.1 Number of research projects funded by government and non-government agencies during the last five years

Answer: 10

File Description	Document
List of research projects and funding details	<a href="#">View Document</a>
Supporting document from Funding Agency	<a href="#">View Document</a>
Link for funding agency website	<a href="#">View Document</a>

### 3.3 Innovation Ecosystem

#### 3.3.1 Institution has created an eco system for innovations including Incubation centre and other initiatives for creation and transfer of knowledge

**Answer:**

Innovation and Incubation centre

IUT

#### Introduction

ICFAI Innovation and Incubation centre is dedicated to promote innovation and Entrepreneurship. It is a pedestal to help knowledge driven enterprises to establish and prosper under organized scientific guidance. It also facilitates swift commercialization of a product based on sophisticated technology. The main objective of the IUTIIC is to produce successful firms that will leave the program financially viable and free-standing. These incubators “graduates” create job, commercialize new technologies, and strengthen national economies. Incubator tenants not only benefit from business and technical assistance, they also benefit from official affiliation with the incubator, a supportive community with an entrepreneurial environment, direct link to entrepreneurs, and immediate networking and commercial opportunities with other tenant firms.

#### The Ecosystem

IUTIIC aims to coordinate, synergize and leverage the various strands of excellence driving innovation and entrepreneurship in a thriving ecosystem consisting of research at the cutting edge of science and technology, a highly successful body facilitating industrial interactions, and incubation in sectors such as rural technologies, industrial solutions and social impact. IUTIIC supports members of the IUT including staff, students, alumni, faculty, and R&D partners, in creating successful business ventures that can translate benefits from technology and knowledge innovations to the society at large.

#### Mission

“To motivate, build and promote out of box thinking, development of innovative ideas. To build an environment that will facilitate the creation of social enterprise knowledge through research and empower students to apply their entrepreneurship abilities to develop solutions for greater social impact through academia.” How do we achieve this? Education: Academic programs on social innovation and entrepreneurship for students across disciplines and degrees at

IUT, Tripura. Research: IUTIIC provides an enabling environment for both student and faculty researchers interested in social enterprise research within the IUT campus. Catalyzing Innovation: Encouraging young innovators and entrepreneurs by assisting in the development of socially-beneficial products and ideas Collaboration: Creating an ecosystem that extends to other technology institutions, including IUT and NIT Agartala and Tripura University. Overview IUTIIC is the umbrella body for nurturing and overseeing innovation and entrepreneurship at IUT, Tripura. IUTIIC will leverage from past experiences and give entrepreneurship a stronger push as well as serve to coordinate and promote innovation-driven activities at the institute. IUTIIC seeks to nurture technology and knowledge based ventures through their start-up phase by providing the necessary support to help entrepreneurs survive in the competitive market and reach a stage where they can scale-up their ventures further. The IUTIIC aims to build and share resources including space and infrastructure, access to business support services, mentoring, training programmes to enhance the skills of entrepreneurs and seed funds. The scope of support is broad-based, and covers technologies/IP developed wholly at the Institute or partly through collaborations elsewhere, as well as external start-ups with which IUT members are associated as consultants or mentors. IUTIIC is also particularly open to proposals with strong social and strategic impact.

**Not for profit Centre activity.** Technology Business Incubation. Training and awareness programs in Entrepreneurship (EAC, EDP, FDP). Competitive events, lectures and workshops on soft skill development, case studies, bplan competitions, innovators camps etc. Promoting Innovations as Individuals, Start-ups and Technology Commercialization Program.

File Description	Document
Any additional information	<a href="#">View Document</a>
link for additional information	<a href="#">View Document</a>

### ***3.3.2 Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry - Academia Innovative practices during the last five years***

**Answer: 1**

3.3.2.1 Total number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices year wise during the last five years

Answer:

2016-17	2015-16	2014-15	2013-14	2012-13
0	1	0	0	0

File Description	Document
List of workshops/seminars during the last 5 years	<a href="#">View Document</a>

Report of the event	<a href="#">View Document</a>
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### ***3.3.3 Number of awards for innovation won by institution/ teachers/ research scholars/students during the last five years***

**Answer:** 12

3.3.3.1 Total number of awards for innovation won by institution/teachers/research scholars/students year wise during the last five years

Answer:

2016-17	2015-16	2014-15	2013-14	2012-13
5	4	1	2	0

File Description	Document
List of innovation and award details	<a href="#">View Document</a>
e- copies of award letters	<a href="#">View Document</a>

### ***3.3.4 Number of start-ups incubated on campus during the last five years***

**Answer:** 0

3.3.4.1 Total number of start-ups incubated on campus year wise during the last five years

Answer:

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

File Description	Document
List of startups details like name of startup, nature, year of commencement etc	<a href="#">View Document</a>

## **3.4 Research Publications and Awards**

### ***3.4.1 The institution has a stated Code of Ethics to check malpractices and plagiarism in Research***



**Answer:** Yes

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**3.4.2 The institution provides incentives to teachers who receive state, national and international recognition/awards**

**Answer:** Yes

File Description	Document
List of Awardees and Award details	<a href="#">View Document</a>

**3.4.3 Number of Patents published/awarded during the last five years**

**Answer:** 0

3.4.3.1 Total number of Patents published/awarded year wise during the last five years

Answer:

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

File Description	Document
List of patents and year it was awarded	<a href="#">View Document</a>

**3.4.4 Number of Ph.D.s awarded per teacher during the last five years**

**Answer:** 0.5

3.4.4.1 How many Ph.Ds are awarded within last 5 years

Answer: 2

File Description	Document
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc	<a href="#">View Document</a>
URL to the research page on HEI web site	<a href="#">View Document</a>

**3.4.5 Number of research papers per teacher in the Journals notified on UGC website during the last five years**

**Answer:** 0.33

3.4.5.1 Number of research papers in the Journals notified on UGC website during the last five years

Answer:

2016-17	2015-16	2014-15	2013-14	2012-13
68	17	11	15	7

File Description	Document
List of research papers by title, author, department, name and year of publication	<a href="#">View Document</a>

**3.4.6 Number of books and chapters in edited volumes / books published, and papers in national/international conference-proceedings per teacher during the last five years**

**Answer:** 0.22

3.4.6.1 Total number of books and chapters in edited volumes / books published, and papers in national/international conference-proceedings year wise during the last five years

Answer:

2016-17	2015-16	2014-15	2013-14	2012-13
20	18	11	4	17

File Description	Document
List books and chapters in edited volumes / books published	<a href="#">View Document</a>

### ***3.4.7 Bibliometrics of the publications during the last five years based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index***

**Answer:** 2.71

3.4.7.1 Total number of citations received by publications in the last 5 years, which are included in online databases such as SCOPUS, web of science or PubMed/ Indian Citation Index

Answer: 406

<b>File Description</b>	<b>Document</b>
BiblioMetrics of the publications during the last five years	<a href="#">View Document</a>

### ***3.4.8 Bibliometrics of the publications during the last five years based on Scopus/ Web of Science - h-index of the Institution***

**Answer:** 1

3.4.8.1 Number of citations received by individual research publications in the last 5 years

Answer: 57

3.4.8.2 Number of publications receiving proportionately maximum number of citation in the last five years

Answer: 57

<b>File Description</b>	<b>Document</b>
Bibliometrics of publications based on Scopus/ Web of Science - h-index of the University	<a href="#">View Document</a>

### **3.5 Consultancy**

***3.5.1 Institution has a policy on consultancy including revenue sharing between the institution and the individual***

**Answer:** Yes

<b>File Description</b>	<b>Document</b>
Soft copy of the Consultancy Policy	<a href="#">View Document</a>

URL of the consultancy policy document	<a href="#">View Document</a>
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### 3.5.2 Revenue generated from consultancy during the last five years

**Answer: 0**

3.5.2.1 Total amount generated from consultancy year wise during the last five years (INR in Lakhs)

Answer:

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

File Description	Document
List of consultants and revenue generated by them	<a href="#">View Document</a>

### 3.5.3 Revenue generated from corporate training by the institution during the last five years

**Answer: 0**

3.5.3.1 Total amount generated from corporate training by the institution year wise during the last five years (INR in Lakhs)

Answer:

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

File Description	Document
List of teacher consultants and revenue generated by them	<a href="#">View Document</a>

### 3.6 Extension Activities

**3.6.1 Extension activities in the neighbourhood community in terms of impact and sensitising students to social issues and holistic development during the last five years**

**Answer:**

ICFAI and Rehabilitation Council of India , New Delhi CRE activities for 2017-18, an approved CRE program on Individualized Education programming in Special Education for Special Educators was organized in Auditorium at The ICFAI University, Tripura from 12th to 16th June, 2017. A total of 32 Special Teachers took part, out of which 15 were from SSA, working as IERTs and one Special Teacher was from field of Specific Learning Disabilities Navoday Vidyalaya . All 32 participants were awarded Certificates of CRE on “Individualized Education programming in Special Education for Intellectual Disabilities.

The programs were organised in collaboration with local panchayat samities Mohanpur and Bamotiya Block offices. Our program started on 3rd November to 1st December 2017 at 6 places from Kalachera Gram Panchayat, Rangacherra and Mohinipur Gram Panchayat, Kamalghat and Paschim Khamalghat Gram Panchayat ,Bijoyagar Gram Panchayat , Gajaria & Satdubia Gram Panchayat, Mohanpur Block and Lembuchara, Bamutiya Block.

The objective of this program was Awareness and Sensitization among the school going children and their parents, Parents and teachers awareness, community awareness, peer group sensitization in inclusive set up and awareness on Special Education Day. Faculties briefed about the special educational services offered at Special Education Department of ICFAI University. The impact of the programme is Children and young adults with special needs have started to visit our Educational Lab at ICFAI University Campus thrice in a week, whereby they are given educational and rehabilitation training to Child with special needs by our teacher trainees and faculties.

Faculty of Special Education has organized International Disability Day on 3rd December 2017 The rally started from BDO, Mohanpur Office and finished at Mohanpur high school covering 3 Kms. The procession started with huge enthusiasm, children with disability and teacher trainee actively participated with promotional slogans related to disabilities, awareness pamphlets were distributed among the local public Shri Rakesh Achariya, Vice Chairman, Mohanpur Panchayat Samiti and children with disability flagged off the rally ,near about 120 persons gave their presence in the program.

ICFAI University Educational lab was established for the purpose of provide services to the children with special needs. The children with special needs required special educational services along with the therapeutic, behaviour modification, so that the child will be able to fulfil his /her basic needs for independent living skills. This lab was established on November 2017, under the supervision of Faculty of Special Education.

File Description	Document
Any additional information	<a href="#">View Document</a>
link for additional information	<a href="#">View Document</a>

### ***3.6.2 Number of awards and recognition received for extension activities from Government /recognised bodies during the last five years***

**Answer: 2**

3.6.2.1 Total number of awards and recognition received for extension activities from Government /recognised bodies year wise during the last five years

Answer:

2016-17	2015-16	2014-15	2013-14	2012-13
2	0	0	0	0

File Description	Document
Number of awards for extension activities in last 5 years	<a href="#">View Document</a>
e-copy of the award letters	<a href="#">View Document</a>

**3.6.3 Number of extension and outreach programs conducted in collaboration with industry, community and Non-Government Organisations through NSS/NCC/Red cross/YRC etc., during the last five years**

**Answer: 30**

3.6.3.1 Number of extension and outreach programs conducted in collaboration with industry,community and Non-Government Organisations through NSS/NCC/Red cross/YRC etc.,year wise during the last five years

Answer:

2016-17	2015-16	2014-15	2013-14	2012-13
9	8	8	3	2

File Description	Document
Reports of the event organized	<a href="#">View Document</a>
Number of extension and outreach programs conducted with industry,community etc for the last five years	<a href="#">View Document</a>

**3.6.4 Average percentage of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the last five years**

**Answer:** 26.67

3.6.4.1 Total number of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. year wise during the last five years

Answer:

2016-17	2015-16	2014-15	2013-14	2012-13
334	319	262	90	82

File Description	Document
Average percentage of students participating in extension activities with Govt. or NGO etc.	<a href="#">View Document</a>
Report of the event	<a href="#">View Document</a>

### 3.7 Collaboration

**3.7.1 Number of Collaborative activities for research, faculty exchange, student exchange per year**

**Answer:** 0

3.7.1.1 Total number of Collaborative activities for research, faculty exchange, student exchange year wise during the last five years

Answer:

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

File Description	Document
Number of Collaborative activities for research, faculty etc.	<a href="#">View Document</a>

**3.7.2 Number of linkages with institutions/industries for internship, on-the-job training, project work, sharing of research facilities etc. during the last five years**

**Answer:** 333

3.7.2.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc year-wise during the last five years

Answer:

2016-17	2015-16	2014-15	2013-14	2012-13
174	48	12	42	57

File Description	Document
Details of linkages with institutions/industries for internship	<a href="#">View Document</a>

**3.7.3 Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. during the last five years**

*(only functional MoUs with ongoing activities to be considered)*

**Answer: 12**

3.7.3.1 Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the last five years

Answer:

2016-17	2015-16	2014-15	2013-14	2012-13
9	2	1	0	0

File Description	Document
Details of functional MoUs with institutions of national, international importance, other universities etc. during the last five years	<a href="#">View Document</a>
e-copies of the MoUs with institution/ industry/ corporate house	<a href="#">View Document</a>

#### **4. Infrastructure and Learning Resources**

##### **4.1 Physical Facilities**

**4.1.1 The institution has adequate facilities for teaching - learning. viz., classrooms, laboratories, computing equipment, etc**

**Answer:**

The ICAFI University Tripura has around 42 classrooms and tutorial rooms of 63 sq meter size each. The classrooms are spacious, airy and have the necessary modern amenities like projector etc installation facilities for imparting quality education. The University has around 60 faculty rooms which are



spacious with sitting arrangement of two faculties in each room. Computers with internet connection are provided to faculty members for updating their knowledge and research.

The boy's hostel has arrangement for 1000 students to stay. The rooms are well furnished with Wi-Fi facilities. The hostel consists of a Common Hall with a big TV and cable connection. Indoor game facilities and gymnasium are also present. Since a healthy body is the way to healthy mind. It is necessary to keep the young minds engaged in healthy activities, sports and other co-curricular activities to relieve the academic pressure. A separate hostel for girls having 95 rooms (two beds) is there. Another similar block is also ready for the students. Gymnasium, indoor gaming, Wi-Fi, TV and other relaxation and entertainment facilities are also available in the girl's hostel. The rooms have necessary cup boards, chairs, tables, beds, almirah etc with lock and keys so that the girls can safely keep their belongings, access internet and study comfortably.

A well equipped medical unit regularly visited by a doctor and manned by support staff 24 X 7 is there for medical emergencies. Free checkups are also provided on regular basis for the students and staff. The dining hall is well equipped to cater to around 500 students at a time and serve various cuisines to suit the taste of students from different states. Besides the above mentioned facilities adequate staying arrangements have also been made for faculty and staff within the campus at concessional rates. Sub stations having 250 KVA and 125 KVA generators for back up and 33 KVA connections from Tripura State Electricity Board ensure 24 hours uninterrupted power supply.

The main library of the University is located at the 1st floor of the academic building. Besides maintaining a collection of print materials, the University Library system also maintains a collection of e-resources on CDs. The library has a purchase committee which consists of the heads of the departments of the campus. All decisions relating to the utilization of funds for the purchase of the books / journals and e-resources from the library grants are taken by the committee. It also monitors the purchase of latest edition of books, distribution of funds, selection of journals etc. The Librarian takes care of preservation and accession of the books. Students and staff avail themselves of the benefits of free internet access, computerized browsing and lending facility. Books are issued and accounts are maintained by the computer. A language lab with 25 computers is also available.

File Description	Document
Any additional information	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>

**4.1.2 The institution has adequate facilities for sports, games (indoor, outdoor, gymnasium, yoga centre etc.) and cultural activities.**

**Answer:**

Sports & Games play an important role in human life and in a student life it plays a pivotal role. Keeping this in mind the Institution has made arrangements for different sports and games. The University is having a field with a 200 meter track which is being utilized by the students for playing football, cricket, hockey etc. One basket ball quad is there measuring 37X19 meters for playing basketball. Two weight training room (GYM) including multi gym facility is there for maintaining physical fitness. There are free field spaces which are being utilized for playing volley ball, Kho Kho, Hnad Ball, Lawn Tennis, Tennikoit, badminton and physical education activities. There is a staff recreation room with carom, chess. Table tennis, ludo etc. facilities. There are two badminton courts measuring (13.40X6.10) meter each. There is one children park with playing facilities for the children. There is a Volley ball field measuring (9X18) meter. There is an open gallery auditorium for organizing different cultural activities. For practicing Yoga there are two Yoga practical rooms.

File Description	Document
link for additional information	<a href="#">View Document</a>

**4.1.3 Percentage of classrooms and seminar halls with ICT - enabled facilities such as smart class, LMS, etc**

**Answer:** 13.79

**4.1.3.1 Number of classrooms and seminar halls with ICT facilities**

**Answer:** 8

File Description	Document
Number of classrooms and seminar halls with ICT enabled facilities	<a href="#">View Document</a>
Link for additional information which is optional	<a href="#">View Document</a>

**4.1.4 Average percentage of budget allocation, excluding salary for infrastructure augmentation during the last five years.**

**Answer:** 64.49

**4.1.4.1 Budget allocation for infrastructure augmentation, excluding salary year wise during the last five years (INR in Lakhs)**

Answer:

2016-17	2015-16	2014-15	2013-14	2012-13
96	55	66	45	60

File Description	Document
Details of budget allocation, excluding salary during the last five years	<a href="#">View Document</a>
Audited utilization statements	<a href="#">View Document</a>

## 4.2 Library as a Learning Resource

### 4.2.1 Library is automated using Integrated Library Management System (ILMS)

Answer:

The main library of the University is located at the 1st floor of the academic building. Besides maintaining a collection of print materials, the University Library system also maintains a collection of e-resources on CDs. The library has a purchase committee which consists of the heads of the departments of the campus. All decisions relating to the utilization of funds for the purchase of the books / journals and e-resources from the library grants are taken by the committee. It also monitors the purchase of latest edition of books, distribution of funds, selection of journals etc. The Librarian takes care of preservation and accession of the books. Students and staff avail themselves of the benefits of free internet access, computerized browsing and lending facility. Books are issued and accounts are maintained by the computer. A language lab with 25 computers is also available.

Regarding Integrated Library Management system the library has the following software:

1. **Name of the LMS software:** a) CourseLab; b) e-xe Learning
2. **Nature of automation:** Partial
3. **Version:** a) CoursLab: 2.4. (Open Source); b) e-xeLearning (Open Source – Version not known)
4. **Year of automation:** 2016

File Description	Document
Any additional information	<a href="#">View Document</a>
link for additional information	<a href="#">View Document</a>

### 4.2.2 Collection of rare books, manuscripts, special reports or any other knowledge resource for library enrichment

Answer:

The University has the following rare books, manuscripts, special reports etc.

Sl. No.	Document name	Name of the publisher	Name of author	Number of copies	Year of publishing
1.	Disability & Rehabilitation Scenario of Tripura	State Resource Centre, Tripura, Shyamali Bazar, Agartala	State Resource Centre, Tripura, Shyamali Bazar, Agartala	1	2016
2.	Economy Survey 2016-2017	Ministry of Economic Affairs, Govt. Of India	Ministry of Economic Affairs, Govt. Of India	1	2016-17
3.	Narendra Modi- A Charismatic & Visionary Statesman	U.K. Publishers & Distributors Ltd. London	Not known	1	2015
4.	State Disaster Management Plan 2016-2017	Government of Tripura	Government of Tripura	1	2016
5.	Sabuj SONA	College of Agriculture	College of Agriculture	1	2016
6.	CEC News	University News	University News	1	2012

File Description	Document
Any additional information	<a href="#">View Document</a>
link for additional information	<a href="#">View Document</a>

#### 4.2.3 Does the institution have the following

1. *e-journals*
2. *e-ShodhSindhu*
3. *Shodhganga Membership*
4. *e-books*
5. *Databases*

**Answer:** Any 2 of the above

File Description	Document
Details of subscriptions like e-journals,e-ShodhSindhu,Shodhganga Membership etc.	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**4.2.4 Average annual expenditure for purchase of books and journals during the last five years (INR in Lakhs)**

**Answer:** 0.92

**4.2.4.1 Annual expenditure for purchase of books and journals year wise during the last five years (INR in Lakhs)**

Answer:

2016-17	2015-16	2014-15	2013-14	2012-13
2.153	1.163	1.11	.11	.075

File Description	Document
Details of annual expenditure for purchase of books and journals during the last five years	<a href="#">View Document</a>

**4.2.5 Availability of remote access to e-resources of the library**

**Answer:** Yes

File Description	Document
Details of remote access to e-resources of the library	<a href="#">View Document</a>

**4.2.6 Percentage per day usage of library by teachers and students**

**Answer:** 16.56

4.2.6.1 Number of teachers and students using library per day over last one year

Answer: 265

File Description	Document
Details of library usage by teachers and students	<a href="#">View Document</a>

**4.2.7 E-content is developed by teachers :**

1. For e-PG-Pathshala
2. For CEC (Under Graduate)
3. For SWAYAM
4. For other MOOCs platform
5. For NPTEL/NMEICT/any other Government Initiatives
6. For Institutional LMS

**Answer:** Any 2 of the above

File Description	Document
Details of e-content developed by teachers for e-PG-Pathshala, CEC (UG)	<a href="#">View Document</a>
Give links or upload document of e-content developed	<a href="#">View Document</a>

**4.3 IT Infrastructure**

**4.3.1 Institution frequently updates its IT facilities including Wi-Fi**

**Answer:**

The university provides facilities for residential students: (a) Wi-Fi facility has been established throughout the campus, through which every student can access both the University Intranet and Internet; (b) University provides preliminary trouble shooting and support for student's laptops.

All building connected with Fiber optics 1GBPS connectivity. WiFi connection with Outdoor Sector and indoor Access point. BSNL & Jio WiFi connections available in University Campus.

File Description	Document
link for additional information	<a href="#">View Document</a>

#### 4.3.2 Student - Computer ratio

Answer: 4.27

File Description	Document
Student - Computer ratio	<a href="#">View Document</a>

#### 4.3.3 Available bandwidth of internet connection in the Institution (Lease line)

Answer: 50 MBPS-250 MBPS

File Description	Document
Details of available bandwidth of internet connection in the Institution	<a href="#">View Document</a>

#### 4.3.4 Facilities for e-content development such as Media Centre, Recording facility, Lecture Capturing System (LCS)

Answer: Yes

File Description	Document
Facilities for e-content development such as Media Centre, Recording facility,LCS	<a href="#">View Document</a>
Link to photographs	<a href="#">View Document</a>

#### 4.4 Maintenance of Campus Infrastructure

##### 4.4.1 Average Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, as a percentage during the last five years

Answer: 61.34

4.4.1.1 Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component year wise during the last five years (INR in Lakhs)

Answer:

2016-17	2015-16	2014-15	2013-14	2012-13
91.12	63.46	46.89	48.28	57.23

File Description	Document
Details about assigned budget and expenditure on physical facilities and academic facilities	<a href="#">View Document</a>

**4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.**

Answer:

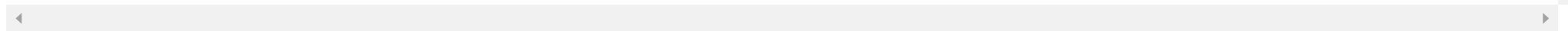
4.4.2.

The University campus based at Agartala is a lush green campus spread over 32.2 acres at Kamalghat, Sadar in Tripura. It has over 6 lakhs sq. ft. of built-up area with academic blocks, workshops, laboratories, faculty rooms, auditorium, seminar halls, and computer labs with latest computing facilities, well equipped library, canteen, sports and recreation facilities. The University is being widely recognized as an institution devoted to quality research and teaching. The University gives utmost importance to Industry-University interface. The University Campus provides the following academic infrastructure facilities to its students

1. Computer Center
2. Workshop
3. Science Laboratories & Electronics Laboratories
4. RF & Microwave Laboratory
5. Microprocessor Laboratory
6. Analog & Digital Electronics Laboratories
7. Analog & Digital Communications System Laboratories
8. Mechanical Laboratory
9. Electrical Laboratory



10. Civil Engineering Laboratory
11. Central Library
12. Psychology Laboratory
13. English and Soft Skills Laboratory
14. Moot Court



File Description	Document
link for additional information	<a href="#">View Document</a>

## 5.Student Support and Progression

### 5.1 Student Support

#### 5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years

**Answer:** 18.3

5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government year wise during the last five years

Answer:

2016-17	2015-16	2014-15	2013-14	2012-13
386	219	127	61	0

File Description	Document
Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years	<a href="#">View Document</a>

#### 5.1.2 Average percentage of students benefited by scholarships, freeships, etc. provided by the institution besides government schemes during the last five years

**Answer:** 8.07

5.1.2.1 Total number of students benefited by scholarships, freeships, etc provided by the institution besides government schemes year wise during the last five years

Answer:

2016-17	2015-16	2014-15	2013-14	2012-13
86	52	65	67	69

File Description	Document
Number of students benefited by scholarships and freeships besides government schemes in last 5 years	<a href="#">View Document</a>

**5.1.3 Number of capability enhancement and development schemes –**

1. *Guidance for competitive examinations*
2. *Career Counselling*
3. *Soft skill development*
4. *Remedial coaching*
5. *Language lab*
6. *Bridge courses*
7. *Yoga and Meditation*
8. *Personal Counselling*

**Answer:** 7 or more of the above

File Description	Document
Details of capability enhancement and development schemes	<a href="#">View Document</a>

**5.1.4 Average percentage of students benefited by guidance for competitive examinations and career counselling offered by the institution during the last five years**

**Answer:** 9.46

5.1.4.1 Number of students benefited by guidance for competitive examinations and career counselling offered by the institution year wise during the last five years

Answer:

2016-17	2015-16	2014-15	2013-14	2012-13
95	130	138	0	0

File Description	Document
Number of students benefited by guidance for competitive examinations and career counselling during the last five years	<a href="#">View Document</a>

#### ***5.1.5 The institution has an active international students cell to cater to the requirements of foreign students***

**Answer:**

The ICFAI University, Tripura has an International student's Cell. The Cell is structured with Pro-VC and Registrar along one Convener and two other counselor members of the University.

The division looks after the affairs of foreign students and collaborations namely Bangladesh, Nepal, and Bhutan etc. The university has international students from Bangladesh in different program such as BBA, MBA, and B.Tech etc. The International Student cell is actively engaged in carrier counseling session in foreign countries. The University attends international educational fairs regularly as a part of this endeavour. A few examples are presented below

#### **International Education Fairs**

Sl. No.	Name of the Fair	Dates	Place
1	Education Fair 2015	4th & 25th July 2015	Dhaka, Bangladesh
2	Education Fair 2015	27th & 28th July 2015	Chittagong , Bangladesh

The University has its volunteer representative in Comilla, Dhaka, Chittagong, Narayangang, Feni etc. organizes different carrier counseling sessions. The university International Student cell has MOU with *Daffodil International University*, Bangladesh and with International University of Business Agriculture and Technology, Bangladesh focused on student relations.

#### ***5.1.6 The institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases***

**Answer:** Yes

File Description	Document
Details of student grievances including sexual harassment and ragging cases	<a href="#">View Document</a>

## 5.2 Student Progression

### 5.2.1 Average percentage of placement of outgoing students during the last five years

**Answer:** 16.09

5.2.1.1 Number of outgoing students placed year wise during the last five years

Answer:

2016-17	2015-16	2014-15	2013-14	2012-13
53	36	42	48	6

File Description	Document
Details of student placement during the last five years	<a href="#">View Document</a>

### 5.2.2 Percentage of student progression to higher education (previous graduating batch)

**Answer:** 17.14

5.2.2.1 Number of outgoing students progressing to higher education

Answer: 48

File Description	Document
Details of student progression to higher education	<a href="#">View Document</a>

### 5.2.3 Average percentage of students qualifying in state/ national/ international level examinations during the last five years (eg: NET/SLET/GATE/GMAT/CAT, GRE/TOFEL/Civil Services/State government examinations)

**Answer:** 100

5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: NET/SLET/GATE/GMAT/CAT, GRE/TOFEL/Civil Services/State government examinations) year wise during the last five years

Answer:

2016-17	2015-16	2014-15	2013-14	2012-13
4	3	2	6	5

5.2.3.2 Number of students appearing in state/ national/ international level examinations (eg: NET/SLET/GATE/GMAT/CAT, GRE/TOFEL/Civil Services/State government examinations) year wise during the last five years

Answer:

2016-17	2015-16	2014-15	2013-14	2012-13
4	3	2	6	5

File Description	Document
Number of students qualifying in state/ national/ international level examinations during the last five years	<a href="#">View Document</a>

### 5.3 Student Participation and Activities

5.3.1 *Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) during the last five years*

Answer: 8

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years

Answer:

2016-17	2015-16	2014-15	2013-14	2012-13
5	1	1	0	1

File Description	Document
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Number of awards/medals for outstanding performance in sports/cultural activities at national/international level during the last five years	<a href="#">View Document</a>
e-copies of award letters and certificates	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### ***5.3.2 Presence of an active Student Council & representation of students on academic & administrative bodies/committees of the institution***

#### **Answer:**

The University has Student Council. This Council provide a platform for students to make management a part of their daily lives and practice leadership. The students through the platform organizes and participates in sports & games, in social & cultural events, and are given avenues to hone and exhibit their creative skills in fields as diverse as sketching and public speaking. Students also organize and participate in activities, which are borne out of social concern, like blood donation camps and environmental protection programs like Swachh Bharat Abhiyan.

Student Activities in IUT are fully conceived led and executed by the students. The activities of these student bodies are fully funded by the University. The Faculty of Management has an Inter-Club Coordination Committee, which represents all the student clubs, cells and committees in every domain (Marketing, Finance, Economics, Entrepreneurship, Culture, and Sports etc.). Students also participate successfully in state and national inter-business school competitions. First year students are encouraged to be part of events of their choice and involve in the organization of events. The following events were celebrated: Engineers day celebrations, Fresher's day, Sports meet and Annual techno-cultural.

The Faculty of Law, funds the students for participating in Moot Court competitions. Participation in Moot Court is compulsory to the law students as it offers them experiential learning opportunities to develop effective written and oral communication skills. The preparation for written and oral pleadings also introduces them to research work. Apart from the Moot Court participation, students actively take part in sports, cultural activities and in academic activities.

### ***5.3.3 Average number of sports and cultural activities / competitions organised at the institution level per year***

**Answer:** 206.2

#### **5.3.3.1 Number of sports and cultural activities / competitions organised at the institution level year wise during the last five years**

Answer:

2016-17	2015-16	2014-15	2013-14	2012-13
220	184	242	169	216

File Description	Document
Number of sports and cultural activities / competitions organised per year	<a href="#">View Document</a>

## 5.4 Alumni Engagement

### 5.4.1 *The Alumni Association/Chapters (registered and functional) contributes significantly to the development of the institution through financial and non financial means during the last five years*

#### Answer:

The ICFAI Tripura has a registered Alumni Association; **IUT Alumni** since its inception has been a part of different spheres of humanity services. The main motto of this association is to create a lifelong and worldwide community of alumni through increased opportunities for meaningful engagement in order to increase awareness, pride, participation, volunteer involvement, and philanthropic commitment to ICFAI University Tripura. Few objectives behind the formation of IUTAA (ICFAI University Tripura Alumni Association):

- Keep Alumni Conversant with the programs and activities of the University;
- Develop alumni programs that foster fellowship among alumni and encourage the physical, moral, and spiritual growth of the University; and,
- Assist the University in the growth of its academic, administrative, cultural and extracurricular activities.
- Build relationships and a sense of camaraderie among students and alumni

The association has been conducting social welfare programs such as blood donation camp, free health check up by the government registered doctors, free medicines distribution, providing adult education in rural areas and visiting orphanages. The association participates in different rally every year that starts from Netaji Subhas Chandra Vidyaniketan in Agartala on 23rd of January for the last two years in celebration of Netaji's Birthday. The tableaux which have been designed by the association consist of several themes such as The Role of Indian Army in Uttarakhand Disaster in 2015, Yoga Education and the role of Special Education. Every year this association organizes medical or health awareness camps in different locality of the state. Last year the medical camp was held in Charilam, Sipahijala district. Of late, the association has conducted a health Camp at Nalchar Community Hall on December 24. The alumni association of this University conducted the camp with active support from Nalchar block and Seepahijala Zilla Parishad

The IUTAA has been performing different activities by keeping its true nature in its mind to establish a lifelong relationship with its alumni by promoting interaction with and among alumni

highlighting its achievements. The association assists and advances the alumni in the pursuit of excellence, continue the friendships formed in the university, build strong and mutually beneficial ties between the university and its diverse alumni, promote goodwill in the community and create a dynamic alumni program that will stimulate interest, build loyalty, increase involvement and generate support for the university.

IUTAA is structured with Pro-VC and Registrar of the university as ex officio members along with one President, one Secretary, four numbers of Assistant Secretary, one Convener, counselor and other members.

**5.4.2 Alumni contribution during the last five years (Amount in rupees)****Answer:** <5 Lakhs

File Description	Document
Alumni association audited statements	<a href="#">View Document</a>

**5.4.3 Number of Alumni Association / Chapters meetings held during the last five years****Answer:** 12**5.4.3.1 Number of Alumni Association /Chapters meetings held year wise during the last five years**

Answer:

2016-17	2015-16	2014-15	2013-14	2012-13
3	5	2	1	1

File Description	Document
Number of Alumni Association / Chapters meetings conducted during the last five years.	<a href="#">View Document</a>

**6.Governance, Leadership and Management****6.1 Institutional Vision and Leadership****6.1.1 The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the University****Answer:****6.1.1: The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the University**

The Vision of ICFAI University Tripura is to emerge as a reading, research where university undertaking Projects would be core activities. The Mission of the University is reflected in the curriculum which aims at preparing the youth for the job market and conducts their own business as entrepreneur. The University is able to strike collaborative agreements with Industry and other Institutions of Higher Learning in order to develop fruitful relationships that ultimately help the students to develop skills to enhance their potential for become successful.



The leadership is actively involved in managing the affairs of the University. To ensure quick and effective decisions, the hierarchical levels are reduced to the minimum. The major decision making authorities are:

- **Board of Governors:** The Board of Governor is the principal executive body.
- **Board of Management:** The Board of Management is the principal executive body vested with the power to manage and administer all affairs including revenue and properties, as well as administration of the University.
- **Academic Council:** The Academic Council is the principal academic body responsible for maintaining standards of education in teaching, training, research, and examinations of the University.
- **Finance Committee:** The Finance Committee monitors all financial matters and advises the Board of Management on effective financial management of the University.

The university has ensured that all positions in various statutory bodies viz. Board of Governors, Board of Management, Academic Council, Finance Committee, etc. are filled and the meetings conducted as prescribed by University Act. The details of the composition of these bodies are presented below:

### 1. Board of Governors (As per UGC Regulations, 2010)

The Board of Governor shall meet at least two times a year.

Sl. No.	Name	Designation	Organisation
1	Dr. J. Mahender Reddy	Chairman	Chancellor, ICFAI University Tripura
2	Dr. Avula Ranganath	Member Secretary	Registrar, ICFAI University Tripura
3	Dr. Ajay Pathak	Member	Vice Chancellor, ICFAI University Tripura
4	Prof. Biplab Halder	Member	Pro-Vice Chancellor, ICFAI University Tripura

5	Dr. Sekhar Dutta	Member	Professor, Tripura Institute of Technology
6	Dr. T R K Rao	Member	Director ICFAI University Group
7	Dr. Haradhan Debnath	Member	Vice-President, Economic Science Society Of Tripura
8	Dr. R P Kaushik	Member	Professor, Jawaharlal Nehru University (Retd.)
9	Dr. R P Mohanty	Member	Former Vice Chancellor, SOA University, Bhubaneswar

## 2. Board of Management (As per UGC Regulations, 2010)

The Board of Management shall meet as often as may be necessary but not less than four times during an academic year.

Sl. No.	Name	Designation	Organisation
1	Dr. Ajay Pathak	Member	Vice Chancellor, ICFAI University Tripura
2	Dr. Avula Ranganath	Member Secretary	Registrar, ICFAI University Tripura
3	Prof. Biplab Halder	Member	Pro-Vice Chancellor, ICFAI University Tripura
4	Dr. Dilip Sarkar	Member	Principal, MBB College
6	Prof. G.V. Muralidhara	Member	Dean, IBS, Hyderabad
8	Prof. S.Venkata Seshaiiah	Member	Director, IBS, Hyderabad
9	Prof. Sankharaj Roy	Member	Assistant Professor, ICFAI University Tripura
10	Dr. A.V. Narsimha Rao	Member	Dean, IFHE, Hyderabad

## 3. Academic Council as per UGC Regulations, 2010)

The Academic council shall meet as per requirement.

Sl. No.	Name	Designation	Organisation
1	Dr. Ajay Pathak	Member	Vice Chancellor, ICFAI University Tripura
2	Dr. Avula Ranganath	Member Secretary	Registrar, ICFAI University Tripura
3	Prof. Biplab Halder	Member	Pro-Vice Chancellor, ICFAI University Tripura
4	Dr. Debabrata Lahiri	Member	Professor, ICFAI University Tripura
5	Dr. Priyangshu Rana Borthakur	Member	Associate Professor, ICFAI University Tripura
6	Prof. Zigisha Pujari	Member	Assistant Professor, ICFAI University Tripura
7	Dr. Chintamani Rout	Member	Professor, North Eastern Hill University
8	Dr. Tapan Kumar Basu	Member	Professor, IIT Kharagpur (Retd.)

#### 4. Finance Committee as per UGC Regulations, 2010)

The Finance Committee shall meet at least twice a year.

Sl. No.	Name	Designation	Organisation
1	Dr. Ajay Pathak	Member	Vice Chancellor, ICFAI University Tripura
2	Dr. Avula Ranganath	Member Secretary	Registrar, ICFAI University Tripura
3	Mr. D Kumar	Member	Finance Officer, ICFAI University, Tripura
4	Mr. Mrinal Debnath	Member	Dy Manager, Accounts, ICFAI University Tripura

File Description	Document
Any additional information	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>

### 6.1.2 The institution practices decentralization and participative management

#### Answer:

The University practises decentralised and participative management. The University ensures its members are empowered and a collegial and transparent atmosphere prevails in its affairs. It has 22 Committees consisting of teaching and non teaching staffs who ensures majority of the decisions namely Research, Publication, Library, Sports, Disciplinary and Anti ragging, Social Media Networking & Website Development, Grievance Redressal, PR & Brand Building Print & Electronic Media, Placement, Alumini Affairs, Event Management, Women Harassment Redressal, Student Counselling, Hostel, Project and Consultancy, Academic Monitoring, Examination, Transportation, IUT Mess, Admission, Pantry & Hospitality, IUT Mess of Students. The University also organises government sponsored national and international levels seminars, workshops, conferences where students and faculties are actively participating for intellectual and academic benefit. At the same time different departments of the University also conduct different moral lecture sessions on socially relevant topics to motivate the students and faculties as well. The University also having a separate NCC wing established in the year 2017. Students from different departments have been selected as NCC Cadet and they actively participates in different camps organised by NCC and represent the University

File Description	Document
Any additional information	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>

### 6.2 Strategy Development and Deployment

#### 6.2.1 Perspective/Strategic plan and Deployment documents are available in the institution

#### Answer:

<b>New Program introduced in the academic Year 2017-18</b>	M.B.A Health Care Management, B.P.Ed, D.Ed MR programs
<b>Teacher Education</b>	D.P.Ed is under process with NCTE. M.Ed program is under appeal review. We will start these programs from 2018-19 We shall apply to NCTE for B.A.B.Ed./B.Sc.B.Edfor the academic year 2019-20.
<b>Special Education</b>	Submitted proposals to RCI to start M.Ed (MR), M,Philin Clinical Psychology from the academic year 2018-19.
<b>Paramedical Science</b>	We will sratt these programs from the academic year 2018-19

	<p>B.MLT:- Medical Lab Technology</p> <p>BMRIT: - Medical Radio Imaging Tech</p> <p>BDT:-Dialysis Technology</p> <p>BMRT:-Medical Record Technology</p> <p>BCT:-Cardiac Technology</p>
<b>Nursing</b>	<p>We will start ANM programs from the academic year 2018-19</p> <p>Next Year 1. GNM 2. BSc Nursing</p>
<b>Yoga</b>	B.Sc (Yoga)
<b>Vocational Education</b>	B.Voc
<b>PhD Program:</b>	law, Education, physical education, special education, science and technology is under planning
<b>Distance Mode Programs</b>	<p>Submitted proposals for seven programs 1. M.B.A, 2. M.C.A, 3. M.A (Education), 4. B.B.A, 5. B.C.A, 6. B.Ed, 7. B.Ed (MR) to DEB for the academic session 2018-19.</p> <p>B.Ed distance mode got approval from NCTE for the academic year 2018-19. B.Ed(MR) distance mode-wesigned MOU with RCI</p>
New Centers to be established on the following:	
Center for Entrepreneurship Development	In collaboration with EDI, Ahmedabad, NSIC, North Eastern Council(NEC), NEEDFI, DONER, NSTEDB(National Science & Technology Entrepreneurship Development under DST ) we will start from 2018-19
Center for Skill Development & Vocational Education	ICFAI Skill Development School-conducting program in collaboration with NSDC, MSME, DST started from 2017-18
Center for Renewable Energy	Solar Testing Lab, conducting various courses in collaboration with MNRE, NBRIT, Kolkata will start from 2018-19
Incubation Center	NIDHI in collaboration with DST, MSME will plan from 2018-19

File Description	Document
Any additional information	<a href="#">View Document</a>
Strategic Plan and deployment documents on the website	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>

**6.2.2 Organizational structure of the University including governing body, administrative setup, and functions of various bodies, service rules, procedures, recruitment, promotional policies as well as grievance redressal mechanism**

**Answer:**

1. The Board of Governors shall have the following powers:
    1. To appoint Statutory Auditors of the University.
    2. To oversee the performance and review the decisions of other authorities of the University in case they are not in conformity with the provisions of the Act, Statutes or the Rules;
    3. To approve the budget, the annual report and Accounts of the University;
    4. To lay down policies to be followed by the University;
    5. To affiliate any college or institution and lay down the manner of and procedure and conditions for affiliating any college or other institution in accordance with the provisions of Sec. 6(2) of the Act ;
    6. To make new or additional Statutes and Rules or amend or repeal the earlier Statutes and Rules;
    7. To take decision about the voluntary winding up of the University.
    8. To approve proposals for submission to the State Government;
    9. To take such decisions and steps as are found desirable for effectively carrying out the objects of the University;
    10. Subject to the provisions of the Act, to delegate such powers as it may deem fit to the Board of Management and other authorities or officers of the University.
  1. The Board of Governors shall perform such other functions as it may deem necessary for proper functioning and administration of the University.
  2. The Board of Governors shall exercise general supervision, control over and maintenance of the funds established under sections 40, 41 and 42 in accordance with the provisions of the Act and shall exercise powers conferred under Sec.4(3) of the Act.
1. In case of any deadlock in the Board and operations of the University cannot be conducted in the normal course, reserve powers are vested with Board of Governors to do all necessary things including superceding the Board and forming a new Board to facilitate smooth functioning of the University.
  2. The reserve powers of the Board of Governors shall be exercised only when there is a written report sent by the Registrar to the Chancellor or the Vice-Chancellor about the deadlock in the Board, and when the operations of the University cannot be

conducted in the normal course.

3. Upon receipt of such a written report, the Chancellor or the Vice-Chancellor shall direct the Registrar to convene a special meeting of the Board within 15 days, for restoration of normalcy in operations. In the event of Registrar not convening such a special meeting, the Chancellor shall convene such a meeting.
4. The decisions taken by the Board of Governors and implemented by the officers under this clause shall be final and binding on all the Members of the Board and on all the Members of the other authorities.

The University ensures that the faculty members are empowered and a collegial and transparent atmosphere prevails in its affairs. This is ensured through a committee approach to majority the

decisions. The details of various committees are provided below

:

ICFAI has regular meeting of the Board of Management, Board of studies, Academic council etc.

University has decentralised administration with delegating authority and responsibility across the University to teaching and non-teaching staffs.

Each above committees work involving other faculty members and staffs so that full participation of employees and several instances students too are involved.

Have clear defined organization structure. Roles of each employees are well defined. Reporting structure are drawn and known. Teaching and Non-teaching are involved while preparing the organization structure and defining the roles.

Students are too involved in the process of conducting events, running mess etc.

University has established HR Policy.

Participatory management concept is implemented by involving teaching, non-teaching staffs and several instances students too are involved in teaching, learning, administration, community services, outreach programs.

## ORGANIZATIONAL CHART

17.11.2017

CHANCELLOR (Dr. J Mahendar Reddy)
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VICE CHANCELLOR (Dr. Ajay Pathak)
-----------------------------------

PRO VICE CHANCELLOR (Prof. Biplab Halder)
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**REGISTRAR (Dr. A RANGANATH)**

5. BOM,BOG, Academic council, reviewMeeting, Finance committee & AnnualReport. **(Reshmi Paul Rakshit)**
6. Audit & ATR
7. Legal, RTI and Grade, Courses.
8. Custodian of documents, MIS
9. Statutory Compliance
10. Academic Coordination
- 11.
- 12.

FST
-----

Dr. P R Borthakur (Coordinator) & APs
---------------------------------------

Admission (Agt)
-----------------

1. Dr P R Borthakur (Overall In charge)
---



<ol style="list-style-type: none"> <li>1. RikiKarmakar( Admin Exe.)</li> <li>2. Simantini Ghosh ( Admin Exe.)</li> <li>3. MamanSaha( Admin Exe.)</li> <li>4. AlakDebbarma (Attendant)</li> <li>5.</li> </ol>	<ol style="list-style-type: none"> <li>2. Sanjib Chakraborty (Dev. Officer)</li> <li>3. Prasenjit Das (Dev. Officer)</li> <li>4. Nilanjan Gupta (Dev. Officer)</li> <li>5. Papiya Paul</li> <li>6. Dhruvajyoti Shiva (Dev. Officer)</li> </ol>
<p><b>FoE</b></p> <p><b>Dr. P S Srivastava (Principal) &amp; APs</b></p> <ol style="list-style-type: none"> <li>1. Sarbani Roy (Counsellor)</li> <li>2. AjitDebbarma (Attendant)</li> <li>3.</li> </ol>	<p style="text-align: center;"><b>Admission (Gau)</b></p> <ol style="list-style-type: none"> <li>1. <b>Mark Anthony (Mark. Ex.)-In charge</b></li> <li>2. Keshab Borah (Mark ex.)</li> </ol>
<p><b>FoE (spl.)</b></p> <p><b>Dr. Madhavi Sharma (Principal) &amp; APs</b></p> <ol style="list-style-type: none"> <li>1. Tapti Laskar( Admin Exe.)</li> <li>2.</li> <li>3.</li> </ol>	<p style="text-align: center;"><b>Admission (Imphal)</b></p> <ol style="list-style-type: none"> <li>1. To be appoint</li> </ol> <p style="text-align: center;"><b>Admission (Shillong)</b></p> <ol style="list-style-type: none"> <li>1. To be appoint</li> </ol>
<p><b>ILS</b></p> <p><b>Dr. Malabika Talukdar (Principal) &amp; APs</b></p> <ol style="list-style-type: none"> <li>1. Chanda Choudhury (Counselor)</li> <li>2. SandhaLaxmiDebbarma (Mopping Staff)</li> <li>3. Rajesh Debbarma (Attendant)</li> </ol>	<p style="text-align: center;"><b>Admission &amp; Placement (Kolkata Office)</b></p> <ol style="list-style-type: none"> <li>1.</li> <li>2.</li> </ol>
<p><b>FMS</b></p> <p><b>Mr. Sujit Deb (Coordinator) &amp; APs</b></p> <ol style="list-style-type: none"> <li>1. Ronit Deb( Admin Exe.)(Placement work )</li> <li>2. Moumita Chakraborty( Admin Exe.)</li> <li>3. Prabir Deb (Attendant)</li> <li>4. DipaliDebbarma (Mopping Staff)</li> </ol>	

**FLISc**

1. **Dr. Bibhu Prasad Panda (Principal)**
2. Dr. SuchetaBhattacharjeeMoumita Chakraborty
3. DipaliDebbarma (Mopping Staff)

**FoHSS****Mrs. Mousumi Biswas(Coordinator) & APs**

1. BahnisikhaBhattacharjee (AdminExe.)
- 2.
- 3.

**Faculty of Physical Education & yoga****Mr. Ashim Kumar Bose (Principal) & APs**

1. Tapti Laskar (Admin Exe.)
- 2.
- 3.

**Placement & Career Development Centre , Alumni Relations**

1. **Dr. SwarnaliNath (Incharge)**
- 2.
3. Prof. Jayanta Chakraborty
4. Mr. Arindam Sinha

**Digital Media Marketing**

1. **Prof. Abhijit Biswas-Incharge**
2. Prof. SudipBhattacharjee
3. Prof. Jayanta Chakraborty
4. Mr. SujitSutradhar
5. Ms. Chanda Choudhury

**Registrar (Dr. A Ranganath)**

### **System and IT**

13. **Debidas Chakraborty (System Admin)-Incharge**
14. SujitSutradhar (Network Administrator)
15. Tanay Deb (Dy Sys. Admn.)
16. Nilanjan Chakraborty (Sys.Asst.)
17. Pradip Sarkar (Attendant)
  
18. (EPABX,PHONE, XEROX, PRINTER & internet devices, maintenance of computers)
  
19. RakhiDebbarma (Cleaner)
  
- 20.

### **Hostel/Mess coordination**

21. Dr. SubodhDebbarma(warden)
22. **PradipDebnath ( In Charge Hostel & Mess, Canteen )**
23. MrinalDebnath (DyMngr,Acnts.)
24. Supriti Ghosh (Asst. Warden)
25. Bishnupada Roy (Supervisor)
  
- 26.

**Dy. MANAGER , Admin ( Mr. S B SAHA)**

27. Electrical Substation
28. Electrical Maintenance
29. Pump House, IRP, STP.

30. Maintenance of ACs

31.

**Electrical maintenance**

- 32. Bhagirath Sarkar (elec)
- 33. Krishnadhan Sarkar (elec)
- 34. Ramu Lal das (elec)
- 35. RanjitDebbarma (elec)
- 36. Bijoy Das (elec)
- 37. Benu Deb (electrician)
- 38. Subhash Biswas (Helper)
- 39. Kamal Debbarma (Helper)

**40. Pump house maintenance**

- 41. SekharDebbarma (Helper)
- 42. Sameer Debbarma(Helper)
- 43. Uttam Kumar Nama(Helper)

44. **Carpenter**

45. Sanjan Mallik

46.

**Maintenance of University Vehicle -RajarshiBhowmik**

**Mobilization of University Vehicle - Subijoy Das**

47. Prabir Ghosh

48.

49. Sukumar Ghosh

50. Nidhu Das

51.

**Mr. Amal KantiSaha(CE)**

(Estate,Civil maintenance)

**Plumbing,Repairing Work**

Indrajit Sarkar (Plumber)

Uttam Kumar Nama

**Centralized Examination  
Department**

- o **Prof. Sujit Deb- Controller of Purchase Department exam**
- o Dr. Amit kumarlaha
- o Prof. Biswajit Chakraborty
- o Prof. TathagataDasgupta
- o Prof. DharamjitDebbarma
- o Prof. BheempadMahato
- o Prof. Sankharaj Roy
- o Mr. Suman Kumar Ghosh

**Mr. RajarshiBhowmik (Incharge)**

**Purchase Team**

- 52.
- 53. Aniruddha Biswas
- 54. Suman Das
- 55.
- 56. Swapan Kr. Roy

57.

**H R Dept.**

- 58. **Kaberi De (AM)**
- 59.
- 60. BinoyDebbarma (Attendant)
- 61.
- 62. Preparing Recruitment advertisement
- 63. Processing recruitment
- 64. Appointment and Appraisals
- 65. Attendance and Leave
- 66. Joining and Final settlement.
- 67. Salary processing of all employees.
- 68. Provident Fund

- 69. Professional Tax compliance.
- 70. Staff Job
- 71. Quarter Allotment to faculty and staff.
- 72.

**IUT Store**

- 73. **Central Store** – Mr. SamarjitSaha
- 74. **Gift Store** –Mr. RajarshiBhowmik
- 75.

<b>Health Centre</b>
<b>1. Mr. Subijoy Das Incharge</b>
2. Medical Officer
3. Pradip Sarkar(Attendant)

**Admin Office**

- 76. **Subijoy Das (In-charge )** (Registrar office, Health Centre, Distance Learning )
- 77.

78.

79. (Capital Asset, Project Store, Internal Management of Academic building, Admin Office)

80. ManojDebbarma (Attendant)

81. All drivers

82.

### **Guest House**

**Mr. MrinalDebnath( Incharge)**

83. Mr. NityanandaDebnath

84.

85.



**Student Scholarships**

- 86. **Mr. Subhash Ghosh (Nodel Officer)**
- 87. Mr. Suman Ghosh
- 88. Ms. AmeliDebnath
- 89.

**Games &Sports/Yoga**

All Sports Activities

- 90. MihirShil (AP)
- 91.

**Registrar (Dr. A Ranganath)**

**Central Library**

1) **Mr. Subijoy Das** (Incharge)

- 92. Suman Dey (Admin Ex.)
- 93. Debabrata Halder
- 94. RakhiDebbarma (Cleaner)
- 95.
- 96.

**Mr. SantibrataSaha(DyMngr)**

**Mr. PradipDebnath**

(Security, Transportation, Mess, Canteen, Deployment of Group D, Garden, Hostel, Gardening)

<b>City Office,Agartala</b>	
<b>Reporting – RajarshiBhowmik</b>	
1.	
2)Wet Sweeper	97.
	98.
	99.

**House Keeping-(Admin Block/Lab Block/ Substation/ B.ed Block) Supervisor-  
ManindraDebbarma**

- SantilataDebbarma (Girls Hostel)
- PramilaDebbarma (Ground Floor)
- SunitaDebbarma (Main Lab)

100. SwapnaDebbarma(civil lab,w shop)

- 101. RakhiDebbarma (Lib, Comp. Lab)
- 102. SefaliDebbarma (1st Floor)
- 103. SunitaDebbarma (Main lab Bldng)
- 104. JamunaDebbarma (B ED Dept)
- 105. SrinibasSHil (DRW)
- 106. ManindraDebnath (DRW)
- 107. RanjanSutradhar (DRW)
- 108. GouriSaha (Basement)
- 109. Nidhu Das (DRW)
- 110. Bakul Ghosh (DRW)
- 111. KananDebnath (DRW-B.Ed )

**112. Cleaning of Campus**

- 113. **Nepal Das**
- 114. Nirmal Paul
- 115. Rajesh Roy
- 116. SrinibasShil (Saturday)
- 117.
- 118.

**119. Beautification/Gardening**

- 120. **Sujit Banerjee- Incharge**
- 121.
- 122. RajkumarDebbarma (Gardener)
- 123. ChittaDebbarma (Gardener)

**124. Housing complexcleaning(I,II,III**

- 125.
- 126.

**Dy.Registrar (Mr. S Ghosh)**

- 127. Legal and RTI related coordination

- 128. Print Media
- 129. Bank Loans, Students Loan
- 130. Personnel Administration
- 131. Attendance, Leave
- 132.
- 133. Hostel Administration
  
- 134.

**Electronic Media**

- 135. **Dr. P R Borthakur-Incharge**
- 136. Mr. SujitSutradhar
- 137. Mr. RajarshiBhowmik
- 138.

**Estate Management**

139. **Mr. Amal KantiSaha- Incharge**

140.

141. Bishnupada Roy

142. Saptarshi Roy

143.

144. Sanjan Mallik

145.

**NCC WORK**

Dr. Aditya Kumar Das

**(Director of Sports)**

**Pradip K. Debnath(Hostel Incharge)**

**Boys' Hostel-** Supervisor- ,Bishnupada Roy

1) PradipDebbarma (Cleaner)

2) TapanDebbarma (Cleaner)

3)SatyajitDebbarma (Cleaner)

4) SachindraDebnath (DRW)

5) UttamDebbarma (DRW)

(2 DRW will clean male toilets and guest house toilets)

**Girls Hostel- SupritiGhosh(Warden)**

1)SantilataDebbarma(Cleaner)

146.

147.

**Recreation Room, Evening Library**

148. Bisnupada Roy (**In Charge**)

149.

**Note:**

Each Building- Academic/ Hostel/Faculty Housing (Type I,II,III), Lab Building have their own Group D Staff. All Internal Job of respective building to be done by them. Electrical Substation, Pump House to use their respective staff for the related work and not to ask Group D for that. In case of requirement, Group D from Pump House/Electrical Substation to be deployed out. Outsider 4 Group D of gardening and 3 DRW staff should not to be deployed by others for internal job. Although all Group D from different buildings may be deployed outside for buss cutting and other activities. Whenever possible use our own engineer, Lab Assistant, Carpenter for making bench, table etc. **For Saturday and Sunday's public exam conducted by TCS, NSE; Dr. A. Ranganath will be the in-charge. User department may be involved for procurement of items of respective department. Field visit for purchase to be done one or two days a week.**

Registrar, IUT

Pro VC- IUT



**Pro VC**

**FST**

**Dr. P R Borthakur (Coordinator)**

**Dr. Debabrata Lahiri**

**(Principal, Faculty of Rural  
Management)**

Research, Project and consultancy,  
Doctoral Program & NAAC  
Coordinator.

**Laboratory Maintenance**

**Civil Lab (RA-Prof Ashim Paul)**

150. Saptarshi Roy (Lab Asst)

151. Tutan Debbarma (Attendant)

**152. Mechanical Lab (RA- Dr. Subodh Dbarma)**

153. Prashanta Debnath (Supervisor)

154. Suman Das (Asst. Worksop)

**155. Electronics Lab (RA-Prof. Tapan Mohanta)**

156. Reshmi Paul Rakshit (Lab Asst)

157. Aniruddha Biswas  
158. HarekrishnaDebnath (Attendant)

**159. Physics/ Electrical Lab (RA-Dr. Borthakur)**

160. Swapan Kr. Roy (Lab Asst.)

**161. Chemistry Lab (Dr. SwarnaliNath)**

162.

163. HarekrishnaDebnath (Attendant)

**164. Workshop (Dr. SubodhDebbarma)**

165. PrashantaDebnath (Supervisor)

166. Suman Das (Asst. Worksop)

167. Sanjan Mallik (Attendant)

168.

**Civil Engg. Dept.**

1. Prof. Ashim Paul (HoD)
2. Prof. Bipul Sen
3. Prof. Siddhartha Kashyap
4. Prof. SupradipSaha
5. Prof. RamuDebnath

**Mechanical Engg. Dept.**

1. Dr. SubodhDebbarma (HoD)
- 2.
- 3.
4. Prof. Mukund Kumar

**Accounts and Statutory  
Taxes**

1. MrinalDebnath  
(DyMngr.Acnt)(All  
Contracts)
2. SamarjitSaha  
(Accounts Officer)
3. Ramprasad Das

**Electrical/ElectronicsEngg. Dept.**

1. Prof. TapanMohanta (HoD)
2. Mr. DhritiRudra Paul
3. Dr. Shantanu Acharjee
4. Prof. DebarshitaBIswas
5. Prof. Sayantan Chakraborty
6. Prof. Manish Paul

**Computer Science Dept.**

1. Prof. B V Srikanth (HoD)
2. Prof. Abhijit BIswas
3. Prof. Partha Sarkar
4. Prof. DebjaniBhowmik
5. Dr. BidiptoCHakraborty
6. Prof. Apash Roy
7. Prof. DurgabatiPoddar

**Physical Science Dept.**

1. Dr. P R Borthakur (HoD)
2. Dr. SwarnaliNath
3. Dr. Amit Kumar Laha
4. Dr. SandipMajumder
5. Prof. DebjaniRakshit
6. Prof Arnab Ghose
7. Dr. Abhisekh Das
8. Prof. Prasenjit Bal

4. BinoyDebbarma  
(Attendant)

**Authorized Signatories**

1. Dr. A. Ranganath  
(Reg)
2. Mr. Subhash Ghosh  
(Dy. Reg)
3. Dr. P R  
Borthakur(AP)

The details of various committees are provided below:

File Description	Document
Any additional information	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>
Link to Organogram of the University webpage	<a href="#">View Document</a>

### ***6.2.3 Implementation of e-governance in areas of operation***

- 1. Planning and Development***
- 2. Administration***
- 3. Finance and Accounts***

**4. Student Admission and Support****5. Examination**

**Answer:** All 5 of the above

File Description	Document
Any additional information	<a href="#">View Document</a>
ERP Document	<a href="#">View Document</a>
Screen shots of user interfaces	<a href="#">View Document</a>
Details of implementation of e-governance in areas of operation Planning and Development, Administration etc	<a href="#">View Document</a>

**6.2.4 Effectiveness of various bodies/cells/committees is evident through minutes of meetings and implementation of their resolutions**

**Answer:**

A report presented on the status of students strength, academic activities, internship program, placement, faculty strength, research and publications, library resources, major events and media coverage.

Following suggestions/appreciations were made by the Board:

- Uniformity should be maintained in the data presentation and only registered data will be given in the report
- Attendance of the students should be presented in the next meeting
- To focus on the improvement of the students' progress in the semester
- Focus on preparing the students for competitive examinations like UPSC, GATE etc and integrate the syllabus in our curriculum as per the syllabus of such competitive exams.
- Approach paper for infrastructure development for the research facilities should be presented in the next meeting
- Constitute an internal subcommittee for the recommending the action plan for the improvement of the students' progress
- The existing pay package is not going to attract the students. The average pay package should be raised in the placement of the students.
- The faculty data should be presented with the number of PhD and NET qualified members in the next meeting
- Recommended to subscribe journals like Harvard Business Review, Economist etc to the library

File Description	Document
Link for Additional Information	<a href="#">View Document</a>

### 6.3 Faculty Empowerment Strategies

#### 6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

**Answer:**

##### **Medical Reimbursement:**

Only confirmed employees who are on Corporate Pay are covered under the scheme for extension of Medical reimbursement benefits, the same is included in monthly pay proportionately at the rate of one Basic per annum.

##### **Leave Travel Allowance (LTA):**

Only confirmed employees who are on Corporate Pay are covered under the scheme for extension of LTA benefits, the same is included in monthly pay proportionately at the rate of one Basic for two years.

##### **Social Security:**

##### **Contributory Provident Fund (CPF)**

As per the provisions of the Employees Provident Funds and Miscellaneous Provisions Act, 1952 the statutory minimum contributions are as follows:

“Employee’s contribution towards Provident Fund is @12% on Basic Pay and DA, subject to maximum of Rs.6500/-. For employees whose Basic and DA exceeds this limit, the deduction towards contribution will be limited to Rs.780/- per month (i.e., 12% of Rs.6500/-)”

##### **E.S.I**

Applicability of the Employee State Insurance Act, wherever enforced by the Government Authority, employees drawing Gross salary upto Rs.15,000/-per month shall be covered under E.S.I Scheme as per Rules & Regulations.

##### **Gratuity**

All employees who are on the time pay scale of the organization and have been in continuous service for five years and above shall be eligible for Gratuity as per the provisions of The Payment of Gratuity Act, 1972.

File Description	Document
Link for Additional Information	<a href="#">View Document</a>

#### 6.3.2 Average percentage of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the last five years

**Answer:** 1.15

6.3.2.1 Number of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies year wise during the last five years

Answer:

2016-17	2015-16	2014-15	2013-14	2012-13
5	0	0	0	0

File Description	Document
Details of teachers provided with financial support to attend conferences,workshops etc. during the last five years	<a href="#">View Document</a>

**6.3.3 Average number of professional development / administrative training programs organized by the University for teaching and non teaching staff during the last five years**

**Answer: 5.2**

6.3.3.1 Total number of professional development / administrative training programs organized by the Institution for teaching and non teaching staff year wise during the last five years

Answer:

2016-17	2015-16	2014-15	2013-14	2012-13
17	5	4	0	0

File Description	Document
Details of professional development / administrative training programs organized by the University for teaching and non teaching staff	<a href="#">View Document</a>

**6.3.4 Average percentage of teachers attending professional development programmes viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programme during the last five years**

**Answer: 33.51**

6.3.4.1 Total number of teachers attending professional development programs, viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Programs year wise during the last five years

Answer:

2016-17	2015-16	2014-15	2013-14	2012-13
60	3	3	14	30

File Description	Document
Details of teachers attending professional development programs during the last five years	<a href="#">View Document</a>

### ***6.3.5 Institution has Performance Appraisal System for teaching and non-teaching staff***

**Answer:**

The University offers a stimulating work environment for both teaching and non-teaching staff. Besides, competitive pay, staff members are greeted with incentives of various kinds based on meritorious contributions. There are incentives to boost research in various departments. Every attempt is made to enrich the lives of teachers, researchers and non-teaching staff. The University encourages:

- Faculty members to participate in national and international conferences, seminars and workshops and to publish quality research papers in journals of repute.
- Faculty members to undertake Minor/Major research projects.
- Faculty members to register for Ph.D programs as part of continuing education.
- Faculty members to apply for various research projects and national development schemes/projects of UGC/ICSSR/DST /other agencies, etc. for their self development and institutional development.
- Faculty members to undergo special training on use of software packages like SAS/SPSS/CMIE.
- Non-teaching staff to undergo special training sessions on Office Automation'.

The University conducts several Faculty Development Programs to empower the Faculty Members. In addition during April 2014, two knowledge sharing workshops were conducted for all the faculty members, wherein a platform was provided to them to share their knowledge in their niche areas with the faculty members from other domains. Similarly a workshop was also conducted for non-teaching staff of the University.

File Description	Document
Any additional information	<a href="#">View Document</a>



[Link for Additional Information](#)

[View Document](#)

## 6.4 Financial Management and Resource Mobilization

### 6.4.1 Institution conducts internal and external financial audits regularly

#### Answer:

- a. The Board of Governors shall appoint a qualified firm of Chartered Accountants to undertake the statutory audit of the accounts of the University.
  - b. The first statutory auditors shall be appointed in the first meeting of the Board of Governors, and the subsequent statutory auditors shall be appointed at the meeting of the Board of Governors which is convened to approve the accounts of the previous period.
  - c. The Board of Management may appoint Internal Auditors to conduct periodical and concurrent audit and report the findings to the Board of Management.
- 
- a. The first accounting period of the University shall end on March 31, 2005. The subsequent accounting periods will be of duration of 12 months commencing on 1st April of that year and ending on 31st March of the following year.
  - b. The accounts of the various divisions, departments, institutions and campuses of the University shall be consolidated by the Finance Officer and he shall make out the final annual accounts, consisting of the Income and Expenditure Account and the Balance Sheet of the University and place the same before the Finance Committee for their comments. The appropriations of excess income over expenditure or the absorption of excess of expenditure over the income shall be decided by the Finance Committee. The accounts will thereafter be adopted by the Board, after which they will be audited by the Auditors appointed by the Board of Governors.
  - c. All the assets of the University shall be maintained in the name of the university and shall be used for the settlement of liabilities at the time of liquidation or closure of university under sections 47 and 48 of the Act.
  - d. The accounts of the University shall be open to examination by the Chancellor, Vice-Chancellor, Registrar, Auditor of the University and any other person authorized by the Board of Governors or the Sponsor for the purpose.
  - e. Every balance sheet and income and expenditure account of the University shall comply with the relevant accounting standards as may be prescribed by the Government of India in consultation with the National Advisory Committee on Accounting Standards.

f. The Vice-chancellor shall place such audited financial statements before the Board of Governors, along with the report of the Auditors for information.

g. The Registrar, thereafter along with the annual report of the University, shall submit such financial statements to the Government as provided under section 45 of the Act.

File Description	Document
Any additional information	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>

#### **6.4.2 Funds / Grants received from non-government bodies, individuals, Philanthropists during the last five years (not covered in Criterion III)**

**Answer:** 1.02

6.4.2.1 Total Grants received from non-government bodies, individuals, philanthropists year wise during the last five years (INR in Lakhs)

Answer:

2016-17	2015-16	2014-15	2013-14	2012-13
0.3	0.334	0.335	0.05	0

File Description	Document
Details of Funds / Grants received from non-government bodies during the last five years	<a href="#">View Document</a>

#### **6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources**

**Answer:**

##### **Accounting policy and financial procedure**

Board of Management shall, in accordance with the provisions of the Act and the Statutes made thereunder:

- manage and regulate the finance, accounts, investments, property and all other affairs of the University and for that purpose lay down the procedure;
- lay down the procedure for operating the Bank accounts;

- c) lay down the terms and conditions of purchase of any land or buildings or other works or authorize taking on lease or otherwise such land, buildings or works;
- d) lay down the terms and conditions for acquiring intellectual property rights, copy rights, trade marks and the like;
- e) invest the funds of the University or money entrusted to the University in such manner as it may deem fit and from time to time;
- f) raise and borrow money upon such terms and conditions as it may think fit and to pay out of the funds of the University, all expenses incidental thereto;
- g) maintain proper accounts and other relevant records and prepare annual statements of Accounts including the Balance Sheet for every previous financial year, in such form as may be prescribed and submit the same to the Board of Governors for approval;

The Finance Committee shall be the principal financial body of the University to take care of financial matters and shall, subject to the provisions of the Act, Statutes and Rules, coordinate and exercise general supervision over the financial matters of the University.

The Endowment Fund created under Sec. 40 of the Act, the General Fund created under Sec.41 of the Act, and the Development Fund created under Sec. 42, shall be subject to general supervision and control of the Board of Governors, be regulated and maintained in accordance with the provisions of Secs. 40, 41 and 42 of the Act.

All funds accruing to or received by the University from whatever source and all amount disbursed or paid shall be entered in the accounts maintained by the University.

File Description	Document
Any additional information	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>

## 6.5 Internal Quality Assurance System

*6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes*

### Answer:

- i. The teachers of the University had been preparing their lecture notes by using power point, taking class tests in MCQ pattern, getting live projects by the students.

- ii. With the introduction of ERP the teachers has been engaged in preparation of their lectures to be taught in class by using Learning Management System LMS software like Course Lab, exe-learning etc.
- iii. The teachers are encouraged for uses of Moodle and similar software for academic betterment.

File Description	Document
Any additional information	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>

**6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms**

**Answer:**

The University reviews the learning process, structures, methodologies of operation etc in the following manner.

1. Submission of daily report, weekly report and monthly report of number of classes taken by teachers segregated by number of student's attendance. The learning process is reviewed periodically, programme, course structure is revised and placed in the Academic Council from time to time for approval.
2. With the introduction of ERP system the tasks which had been done manually is now taken care by the software.

File Description	Document
Link for Additional Information	<a href="#">View Document</a>

**6.5.3 Average number of quality initiatives by IQAC for promoting quality culture per year**

**Answer: 122**

6.5.3.1 Number of quality initiatives by IQAC for promoting quality year-wise for the last five years

Answer:

2016-17	2015-16	2014-15	2013-14	2012-13
155	126	109	103	117

File Description	Document
Number of quality initiatives by IQAC per year for promoting quality culture	<a href="#">View Document</a>
IQAC link	<a href="#">View Document</a>

#### **6.5.4 Quality assurance initiatives of the institution include**

- 1. Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback collected, analysed and used for improvements**
- 2. Academic Administrative Audit (AAA) and initiation of follow up action**
- 3. Participation in NIRF**
- 4. ISO Certification**
- 5. NBA or any other quality audit**

Answer: Any 2 of the above

File Description	Document
Any additional information	<a href="#">View Document</a>
e-copies of the accreditations and certifications	<a href="#">View Document</a>
Details of Quality assurance initiatives of the institution	<a href="#">View Document</a>
Annual reports of University	<a href="#">View Document</a>

#### **6.5.5 Incremental improvements made during the preceding five years (in case of first cycle)**

##### **Post accreditation quality initiatives (second and subsequent cycles)**

Answer:

IQAC has initiated Quality enhancement initiatives over the last few years. Skill oriented courses like Android & i-phone programming, Tally, ASP dotNet, Hardware Networking, Soft skill development, Web designing were conducted. Language Laboratory was established with Computers and Spoken English Programme was conducted.

ICT enabled teaching and learning Aids were purchased, installed and are being used. Projector & Screen with Computer and loudspeaker sets are also used for interactive learning experience. White boards are installed wherever possible and necessary to create chalk-dust-free and clean laboratories and class rooms. (Electronics Lab.etc.) Internet connectivity is extended to all the faculty members in the Departments as well as Laboratories for ease of access to information related to the respective subject of interest. Microsoft Windows as well as Microsoft Office License copies are upgraded twice as per the need at the various departments and office. Wherever required the independent Scanner cum Printers are installed with the latest Computer configuration for fast and easy operations of the various departments. Solar panels are installed in the University. Display boards as well as soft boards are installed as per the need at various departments. Clean water dispensing machines are installed at the convenient locations in the premises. Online UPS is installed in every faculty chambers, office and smart class rooms etc. Online Admission process is successfully implemented for all the years of the University. Independent Examination Department is functioning with the state of the Art technology. Video Lectures are prepared by our faculty members for the various subjects. Video lectures on various subjects are downloaded from You Tube Edex etc. and show to students to enrich their concept.

File Description	Document
Link for Additional Information	<a href="#">View Document</a>

## 7.Institutional Values and Best Practices

### 7.1 Institutional Values and Social Responsibilities

#### 7.1.1 Number of gender equity promotion programs organized by the institution during the last five years

**Answer: 22**

7.1.1.1 Number of gender equity promotion programs organized by the institution year wise during the last five years

Answer:

2016-17	2015-16	2014-15	2013-14	2012-13
6	7	5	3	1

File Description	Document
List of gender equity promotion programs organized by the institution	<a href="#">View Document</a>
Report of the event	<a href="#">View Document</a>

#### 7.1.2 Institution shows gender sensitivity in providing facilities such as a) Safety and Security

- b) Counselling***
- c) Common Room***

**Answer:**

University is specially focusing on the providing the special facilities to the women. University is raging free for the students. Girl's students and female faculties are safe in the campus. There is no harassment cases in past. There is grievance and disciplinary committee for looking such matters. University has fire warning system and separate steers for emergency evacuation.

Faculties are always counseling students when they facing any problems. There is separate committee working in this direction. Special care is giving to the girls students. There are separate common room and washroom for the girls. The counselling services of the student counsellor are available to all the students. The services include talking to the students when they approach the counsellor, creating an ambience where the students will develop faith and trust in the counsellor, and will feel free to discuss their problems or issues related to various areas of their life such as family, relationships, peer group pressure, studies which includes time management, concentration, memory, selection of subjects as electives, adjustment and stress management. In sum, the counsellor provides a sympathetic ear to those who want to ventilate their grievances, feelings and emotions.

Every student visits the counsellor and spends about one to one-and-half hours with her. They feel relaxed, relieved, and much better at the time of leaving than they had been before coming for counselling. This is the experience of every individual who has come for counselling. Some of them do come back for a second and third time for further guidance and assistance. The counselor only helps them to help themselves in creating a life of their choice by developing a positive frame of mind, setting the right targets, working towards them in an ethical and socially responsible manner.

For safety and security of each individual in our campus, we have strong vigilance system via CCTV Camera and Security Guards. Increasing incidents of negligence and crimes violating the innocence of children have raised numerous doubts and questions in the minds of every parent, every responsible citizen. The need of the hour is to ensure our children are safe and feel safe all the time. Vigilance and keeping an eye out for any anomaly or deviations in children's behaviour is something that we can all do to fortify ourselves in this fight. However, we are only humans and may overlook certain things or may even lower our guard over time. How, then can we ensure the safety of children. The answer is CCTV Surveillance Systems. In the age of technology, this simple weapon is one of the most effective ways to deter and fight the evils. CCTV surveillance is of great importance since it acts as a deterrent to anybody with mal intent. It supplements the security guards since it is inhuman and thus never tires or loses focus. It helps in monitoring and keeping track of activities taking place in university premises. It helps to identify and capture any intruders or offenders. It allows for maintenance of an effective access control so that only authorized persons access the school thus making it easier to keep the entrances and exits of university secure. It helps in keeping a watch on valuables and appropriate use of resources within the campus. It is useful in organizing evacuation in case of emergencies and reducing the response time when planning security drills. In the event of any vandalism or theft, it is a useful tool in protecting the school property and identifying the perpetrators. With increased cases of raging and bullying, it not only acts as a deterrent, it also helps in bringing justice to any offenders. It helps to keep parents' mind at ease about the safety and security of the students specially and female students and staffs.

In total there are 21 CCTV Cameras and these are located at

1. Academic Basement- 1 no
2. Academic Ground Floor- 1 no
3. Academic 1st Floor- 1 no
4. Academic 2nd Floor- 1 no
5. Academic 3rd Floor- 1 no
6. Academic Library- 2 nos
7. Gate No-I - 4 nos
8. Gate No-II - 1 no
9. Civil Lab- 1 no
10. Laboratory Building- 1 no
- 11, Workshop- 1 no
12. Canteen - 3 nos
13. Guest House- 1 no
14. Girls Hostel- 1 no
15. Boys Hostel - 1 no

There are 25 security Guards in total, out of which 5 are female for the better security of the female students.

There are two common room for boys and one common room for girls.

File Description	Document
Any additional information	<a href="#">View Document</a>



Link for Additional Information	<a href="#">View Document</a>
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### ***7.1.3 Percentage of annual power requirement of the Institution met by the renewable energy sources***

**Answer:** 1

7.1.3.1 Annual power requirement met by renewable energy sources (in KWH)

Answer: 100

File Description	Document
Details of power requirement of the university met by renewable energy sources	<a href="#">View Document</a>

### ***7.1.4 Percentage of annual lighting power requirements met through LED bulbs***

**Answer:** 0.01

7.1.4.1 Annual lighting power requirement met through LED bulbs (in KWH)

Answer: 0.63

File Description	Document
Details of lighting power requirements met through LED bulbs	<a href="#">View Document</a>

### ***7.1.5 Waste Management steps including:***

- ***Solid waste management***
- ***Liquid waste management***
- ***E-waste management***

**Answer:**

The University is highly environment conscious. It uses several proactive steps to reduce energy consumption and to meet the challenges and opportunities of climate change. The Academic blocks and libraries are planned architecturally to get natural light during the daytime and are well illuminated. This has ensured that there is no wastage of power. It is in touch with the environment with many mango trees, apart from the coconut and guava plantations surrounding it. Special care is taken to ensure that energy and environment conservation is visible in every aspect of the campus.

The solid waste generated from various sources in the campus like office area, residential and hostel area, Canteen etc are collected and stored in a vat kept by Agartala Municipal Council in a dedicated space within the campus. Periodically the wastes are collected by the Municipality for its sanitary disposal. It is mention worthy that despite the University is situated in the Panchayat area, The Mayor of Agartala Municipal Council has extended his kind cooperation to ensure clean and pollution free campus at Kamalghat.

Liquid waste management is done by treating the liquid waste in Sewage water treatment plant and reused for irrigation.

E- Waste is not produced yet since insertion of the campus. Presently all the electronic gazets are repaired and reused.

File Description	Document
Any additional information	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>

#### ***7.1.6 Rain water harvesting structures and utilization in the campus***

##### **Answer:**

The problem of water scarcity becomes more acute due to erratic behavior of monsoon/ winter rains i.e. early and late onset and closure of rains and badly affects the sowing of crops and other associated agronomical practices. To address these problems, the rainwater harvesting and its efficient utilization is one of the steps, which has been taken as a policy in the state and is being demonstrated through low cost technology. Numerous rain harvesting pits have been dug to collect rain water from the roofs of buildings. Waste water is recycled in the garden.

File Description	Document
Any additional information	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>

#### ***7.1.7 Green Practices***

- ***Students, staff using***
  - a) ***Bicycles***
  - b) ***Public Transport***
  - c) ***Pedestrian friendly roads***

- *Plastic-free campus*
- *Paperless office*
- *Green landscaping with trees and plants*

**Answer:**

University is always encouraging pollution free environment within the campus. 20% of the employee strength use bicycles as regular conveyance. CNG bus facilities' are available for transport of students and faculties who are coming from Agartala city. There are separate dustbins for plastic collection. Agartala municipality have separate dustbin. University is encouraging paperless work and digitalization of work. University have lots of e-books and e-journals in library. In administrative work also university is going towards digitalization.

The University is situated in the lap of green nature. Pollution free green environment is an extra boon to the state of Tripura, especially in the suburban/rural area like Kamalghat. In addition to the natural greenery organized tree plantation is the major concern of the management to maintain the pristine purity and beauty of the university campus. Green audit of the campus is carried out by the trained staff periodically by supervising the maintenance of the existing trees and plants, identifying places for planting new plants, and managing the natural wild greenery. Ventures have been taken by the authority to involve the forest department for beneficial tree plantation across its 32 acre campus. The open gallery serves as a green background for university level functions and a lounge for students at lunch break.

The ACs use ozone-friendly non-CFC refrigerants, the bricks are composed of fly ash and the furniture is either made of rubber wood or recycled wood. Solar panels, installed at various places within the campus, are used to power solar water heaters. The entire hot water requirement in the hostels and mess is met through these heaters. This is a no-bike zone which means we breathe fresh air all the time. There is a wonderful mix of modern facilities and green environs. The underground water is treated in the Iron removal Plant to make it potable for drinking. The treated waste water used for watering the green vegetation on the campus. This helps ensure that the University does not pollute any of the surrounding water bodies. As a part of Green Computing, when desktops in labs are replaced with new desktops, the old desktops are put to use for general administration purposes. The old desktops that no longer support the University's needs are sold to third parties for further use after refurbishing. The Chemical waste from the Chemistry lab is discharge to the soak pit. Number of gardeners takes care of greeneries round the year.

File Description	Document
Any additional information	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>

**7.1.8 Average percentage expenditure on green initiatives and waste management excluding salary component during the last five years**

**Answer:** 6.54

7.1.8.1 Total expenditure on green initiatives and waste management excluding salary component year wise during the last five years(INR in Lakhs)

Answer:

2016-17	2015-16	2014-15	2013-14	2012-13
8	7	6.5	6	5

File Description	Document
Details of expenditure on green initiatives and waste management during the last five years	<a href="#">View Document</a>

**7.1.9 Differently abled (Divyangjan) Friendliness Resources available in the institution:**

1. *Physical facilities*
2. *Provision for lift*
3. *Ramp / Rails*
4. *Braille Software/facilities*
5. *Rest Rooms*
6. *Scribes for examination*
7. *Special skill development for differently abled students*
8. *Any other similar facility (Specify)*

**Answer:** D. At least 2 of the above

File Description	Document
Resources available in the institution for Divyangjan	<a href="#">View Document</a>
link to photos and videos of facilities for Divyangjan	<a href="#">View Document</a>

**7.1.10 Number of Specific initiatives to address locational advantages and disadvantages during the last five years**

**Answer:** 17

7.1.10.1 Number of specific initiatives to address locational advantages and disadvantages year wise during the last five years

Answer:

2016-17	2015-16	2014-15	2013-14	2012-13
4	1	5	7	0

File Description	Document
Number of Specific initiatives to address locational advantages and disadvantages	<a href="#">View Document</a>

**7.1.11 Number of initiatives taken to engage with and contribute to local community during the last five years (Not addressed elsewhere)**

Answer: 4

7.1.11.1 Number of initiatives taken to engage with and contribute to local community year wise during the last five years

Answer:

2016-17	2015-16	2014-15	2013-14	2012-13
2	1	1	0	0

File Description	Document
Details of initiatives taken to engage with local community during the last five years	<a href="#">View Document</a>
Report of the event	<a href="#">View Document</a>

7.1.12

**Code of conduct handbook exists for students, teachers, governing body, administration including Vice Chancellor / Director / Principal / Officials and support staff**

Answer: Yes

File Description	Document
URL to Handbook on code of conduct for students and teachers , manuals and brochures on human values and professional ethics	<a href="#">View Document</a>

**7.1.13 Display of core values in the institution and on its website**

Answer: Yes

File Description	Document
Provide URL of website that displays core values	<a href="#">View Document</a>

**7.1.14 The institution plans and organizes appropriate activities to increase consciousness about national identities and symbols; Fundamental Duties and Rights of Indian citizens and other constitutional obligations**

**Answer:** Yes

File Description	Document
Details of activities organized to increase consciousness about national identities and symbols	<a href="#">View Document</a>

**7.1.15 The institution offers a course on Human Values and professional ethics**

**Answer:** Yes

File Description	Document
Provide link to Courses on Human Values and professional ethics on Institutional website	<a href="#">View Document</a>

**7.1.16 The institution functioning is as per professional code of prescribed / suggested by statutory bodies / regulatory authorities for different professions**

**Answer:** Yes

File Description	Document
Provide URL of supporting documents to prove institution functions as per professional code	<a href="#">View Document</a>

**7.1.17 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties during the last five years**

**Answer:** 20

7.1.17.1 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties year wise during the last five years

**Answer:**

2016-17	2015-16	2014-15	2013-14	2012-13
4	7	4	4	1

File Description	Document
List of activities conducted for promotion of universal values	<a href="#">View Document</a>

***7.1.18 Institution organizes national festivals and birth / death anniversaries of the great Indian personalities***

**Answer:**

Yes. University organizes national festivals and birth / death anniversaries of great Indian personalities. National integration indicates the feeling of common identity amongst the people of country even after being from different races, cultures, religions or regions in order to build a strong and developed nation. It promotes the unity in diversity and feeling of oneness amongst people to a great level. Independence day (15 August), Republic day (26 January). Birthday of Netaji, like as Subhas Chandra Bose (23 January), Mahatma Gandhi (02 October), National science day, National sports day.

***7.1.19 The institution maintains complete transparency in its financial, academic, administrative and auxiliary functions***

**Answer:**

- a. The Board of Governors shall appoint a qualified firm of Chartered Accountants to undertake the statutory audit of the accounts of the University.
  - b. The first statutory auditors shall be appointed in the first meeting of the Board of Governors, and the subsequent statutory auditors shall be appointed at the meeting of the Board of Governors which is convened to approve the accounts of the previous period.
  - c. The Board of Management may appoint Internal Auditors to conduct periodical and concurrent audit and report the findings to the Board of Management.
- a. The first accounting period of the University shall end on March 31, 2005. The subsequent accounting periods will be of duration of 12 months commencing on 1st April of that year and ending on 31st March of the following year.
  - b. The accounts of the various divisions, departments, institutions and campuses of the University shall be consolidated by the Finance Officer and he shall make out the final annual accounts, consisting of the Income and Expenditure Account and the Balance Sheet of the University and place the same before the Finance Committee for their comments. The appropriations of excess income over expenditure or the absorption of excess of expenditure over the income shall be decided by the Finance Committee. The accounts will thereafter be

adopted by the Board, after which they will be audited by the Auditors appointed by the Board of Governors.

c. All the assets of the University shall be maintained in the name of the university and shall be used for the settlement of liabilities at the time of liquidation or closure of university under sections 47 and 48 of the Act.

d. The accounts of the University shall be open to examination by the Chancellor, Vice-Chancellor, Registrar, Auditor of the University and any other person authorized by the Board of Governors or the Sponsor for the purpose.

e. Every balance sheet and income and expenditure account of the University shall comply with the relevant accounting standards as may be prescribed by the Government of India in consultation with the National Advisory Committee on Accounting Standards.

f. The Vice-chancellor shall place such audited financial statements before the Board of Governors, along with the report of the Auditors for information.

g. The Registrar, thereafter along with the annual report of the University, shall submit such financial statements to the Government as provided under section 45 of the Act.

## 7.2 Best Practices

### 7.2.1 Describe at least two institutional best practices (as per NAAC Format)

#### Answer:

Quality education with social development.

National building with literacy

ICFAI Society has 3 Strategic Institutional Units, the ICFAI Universities, the ICFAI Business Schools and the ICFAI Distance Learning Programs. In all the programs offered across these units, the emphasis is on adherence to academic rigor and differentiated curriculum that bridges the industry – academia gap.

ICFAI Society provides high quality professional Education developing academic, professional & employability skills with ethics across the country.

ICFAI has established 11 Universities across India. They are located at Hyderabad (IFHE, which is a Deemed University), Dehradun, Himachal Pradesh (Baddi), Jaipur, Jharkhand, Meghalaya, Mizoram, Nagaland, Raipur, Sikkim and Tripura. Except Hyderabad, rest of the Universities is established as per the act passed by the respective state assemblies.



ICFAI Business School (IBS) – 9 ICFAI Business Schools (IBS) are set up in the last 17 years offering high-end business management program at PG level.

ICFAI Group practices the value of academic integrity at all levels. As a policy, admissions are purely based on merit and there is nothing like capitation fee et al. The fee payable is published in the application material and that remains unchanged.

The alumni of ICFAI Group are working in renowned companies world-wide. Collectively, ICFAI Group alumni contribute significantly to the growth story of India.

The ICFAI Group was conferred two prestigious international awards at London recently.

Baroness Verma and Lord Hastings, heading KPMG as Global Head of Corporate Citizenship and Lord at House of Lords conferred the ‘Thought Leadership Award’ on ICFAI Case Research Centre towards Case Method. The award was received by DebapratimPurkayastha, Associate Dean, on behalf of the ICFAI.

The ICFAI also won ‘Great Place to Study’ certification at the House of Commons, London. The award was presented by Baroness Verma, Chairman of Lords European External Affairs Committee and Member of Lords EU Select Committee to ICFAI Groupon June 24, 2014 at the House of Commons, London, United Kingdom.

The certification is instituted by Great Place to Study Research Institute. Great Place to Study Certification is a badge of honour earned by an institution with strong focus on managing high level of student satisfaction practices in the area of learning experience, learning objective and outcome, life on campus and happiness quotient.

ICFAI University has been awarded the Pan India Educational Excellence Award in the category of “Leading Private University in India” for Business Management, Technology and Law Courses instituted by the Brands Academy, New Delhi. The prestigious award was presented by Indian Chess Grandmaster and former World Chess Champion Mr VishwanathanAnand, in a gala Award Ceremony held at Mumbai on 31st May 2014.

Mrs. Sobha Rani Yasaswy, Chairperson, [ICFAI](#) has received the prestigious Honor of “Visionary eduPRENEUR of India” (posthumously) which was conferred on late Sri N J Yasaswy, the Founder of ICFAI Group from Former President of India Sri Pranab Mukherjee on Monday, 11-12-2017 at a colourful ceremony held at Civil Services Officer’s Institute (CSOI), New Delhi.

## 7.3 Institutional Distinctiveness

### 7.3.1 Describe/Explain the performance of the institution in one area distinctive to its vision, priority and thrust

#### Answer:

Indian higher education especially in post graduate management education got stuck in age old pedagogies. It did not metamorphose with the rapid pace of change in the environment. The desire to make education globally relevant made the University look at these changes and to overhaul the traditional practice with globally relevant ones. The case method is one such change. Students had to be motivated to take the ownership of learning, a hitherto unheard phenomenon.

The evaluation pattern underwent a metamorphosis with greater emphasis on class participation. Students as well as faculty members took time to adjust to this emerging scenario. Faculty members who join IUT without prior exposure to case teaching are inducted into the system through an orientation program spanning two to three days. This helps them get into the system and integrate with the bigger group. In terms of being more relevant we review every case at the end of the year and through a churning process new cases are introduced.

## Extended Profile

### Programme

*Number of programs offered year wise for last five years*

**Answer:**

2016-17	2015-16	2014-15	2013-14	2012-13
21	19	14	9	9

*Number of all programs offered by the institution during the last five years*

**Answer: 22**

### Student

*Number of students year wise during the last five years*

**Answer:**

2016-17	2015-16	2014-15	2013-14	2012-13
1130	726	657	777	980

*Number of outgoing / final year students year wise during the last five years*

**Answer:**

2016-17	2015-16	2014-15	2013-14	2012-13
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280	190	280	190	260
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***Total number of outgoing / final year students***

**Answer:** 900

***Number of students appeared in the University examination year wise during the last five years***

**Answer:**

2016-17	2015-16	2014-15	2013-14	2012-13
1130	726	657	777	980

***Number of revaluation applications year wise during the last 5 years***

**Answer:**

2016-17	2015-16	2014-15	2013-14	2012-13
16	14	14	12	11

**Academic**

***Number of courses in all programs year wise during the last five years***

**Answer:**

2016-17	2015-16	2014-15	2013-14	2012-13
600	550	500	500	500

***Number of courses offered by the institution across all programs during the last five years***

**Answer:** 600

***Number of full time teachers year wise during the last five years***

**Answer:**

2016-17	2015-16	2014-15	2013-14	2012-13
87	67	64	52	48

*Number of full time teachers worked in the institution during the last 5 years*

**Answer:** 120

*Number of teachers recognized as guides during the last five years*

**Answer:** 4

*Number of sanctioned posts year wise during the last five years*

**Answer:**

2016-17	2015-16	2014-15	2013-14	2012-13
110	85	70	65	60

*Total number of publications during the last 5 years, which are included in online databases such as SCOPUS, web of science or PubMed/ Indian Citation Index*

**Answer:** 150

**Institution**

*Number of eligible applications received for admissions to all the programs year wise during the last five years*

**Answer:**

2016-17	2015-16	2014-15	2013-14	2012-13
133	850	650	350	250

*Number of seats earmarked for reserved category as per GOI/State Govt rule year wise during the last five years*

**Answer:**

2016-17	2015-16	2014-15	2013-14	2012-13
400	350	300	300	300

*Total number of classrooms and seminar halls*

**Answer:** 58

***Total number of computers in the campus for academic purpose*****Answer:** 350***Total Expenditure excluding salary year wise during the last five years ( INR in Lakhs)*****Answer:**

2016-17	2015-16	2014-15	2013-14	2012-13
120	105	95	90	85

***Annual lighting power requirement (in KWH)*****Answer:** 6000***Annual power requirement of the institution (in KWH)*****Answer:** 10000**Conclusion*****Additional Information :***

Students are quite sensitive to social causes and their participation in events relating to social issues is overwhelming. They have organized a number of blood donation camps during the period under review and extend support to environmental protection programs - every now and then. They also participated successfully in national and international inter-business school competitions. All these activities are funded by the University. The University provides financial aid in the form of scholarships and fee waivers to the students.

***Concluding Remarks:***

The ICFAI University, Tripura is a member of The Association of Commonwealth Universities (ACU), London, UK, Association of Indian Universities (AIU), New Delhi, India, The Institution of Engineers (India) and Association of Management Development Institutions in South Asia (AMDISA), Hyderabad.

The University believes in creating and disseminating knowledge and skills in core and frontier areas through innovative educational programs, research, consulting and publishing, and developing a new cadre of citizens with a high level of competence and deep sense of ethics and commitment to the code of professional conduct.

The Visitor of the University is H.E. The Governor of Tripura. The University is administered as per the Act, Statutes and Rules. The Board of Governors is headed by the Chancellor and has Vice-Chancellor and others as members. The Board of Management is headed by the Vice-Chancellor. The Academic Council is responsible for all academic matters.

The University offers Bachelor, Master, and Doctoral programs in management, finance, science and technology, information technology, education, law and other areas.