



The ICFAI University, Tripura

(Established under Section 4(2) of The Institute of Chartered Financial Analysts of India University, Tripura Act 2004)

Campus address: Kamalghat (near Agartala), PIN-799210, Tel: 0381- 2865752/62 Fax: 2865-754

Website: www.iutripura.edu.in E-mail: registrar@iutripura.edu.in

MINUTES OF THE QUARTERLY MEETING OF IQAC

The quarterly meeting of the Internal Quality Assurance Cell was held on Monday, 25th September 2020 at 4:30 PM at the Board Room of ICFAI University Tripura.

Members Present

1. Prof. Biplab Halder, Pro Vice Chancellor, ICFAI University, Tripura
2. Dr. A. Ranganath, Registrar, ICFAI University, Tripura
3. Dr. Sayantan Thakur, IQAC Coordinator
4. Prof. Sayantan Singha Roy, Core Committee Member
5. Mr. Subijoy Das, Core Committee Member
6. Prof. Bheempad Mahato, Core Committee Member
7. Dr. Amit kumar Laha, Core Committee Member
8. Prof. Bipul Sen, Core Committee Member
9. Dr Priyanghu Rana Borthakur, Member
10. Ms. Kaberi De, Member

Agenda:

1. Feedback from stakeholders
2. Seminar/ Workshop/ Webinar through online mode
3. Evaluation policy for online exam
4. Publications and Incentive policy
5. Development of Department

*****The items from the above agenda were taken up for consideration:***

Item no.1. Feedback from stakeholders

The meeting commenced with a welcome address by the Hon'ble Pro-Vice-Chancellor.

- 1.1. During Covid-19 pandemic as the offline mode feedback is not possible. IQAC team suggested for online feedback for students, parents and faculties through Google form.
- 1.2. IQAC suggested conducting online parents-teacher meet in presence of students through Google-Meet or Zoom meeting whichever is possible.

Item no. 2. Seminar/ Workshop/ Webinar through online mode

2.1. IQAC coordinator suggested to organise sufficient Seminar / Workshop / Webinar in the respective department in online mode as both the students and society both will be benefitted. By online mode the reputed speakers will be accessible and can share valuable views for the benefits of the society.



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2.2. IQAC also suggested to record the whole session for future reference. Also, the students can be encouraged through post feedback E-certificate.

Item no. 3 Evaluation policy for online exam

3.1. Members of the IQAC team suggested to evaluate the submitted soft copies maintaining a unique policy throughout the university which need to complete within 7 days after the exam got over.

3.2. Coordinator, IQAC suggested to share any unique policy to all the faculties in order to complete the evaluation.

Item no. 4. Publications and Incentive policy

4.1. Hon'ble Pro-Vice-Chancellor requested the committee members to encourage the esteemed faculties of their concerned department for research and to publish paper at least at National and International conferences of repute and publish papers on journals with high impact factor as incentive practices are already active as a part of the university policy.

4.2. Members of the IQAC team suggested conduct some in campus projects based on the necessity of the society as a part of their research.

Item no. 5. Development of Department

5.1. IQAC core committee members of the university proposed that each department need to conduct at least 2 workshops, 3 seminars, 4 Guest lectures and 2 industrial visit throughout the semester which will definitely improve the department. Further, the faculty members can participate in the FDP, Seminar, Workshop, Webinar organised by other instistute.

5.2. IQAC suggested to conducted monthly departmental meeting and meet with the students frequency in order to understand, analyse and solve the issues if any.

Signature:

1. Prof. Biplab Halder, Pro Vice Chancellor, ICFAI University, Tripura
2. Dr. A. Ranganath, Registrar, ICFAI University, Tripura
3. Dr. Sayantan Thakur, IQAC Coordinator

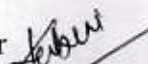


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