



# The ICFAI University, Tripura

(Established under Section 4(2) of The Institute of Chartered Financial Analysts of India University, Tripura Act 2004)

Campus address: Kamalghat (near Agartala), PIN-799210, Tel: 0381-2865752/62 Fax: 2865-754

Website: [www.iutripura.edu.in](http://www.iutripura.edu.in) E-mail: [registrar@iutripura.edu.in](mailto:registrar@iutripura.edu.in)

## MINUTES OF THE QUARTERLY MEETING OF IQAC

The quarterly meeting of the Internal Quality Assurance Cell was held on Monday, 24th June 2020 at 2:30 PM at the Ground Floor Auditorium of ICFAI University Tripura.

### Members Present

1. Prof. Biplab Halder, Pro Vice Chancellor ICFAI University, Tripura
2. Dr. A. Ranganath, Registrar ICFAI University, Tripura
3. Dr. Sayantan Thakur, IQAC Coordinator
4. Prof. Sayantan Singha Roy, Core Committee Member
5. Mr. Subijoy Das, Core Committee Member
6. Prof. Bheempad Mahato, Core Committee Member
7. Dr. Amit kumar Laha, Core Committee Member
8. Prof. Sanjay Kumar, Core Committee Member
9. Prof. Bipul Sen, Core Committee Member
10. Dr Priyanghu Rana Borthakur, Member
11. Dr. Sujit Deb, Member
12. Prof. Mousumi Biswas, Member
13. Prof. Debabrata Roy, Member
14. Dr. Dulal Debnath, Member
15. Mr. Mrinal Debnath, Member
16. Prof. Sudip Bhattacharjee, Member
17. Ms. Kaberi De, Member

### Agenda:

1. Implementation status of recommendations by the NAAC Peer Team
2. Confirmation of the previous minutes
3. Online Internship Program
4. Academic policy for COVID-19 pandemic situation
5. Development activity through online mode (FDP, Seminar, Workshop, Webinar)
6. Webinar on "Moodle Enabled Blending Learning"

***\*\*The items from the above agenda were taken up for consideration:***

### **Item no.1. Implementation status of recommendations by the NAAC Peer Team**

The meeting commenced with a welcome address by the Hon'ble Pro-Vice-Chancellor.

1.1 The status of implementation suggested by the NAAC Peer Team members is assessed and further need of action in this regard is discussed as the University is going for the Reaccreditation (Second cycle).

1.2. Different policy documents of the University are listed in order to minutely review and for modification as smooth functioning of the academic and administrative activities of the institution is one of the aims of IQAC.



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## **Item no. 2. Confirmation of the previous minutes**

2.1. The minutes of the previous meeting were confirmed.

## **Item no. 3. Online Internship Program**

3.1. Looking to the pandemic situation the team IQAC suggested to conduct the summer internship program (SIP) through online mode where the case studies, online data collection, software based problems, online surveys etc can be framed.

3.2. Other members of the meeting also give their views in this regards.

## **Item no. 4. Academic policy for COVID-19 pandemic situation**

4.1. A long discussion on the study policy was made in the meeting. It was resolved that during this pandemic situation online mode of study is only possible way. Hence, the university framed guidelines for online classes decided to go with Google-Meet app which is much accessible among the students and already available in the university. Further, evaluation mode and policy was discussed and few suggestions were made.

4.2. Hon'ble Pro-Vice-Chancellor suggested that IQAC must recommend the list of items that need to purchase for smooth running of online academic activities.

## **Item no. 5. Development activity through online mode (FDĀ, Seminar, Workshop, Webinar)**

5.1. Proposal was made from the IQAC core committee members of the university to conduct number of development activity through online mode (Google Meet/Zoom meeting). As in this pandemic situation throughout the world physical session is not possible. Different resource persons may available in online mode and deliver the valuable presentation which will be beneficial for the academic viewpoint.

5.2. All departmental heads are hereby informed to follow the same in order to improve the academic activities.

## **Item no. 6. Webinar on "Moodle Enabled Blending Learning"**

6.1. University has conducted a webinar on "Moodle Enabled Blending Learning" which was proposed by IQAC team members where Dr. Indira Koneru, Associate Dean and Head,



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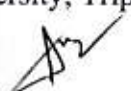





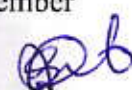
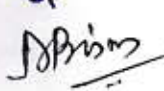




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6.2. IQAC proposed to conduct some more webinar at a regular internal and upload the class notes on regular basis.

### Signature:

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19. Dr. A. Ranganath, Registrar ICFAI University, Tripura 
20. Dr. Sayantan Thakur, IQAC Coordinator 
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