



### Arnab Chakraborty <arnabchakraborty@iutripura.edu.in>

# Fwd: Signature Request - W0HR0FFER2024- Anirban Datta.pdf

Saswati Das <saswatidas@iutripura.edu.in> To: Arnab Chakraborty <arnabchakraborty@iutripura.edu.in> Mon, Jan 6, 2025 at 1:28 PM

Saswati Das **Development Officer Career Development Centre** 



Kamalghat, Mohanpur Pin-799210

Mobile: 9774774701

----- Forwarded message ------

From: Anirban Datta <dattaanirban3065@gmail.com>

Date: Mon, Jan 6, 2025 at 1:27 PM

Subject: Fwd: Signature Request - W0HR0FFER2024- Anirban Datta.pdf

To: saswatidas@iutripura.edu.in <saswatidas@iutripura.edu.in>

Forwarded message ---From: WebOptive <info@weboptive.com> Date: Mon, 29 Jul, 2024, 11:53 pm

Subject: Signature Request - W0HR0FFER2024- Anirban Datta.pdf

To: Anirban Datta <dattaanirban3065@gmail.com>

Your Signature

# W0HROFFER2024- Anirban Datta.pdf



Hello Anirban Datta,

WebOptive (info@weboptive.com) has requested your signature on the document W0HROFFER2024-Anirban Datta.pdf.

We are pleased to extend an offer for the position of Digital Accounts Executive- Sales at Weboptive Network Pvt Ltd. Attached in this Email, you will find the formal offer letter outlining the terms and conditions of your employment.

Your start date is 05/08/2024. Please review the attached offer letter carefully, and if you accept our offer, kindly sign it on or before 05/08/2024.



CIN: U63121KA2023PTC178227



W0/HR/OFFER/2024

Dated: 29-07-2024

Dear Akangsha Lodh

Congratulations..!! Subsequent to your interview process we are pleased to extend an offer to you to join Weboptive Network Pvt. Ltd. as "Digital Accounts Executive-Sales" on the following Terms and Conditions.

# **Commencement of Employment:**

Your full-time employment as "Digital Accounts Executive- Sales" would be effective from 05/08/2024 with your base location as Agartala, subject to the completion of your academic course/exit formalities from the previous employer. In case you do not report for duty on or before your date of joining, this offer of appointment will stand cancelled or withdrawn. Your appointment stands effective from the date you join the organization.

Your initial posting will be remote. However, your position is transferable, and you may be assigned to any other office of Weboptive, its subsidiaries, or associate companies. If transferred, you will be subject to the policies of the new location.

### Compensation:

Our offer to you includes an annual compensation of Rs. 1,44,000 Fixed. Apart from fixed salary you are also eligible to earn Variables as performance-based incentives, which will be communicated while onboarding process. The compensation package includes various allowances details of which are elaborated in Annexure-1. The company reserves the right to change or modify the manner, composition or mode of delivering compensation in its full discretion.

#### Benefits program:

Company is committed to providing employees comprehensive and competitive levels of compensation and benefits. Our salary and benefit programs are competitive in our industry and are designed to meet the needs of employees and their families. You will be eligible for the benefit plan as adopted by the company from time to time which shall be governed by the terms of applicable plans. Please refer annexure for a description of each benefit program.





#### Bajaj Capital Insurance Broking Limited

- (East wing), Plot No. 18. Sector-18, Curugrat Haryana 122015 Correspondence Address: Novus Tower, Ist Facor
- email: info@bajajcapital.com
- www.bajajcapitalinsurance.com Ph. 011-41693000 + Toll Free 1800 212 123 123

Date: 22-Jul-2024,

Mr/Ms. Priya Kar,

Sub: Letter of Engagement as an Sr. Sales Intern - IPC

Dear Priya Kar,

Further to your application, interview, our discussions, we are pleased to inform you that you have been selected as Sr. Sales Intern - IPC and required to join at our office AGARTALA-FPC by Bajaj Capital Insurance Broking Limited (hereinafter referred to as "the Company") on or before 20-Jul-2024 subject to your acceptance of the following terms and conditions.

#### 1. Engagement & Stipend

You shall be engaged as an Intern and shall be paid a Monthly Stipend of Rs. 12000/- subject to your Regular Attendance, Minimum Acceptable Subject matter Learning/ (Trade Learning) Performance, Discipline and Aptitude to Learn and grow.

#### 2. Training schedule

Normal Training hours are from 10 a.m to 6 p.m. which is subject to change as per the discretion of the Management of the company. Any Change in the Training Schedule will be informed you in writing, prior to its effective Date.

#### 3. Prohibition to divulge confidential information of the Company

You shall not divulge, disclose or make known either directly or indirectly the Confidential Information of the company to any person and/or entity, which may include without limitation the trade secrets or information about the affairs of the transactions, processes of the Company, which may come to your knowledge during the course of your internship and /or thereafter.

Confidential Information means and includes any and all (i) proprietary, commercial, financial, technical, business plan, product, service, and customer (existing and/or prospective) information; legal, marketing and technical and other advice, correspondence, material, memoranda, expert opinions obtained by the company from external advisors; knowhow; trade secrets; any other confidential or non-public information, including data, reports, documents, file interpretations, forecasts, price figures, plans, customer lists or details, working methodology and records provided by the company containing or otherwise reflecting information concerning the business or affairs of the company and/or its group companies, affiliates, subsidiaries (whether in written or electronic form or orally or graphical or machinereadable information); and (ii) notes, summaries, analyses, valuations, compilations, conclusions, studies, calculations or other material in whatever form made or derived in whole or in part by the intern from, or from inspection or evaluation of, any information of the type referred to in clause (i) of this definition; Confidential Information is broadly defined, and includes all information that has or could have commercial value or other utility in the business in which the company is engaged in or contemplates engaging in, and all information of which the unauthorized disclosure could be detrimental to the interest of the company, whether or not such information is identified as Confidential Information by the company.

Advice on: Corporate Risk Management | Trisurance Planing | Claim Advisory | Retirement & Estate Planing | Employee Benefits & Croup Insurance

Bajāj Capital Insurance Broking Limited (BCIBL) is an IRDA Licensed Composite Broker bearing license No. 24), Licence Code, CB 042/02. Licence dated 09/01/2022 Valid till 08/01/2025 [Originally Licenced by IRDA on 09/01/2004 and renewed thereafter



Date: Jul 18, 2024 Offer No : QS3314314

> PRALAY SAHA AMTALI,AGARTALANPIN-799130 AGARTALA TRIPURA

### FIXED TERM EMPLOYMENT CONTRACT

#### Dear PRALAY SAHA

We are pleased to offer you employment at QUESS Corp Limited for a fixed period of employment as per the following terms:

#### **DEPUTATION:**

You are deputed to BHARTI AIRTEL SERVICES LIMITED under this Contract. The terms of employment is exclusively with QUESS, the employee shall never be deemed to be the employee of the client, where you have been deputed under this Contract.

You will with effect from JUL 22, 2024 be deputed by QUESS, to work at client's office / premises at any of their locations.

During the course of your contract, you can be transferred to a location within the territory of india as and required by Quess for rendering the services under this contract

### **TENURE:**

The term of your Contract shall be valid from JUL 22, 2024 to JUN 19, 2025.

#### **COTERMINOUS:**

Notwithstanding the Tenure of this Contract, in the event of the project / work / deputation for which you are being employed terminates before your Contract end period, this Contract shall be coterminous with the project / work.

### LOCATION:

Quess Confidential

This is a system generated letter

Offer No : QS3314314

Page 1

QUESS Corp Limited (Formerly IKYA Human Capital Solutions) 3/3/2, Bellandur Gate, Sarjapur Road, Bangalore - 560103, Karnataka, India

http//:www.quesscorp.com | Toll Free No: 1800-572-3333



TO CHECK IF YOUR OFFER LETTER IS GENUINE. Open the camera on your smart phone and scan.





### **Network Private Limited**

CIN: U63121KA2023PTC178227



#### Annexure- 1

| Salary Breakup  Hrittika Banik |                   |                       |                      |  |
|--------------------------------|-------------------|-----------------------|----------------------|--|
| S.No                           | Salary Components | Limits (Per<br>Month) | Limits(Per<br>Annum) |  |
| 1                              | Basic             | 4,800                 | 57,600               |  |
| 2                              | HRA               | 2,400                 | 28,800               |  |
| 3                              | Conveyance        | 1,250                 | 15,000               |  |
| 4                              | Medical Allowance | 1,600                 | 19,200               |  |
| 6                              | Special Allowance | 1,950                 | 23,400               |  |
|                                | Total CTC         | 12,000                | 1,44,000             |  |

Please Note: PT and TDS will be deducted from the above salary for the Net take home.

PF &ESI Employee contribution will be part of Gross Salary

In addition to the above cash compensation you will be eligible for other benefits like.

- 1. You are eligible for a performance-based Incentive, which is based upon your individual performance against target achievement.
- 2. Your salary and benefits information in this letter is highly confidential. Sharing this information with anyone is against the policies of the company and may lead to termination.
- 3. All tax liabilities arising out of the above compensation shall be borne by the employee. Tax at source will be deducted as per the Income Tax Act.







#### LETTER OF INTENT

Date: 31/05/2024

Dear Dibakar Deb,

### Congratulations!!!

With reference to your application & the subsequent interview you had with us, we are pleased to offer you the position of 'Relationship Manager' in our organization. You would be required to join us tentatively on the 4<sup>th</sup> of June 2024.failing which this offer will automatically stand cancelled, unless a new date is agreed to by us in writing. Your total Cost to the Company will be of Rs. 5,06,400 per annum.

| Components             | Fig in INR/Month |
|------------------------|------------------|
| Basic                  | 8,400            |
| House Rent Allowance   | 3,600            |
| Attendance Allowance   | 1,400            |
| Transport Allowance    | 800              |
| Medical Allowance      | 1,250            |
| Special Allowance      | 4,150            |
| Insurance              | 1,200            |
| Professional Tax       | 200              |
| Total Gross Salary     | 21,200           |
| Insurance              | 1,200            |
| Professional Tax       | 200              |
| Total Take Home Salary | 19,800           |
| PLI                    | 21,000           |
| Total CTC              | 5,06,400         |

You will be on training for a period of 5 days post which you will enter the probation for a period of 3 months. A detailed Employment confirmation letter will be given to you subject to the clearance of the probation completion period criteria.

We congratulate you on your appointment and wish you a long and successful career with us. We are confident that together we can build a world leader. We assure you of our support for your professional development and growth.

Rajen Patwari

HR Manager

OnePaper Research Analysts Pvt Ltd

74 Techno park, 74/II "C" Cross Road Opp, Gate No2 MIDC 400093 Seepz Andheri East, Mumbai, Mumbai City, Maharashtra, India 022-49392323

support@onepaper.in



#### LETTER OF INTENT

Date: 31/05/2024

### Dear Sakil Mahamud Rana,

### Congratulations!!!

With reference to your application & the subsequent interview you had with us, we are pleased to offer you the position of 'Relationship Manager' in our organization. You would be required to join us tentatively on the 4<sup>th</sup> of June 2024.failing which this offer will automatically stand cancelled, unless a new date is agreed to by us in writing. Your total Cost to the Company will be of Rs. 5,06,400 per annum.

| Components             | Fig in INR/Month |
|------------------------|------------------|
| Basic                  | 8,400            |
| House Rent Allowance   | 3,600            |
| Attendance Allowance   | 1,400            |
| Transport Allowance    | 800              |
| Medical Allowance      | 1,250            |
| Special Allowance      | 4,150            |
| Insurance              | 1,200            |
| Professional Tax       | 200              |
| Total Gross Salary     | 21,200           |
| Insurance              | 1,200            |
| Professional Tax       | 200              |
| Total Take Home Salary | 19,800           |
| PLI                    | 21,000           |
| Total CTC              | 5,06,400         |

You will be on training for a period of 5 days post which you will enter the probation for a period of 3 months. A detailed Employment confirmation letter will be given to you subject to the clearance of the probation completion period criteria.

We congratulate you on your appointment and wish you a long and successful career with us. We are confident that together we can build a world leader. We assure you of our support for your professional development and growth.

Rajen Patwari

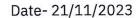
HR Manager

OnePaper Research Analysts Pvt Ltd

74 Techno park, 74/II "C" Cross Road Opp, Gate No2 MIDC 400093 Seepz Andheri Fast, Mumbai, Mumbai City, Maharashtra, India - 022-49392323

support@onepaper.in







## Dear Ananya Ghosh

Apropos to your application for the post of "Business Development Executive" and subsequent to our discussions we are pleased to offer you the position of as "Business Development Executive" This is subject to no adverse findings arising from any of the Employee background verification which is required to be carried out by the Organization. The date of your joining Inmovidu 3RD MAY 2024 with the following terms of engagement as outlined below. Your Reporting date is 3RD MAY 2024 subject to change, based on the pandemic situation and as per government guidelines.

**Working Hours/Duration** – The working hours of the firm are 11.30 AM-8.30 PM. We do not follow Flexi hours, so it is mandatory to complete the working hours at the office/home. You may be required to work on the weekends and the week offs will be provided during the weekday as agreed between the employee and the Manager.

Absence from work— Salary will not be paid for periods of unauthorized absence.

**Location** –Your place of the employment or the job will be the office of the Company at Agartala or whatever other office or branch of the Company.

**Duration of probation period:** Your duration of the probation is for **06 months**. Post successful completion of the probation you will be eligible for a fulltime placement opportunity with a CTC mentioned in Annex 1.

**Work** - You will perform all duties and obligations and comply with such orders as may be designated by the Company management which is reasonably consistent with your position as an Executive. You are eligible for a conditional Pre-Placement offer conditional on your performance after six months of your probation. If you are absent from work for more than 5 days without leave or obtaining your manager's approval, you will be deemed to have voluntarily terminated your employment without notice.

**Working in Shifts** – You may be required to work in shifts. This shall be informed to you by your manager/supervisor well in advance.

**Code of Conduct** – Your employment is governed by the Code of Conduct. A copy is attached. You are required to read, understand and follow it in letter and spirit.

**Confidentiality** - In the ordinary course of your employment you will be exposed to information about the business of the Company, its clients and customers, which is confidential or is commercially sensitive and which may not be readily available to competitors or the general public, and which if disclosed would be harmful for our reputation. All information is shared on a need-to-know basis. You shall not discuss or transmit by any means any confidential information outside the office environment or with other employees/ interns who are not otherwise authorized to know.

**Restriction after Termination of the employment-** You are likely to obtain trade secrets and confidential information of the Company and personal knowledge of and influence over customers and employees of the Company during the course employment. To protect the interests of the Company you are bound by a 6-month non-solicitation clause wherein you will not entice or solicit or assist another intern of the firm.





**Intellectual Property** - You agree that during your employment the 'work of art', any patent application, design, copyright or other intellectual property shall be owned by the Company, except articles written with personal opinion with prior approval from management. You agree that you will promptly inform the Company about any Intellectual Property you make or are involved in making.

Data Protection – Ensuring the protection of our data is a requirement of the job. You shall ensure that –

You do not disclose any personal data without prior written approval

You do not access information that you are not otherwise authorized to view.

You do not access systems and IT infrastructure that you are not authorized.

You do not treat personal data carelessly

You secure all printouts away when not in use

You do not share your passwords with any unauthorized person

**Termination**– By you. During the period of probation, you are required to give the company at least 30 calendar days' notice in writing. In case the notice period as per the terms of the employment is not served, pay in lieu of the notice period would be deducted from the final settlement dues to the employee.

**Termination** – By company. Post confirmation, except where your employment is terminated on the grounds of Gross Misconduct you are entitled to 10 days from the company or pay in lieu of notice period.

**Compensation** - Your fixed salary shall be Rs 10,000/- (Ten Thousand Rupees only) per month (Refer to Annex A). Compensation will be paid only after the completion of the training period of 15 days or as confirmed by your manager based on your performance during the training.

Additional Earning Opportunities -There is a performance bonus which can go up to Rs 10,000/- per month & along with that per month RS 1,000/- is travel allowance (Fixed).

**Training** - Whenever the management of the Company considers it necessary, you will be provided on-the-job training for a specific job and/or business processes. The cost of the training shall be borne by the Company and your endeavor shall be given your best to gain the knowledge and skills imparted during the training sessions. You will be required to work with the company for a minimum of 3 months post the training is completed.

**Background Verification:** As a part of the on-boarding process, a background check is conducted. You will be required to submit your original documents for background verification.

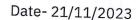
**Acceptance** – You hereby accept the terms of the employment. Please sign the offer letter in duplicate and return us one copy.

| Name |      |      |
|------|------|------|
|      | <br> | •••• |
| Sign |      |      |
|      | <br> |      |

Agartala Dhaleswar, ashram Chowmuni, opposite of AMC office, near Satadol sangha, third floor of Janani medical h+a9l1l.-8197247420 / hr@inmovidutech.com

CIN: U72900KA2016PTC095268 II GSTN: 29AAECI2254D1ZS. II PAN: AAECI2254D







# Dear Joydeep Chanda Roy

Apropos to your application for the post of "Business Development Executive" and subsequent to our discussions we are pleased to offer you the position of as "Business Development Executive" This is subject to no adverse findings date of your joining Inmovidu 3RD MAY 2024 with the following terms of engagement as outlined below. Your guidelines.

**Working Hours/Duration** – The working hours of the firm are 11.30 AM-8.30 PM. We do not follow Flexi hours, so it is mandatory to complete the working hours at the office/home. You may be required to work on the weekends and the week offs will be provided during the weekday as agreed between the employee and the Manager.

Absence from work— Salary will not be paid for periods of unauthorized absence.

**Location** —Your place of the employment or the job will be the office of the Company at Agartala or whatever other office or branch of the Company.

**Duration of probation period:** Your duration of the probation is for **06 months**. Post successful completion of the probation you will be eligible for a fulltime placement opportunity with a CTC mentioned in Annex 1.

**Work** - You will perform all duties and obligations and comply with such orders as may be designated by the Company management which is reasonably consistent with your position as an Executive. You are eligible for a conditional Preplacement offer conditional on your performance after six months of your probation. If you are absent from work for more than 5 days without leave or obtaining your manager's approval, you will be deemed to have voluntarily terminated your employment without notice.

**Working in Shifts** – You may be required to work in shifts. This shall be informed to you by your manager/supervisor well in advance.

**Code of Conduct** – Your employment is governed by the Code of Conduct. A copy is attached. You are required to read, understand and follow it in letter and spirit.

**Confidentiality** - In the ordinary course of your employment you will be exposed to information about the business of the Company, its clients and customers, which is confidential or is commercially sensitive and which may not be readily available to competitors or the general public, and which if disclosed would be harmful for our reputation. All information is shared on a need-to-know basis. You shall not discuss or transmit by any means any confidential information outside the office environment or with other employees/ interns who are not otherwise authorized to know.

**Restriction after Termination of the employment-** You are likely to obtain trade secrets and confidential information of the Company and personal knowledge of and influence over customers and employees of the Company during the course employment. To protect the interests of the Company you are bound by a 6-month non-solicitation clause wherein you will not entice or solicit or assist another intern of the firm.





**Intellectual Property** - You agree that during your employment the 'work of art', any patent application, design, copyright or other intellectual property shall be owned by the Company, except articles written with personal opinion with prior approval from management. You agree that you will promptly inform the Company about any Intellectual Property you make or are involved in making.

Data Protection – Ensuring the protection of our data is a requirement of the job. You shall ensure that –

You do not disclose any personal data without prior written approval

You do not access information that you are not otherwise authorized to view.

You do not access systems and IT infrastructure that you are not authorized.

You do not treat personal data carelessly

You secure all printouts away when not in use

You do not share your passwords with any unauthorized person

**Termination**— By you. During the period of probation, you are required to give the company at least 30 calendar days' notice in writing. In case the notice period as per the terms of the employment is not served, pay in lieu of the notice period would be deducted from the final settlement dues to the employee.

**Termination** – By company. Post confirmation, except where your employment is terminated on the grounds of Gross Misconduct you are entitled to 10 days from the company or pay in lieu of notice period.

**Compensation** - Your fixed salary shall be Rs 10,000/- (Ten Thousand Rupees only) per month (Refer to Annex A). Compensation will be paid only after the completion of the training period of 15 days or as confirmed by your manager based on your performance during the training.

**Additional Earning Opportunities** -There is a performance bonus which can go up to Rs 10,000/- per month & along with that per month RS 1,000/- is travel allowance (Fixed).

**Training -** Whenever the management of the Company considers it necessary, you will be provided on-the-job training for a specific job and/or business processes. The cost of the training shall be borne by the Company and your endeavor shall be given your best to gain the knowledge and skills imparted during the training sessions. You will be required to work with the company for a minimum of 3 months post the training is completed.

**Background Verification:** As a part of the on-boarding process, a background check is conducted. You will be required to submit your original documents for background verification.

**Acceptance** – You hereby accept the terms of the employment. Please sign the offer letter in duplicate and return us one copy.

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Agartala Dhaleswar, ashram Chowmuni, opposite of AMC office, near Satadol sangha, third floor of Janani medical h+a9l1l.- 8197247420 / hr@inmovidutech.com
CIN: U72900KA2016PTC095268 II GSTN: 29AAECI2254D1ZS. II PAN: AAECI2254D



# Dear Nirmalya Deb

Date- 21/11/2023

Apropos to your application for the post of "Business Development Executive" and subsequent to our discussions we are pleased to offer you the position of as "Business Development Executive" This is subject to no adverse findings arising from any of the Employee background verification which is required to be carried out by the Organization. The date of your joining Inmovidu 3RD MAY 2024 with the following terms of engagement as outlined below. Your Reporting date is 3RD MAY 2024 subject to change, based on the pandemic situation and as per government

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Location – Your place of the employment or the job will be the office of the Company at Agartala or whatever other office or branch of the Company.

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**Acceptance** – You hereby accept the terms of the employment. Please sign the offer letter in duplicate and return us one copy.

| Name |        |        |           |
|------|--------|--------|-----------|
| Sign | •••••• | •••••• | <br>••••• |
|      |        |        |           |

Agartala Dhaleswar, ashram Chowmuni, opposite of AMC office, near Satadol sangha, third floor of Janani medical h+a**9l1l.-8197247420 / hr@inmovidutech.com**CIN: U72900KA2016PTC095268 II GSTN: 29AAECI2254D1ZS. II PAN: AAECI2254D



## Dear Akhansha Ghosh

Date- 21/11/2023

Apropos to your application for the post of "Business Development Executive" and subsequent to our discussions we are pleased to offer you the position of as "Business Development Executive" This is subject to no adverse findings arising from any of the Employee background verification which is required to be carried out by the Organization. The date of your joining Inmovidu 3RD MAY 2024 with the following terms of engagement as outlined below. Your guidelines.

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**Duration of probation period:** Your duration of the probation is for **06 months**. Post successful completion of the probation you will be eligible for a fulltime placement opportunity with a CTC mentioned in Annex 1.

**Work** - You will perform all duties and obligations and comply with such orders as may be designated by the Company management which is reasonably consistent with your position as an Executive. You are eligible for a conditional Pre-Placement offer conditional on your performance after six months of your probation. If you are absent from work for terminated your employment without notice.

**Working in Shifts** – You may be required to work in shifts. This shall be informed to you by your manager/supervisor well in advance.

**Code of Conduct** – Your employment is governed by the Code of Conduct. A copy is attached. You are required to read, understand and follow it in letter and spirit.

**Confidentiality** - In the ordinary course of your employment you will be exposed to information about the business of the Company, its clients and customers, which is confidential or is commercially sensitive and which may not be readily available to competitors or the general public, and which if disclosed would be harmful for our reputation. All information is shared on a need-to-know basis. You shall not discuss or transmit by any means any confidential information outside the office environment or with other employees/ interns who are not otherwise authorized to know.

**Restriction after Termination of the employment**- You are likely to obtain trade secrets and confidential information of the Company and personal knowledge of and influence over customers and employees of the Company during the course employment. To protect the interests of the Company you are bound by a 6-month non-solicitation clause wherein you will not entice or solicit or assist another intern of the firm.





**Intellectual Property** - You agree that during your employment the 'work of art', any patent application, design, copyright or other intellectual property shall be owned by the Company, except articles written with personal opinion with prior approval from management. You agree that you will promptly inform the Company about any Intellectual Property you make or are involved in making.

Data Protection – Ensuring the protection of our data is a requirement of the job. You shall ensure that –

You do not disclose any personal data without prior written approval

You do not access information that you are not otherwise authorized to view.

You do not access systems and IT infrastructure that you are not authorized.

You do not treat personal data carelessly

You secure all printouts away when not in use

You do not share your passwords with any unauthorized person

**Termination**— By you. During the period of probation, you are required to give the company at least 30 calendar days' notice in writing. In case the notice period as per the terms of the employment is not served, pay in lieu of the notice period would be deducted from the final settlement dues to the employee.

**Termination** – By company. Post confirmation, except where your employment is terminated on the grounds of Gross Misconduct you are entitled to 10 days from the company or pay in lieu of notice period.

**Compensation** - Your fixed salary shall be Rs 10,000/- (Ten Thousand Rupees only) per month (Refer to Annex A). Compensation will be paid only after the completion of the training period of 15 days or as confirmed by your manager based on your performance during the training.

**Additional Earning Opportunities** -There is a performance bonus which can go up to Rs 10,000/- per month & along with that per month RS 1,000/- is travel allowance (Fixed).

**Training -** Whenever the management of the Company considers it necessary, you will be provided on-the-job training for a specific job and/or business processes. The cost of the training shall be borne by the Company and your endeavor shall be given your best to gain the knowledge and skills imparted during the training sessions. You will be required to work with the company for a minimum of 3 months post the training is completed.

**Background Verification:** As a part of the on-boarding process, a background check is conducted. You will be required to submit your original documents for background verification.

**Acceptance** – You hereby accept the terms of the employment. Please sign the offer letter in duplicate and return us one copy.

| Name  |
|-------|
|       |
| Sign  |
| ••••• |

Agartala Dhaleswar, ashram Chowmuni, opposite of AMC office, near Satadol sangha, third floor of Janani medical h+a9l1l.-8197247420 / hr@inmovidutech.com
CIN: U72900KA2016PTC095268 II GSTN: 29AAECI2254D1ZS. II PAN: AAECI2254D





Date: 24-11-23

Dear Sumasri Deb,

Apropos to your application for the post of "Business Development Associate" and subsequent to our discussions we are pleased to offer you the position of "Business Development Associate" Attached are our terms and conditions of our offer – please read these details carefully, including your compensation and benefits refer ANNEX A.

### **Acceptance and Commencement**

Your appointment date will be effective on your joining date (13-05-2024). Please contact us immediately if you want an alternative joining date. If you do not confirm your joining date or we are unable to set an alternative joining date this offer will be withdrawn.

#### Terms and conditions of the offer are as below

- Your initial posting will be in Agartala. However, your services are transferable, and you may be assigned to any other office of LearnNex, a subsidiary or associate company. In such case it will be governed by the policies of that location.
- Your appointment is contingent to no adverse findings against reference and background checks including education, employment history and other checks as applicable. Your employment is also contingent upon your ability to work without restrictions (i.e., you do not have any non-compete clauses or any restrictive clauses with any previous employer.)
- You may be required to travel on company work and you will be reimbursed expenses as per company policy.
- If you are absent from work for more than 5 days without leave or obtaining your manager's approvals, you will be deemed to have voluntarily terminated your employment without notice.
- You will retire from the services of the company on attaining superannuation [58 years]
- Your individual remuneration is confidential between you and the company. It has been determined based
- on numerous factors such as your job, skills specific background and professional merit. This information and any changes made therein should be treated as confidential.
   Working Hours This is a full-time role. The working hours of the firm are from 11am to 8 pm, six days a week. In case you are deployed at a client site you shall follow the working hours of the client. We do not follow flexi hours, so it is mandatory to complete the working hours at office. You will be required to work on the weekends and the week offs will be provided during the weekday as agreed between you and the Manager.









Date: 24-11-23

Dear Bikagh Dey,

Apropos to your application for the post of "Business Development Associate" and subsequent to our discussions we are pleased to offer you the position of "Business Development Associate" Attached are our terms and conditions of our offer – please read these details carefully, including your compensation and benefits refer ANNEX A.

# **Acceptance and Commencement**

Your appointment date will be effective on your joining date (13-05-2024). Please contact us immediately if you want an alternative joining date. If you do not confirm your joining date or we are unable to set an alternative joining date this offer will be withdrawn.

# Terms and conditions of the offer are as below

- Your initial posting will be in Agartala. However, your services are transferable, and you may be
  assigned to any other office of LearnNex, a subsidiary or associate company. In such case it will be
  governed by the policies of that location.
- Your appointment is contingent to no adverse findings against reference and background checks
  including education, employment history and other checks as applicable. Your employment is also
  contingent upon your ability to work without restrictions (i.e., you do not have any non-compete
  clauses or any restrictive clauses with any previous employer.)
- You may be required to travel on company work and you will be reimbursed expenses as per company policy.
- If you are absent from work for more than 5 days without leave or obtaining your manager's
  approvals, you will be deemed to have voluntarily terminated your employment without notice.
- You will retire from the services of the company on attaining superannuation [58 years]
- Your individual remuneration is confidential between you and the company. It has been determined based
- on numerous factors such as your job, skills specific background and professional merit. This information and any changes made therein should be treated as confidential.

  Working Hours This is a full-time role. The working hours of the firm are from 11am to 8 pm, six days a week. In case you are deployed at a client site you are deployed at a client site you are deployed.
  - a week. In case you are deployed at a client site you shall follow the working hours of the client. We do not follow flexi hours, so it is mandatory to complete the working hours at office. You will be required to work on the weekends and the week offs will be provided during the weekday as agreed between you and

the Manager.









WINSPARK INNOVATIONS LEARNING PVT LTD.
1108-1109, 11<sup>th</sup> floor, JMDMegapolis, Sohna Road, Gurgaon http://www.planetspark.in

### Offer Letter

Date: 29/09/2023

To RIMPI BAISHYA

**Employee Code: PS18425** 

Dear RIMPI

Sub: Offer Letter

We are pleased to appoint you in our organization as a Business Development Counsellor with effect from 14<sup>th</sup> May 2024. You will be based out of PlanetSpark office at Planet Spark Tower A, 1st floor, Unitech Cyber Park, Sector 39, Gurugram, Haryana 122002. You will be working from office from day one of joining.

You will be paid gross emoluments and incentives as detailed in Annexure – A when 1 Lac revenue reflects in the sales dashboard against your name.

Your employment with us will be governed by the Terms & Conditions as detailed in Annexure  $-\,B$ .

Your offer has been made based on information furnished by you. However, if there is a discrepancy in the copies of documents or certificates given by you as a proof of above we retain the right to review our offer of employment.

Please sign and return duplicate copy of this letter in token of your acceptance.

We congratulate you on your appointment and wish you a long and successful career with us. We are confident that your contribution will take us further in our journey towards sparking the joy of learning in every child in India. We assure you of our support for your professional development and growth. Yours truly,

For WINSPARK INNOVATIONS LEARNING PRIVATE LIMITED.

**AUTHORIZED SIGNATORY** 

Encl.: As above







### **Private & Confidential**

#### **Letter of Appointment**

Date: **05-Apr-2024**Mr. Akash Majumder
S/O Chandra Mani Majumder, Bamutia Ro

S/O Chandra Mani Majumder, Bamutia Road, Near Subash Colony, VILL/Po-Gandhigram, VTC: PO:

Salbagan, Agartala Sadar, West Tripura, India, 799012

### Dear Akash Majumder

We are pleased to offer you an appointment in Cholamandalam Investment and Finance Company Limited (the Company) on the following terms and conditions:

Grade: MT

Grade Title: Management Trainee Your Role: Management Trainee

SBU: Home Loans Location: Agartala

We would appreciate your joining at the earliest, but in any case on or before 07-Jun-2024.

- 1. Your period of training will be One Year from the date of joining the Organization. Your compensation during the period will be as per Salary Annexure.
- 2. Your appointment as a Management Trainee is subject to your possessing the necessary qualifications and submitting necessary proof in this regard.
- 3. Your training will involve you undergoing training in any of the branch/location offices of the company, and the Management Resource the right to transfer you to any location as per its requirements.
- 4. As a Management Trainee, you will be covered under the Company's Medical Reimbursement Scheme details of which will be intimated to you after commencement of your training. Please note that during the period you will not be considered as a regular employee of the company and will not be entitled to any other benefits.
- 5. During the training period you will be entitled to a total of 7 days Casual Leave and 7 days Sick Leave. On completion of your training & being absorbed in the company, you will be eligible for leave as per company rules.
- 6. Management reserves its rights to vary or extend the period of your training at its sole discretion. Nevertheless, on expiry of your training you shall not be entitled to claim for appointment. If the management finds your work satisfactory, on completion of your training period, the company may offer you an appointment in the management cadre as it deems fit.
- 7. During the training or thereafter you shall not be divulging or disclose directly or indirectly to anyone any knowledge or information in respect of any inventions, processes, formulae or secret methods which you may acquire or earn in the course of your training or otherwise.
- 8. During the training period, the appointment is liable for termination by either party by giving

Cholamandalam Investment and Finance Company Ltd.

"Chola Crest", C54-55 & Super B-4, Thiru-Vi-Ka Industrial Estate, Guindy, Chennai - 600032. Tel.: 044 4090 7172 | Fax: 044 4090 6464 Toll-Free No.: 1800 102 4565 | Website: www.cholamandalam.com

CIN: L65993TN1978PLC007576





HO/HR/TA/180344307

Date:30/10/2023

Ms. Priya Debnath,

Nutan Nagar Tanti Para, Near HDFC Bank, Airport Road, West Tripura, Tripura, 799009

Dear Ms. Priya Debnath,

### **Sub: Provisional Offer Letter**

With reference to your application and further to the interview and/or subsequent discussion you had with us, we are pleased to offer you the position of 'Executive Trainee' - Grade 'B1'.

By joining ESAF BANK, you will be part of a fast-paced and socially dedicated team that works together to provide 'Joy of Banking to Everyone'. Also, you are committing to the Bank's **vision** of being India's leading social Bank that offers equal opportunities for the whole society through universal access and financial deepening, thus promoting financial inclusion, livelihood and economic development as a whole. In turn, Bank will be providing you with every opportunity to learn, grow and stretch to the highest level of your ability and potential.

The details of the offer are as follows, and shall be confidential.

You will be on training for a period of 12 months, which may be extended or regularized based on your performance and the successful completion of training will be followed by six months' probation. Your service in the Bank will be confirmed subject to your performance being satisfactory during the probationary period.

Your remuneration will be as follows:

- 1. Annual Salary would be Rs. 425000.0
- 2. Apart from the above, you will be eligible for Performance Incentive/ Pay as per Bank's policy, applicable to the Role/Grade.

The emoluments mentioned above are payable as per the policies of the bank, after effecting appropriate and applicable statutory deductions if any.

You shall be eligible for TA & DA and other payments as applicable to the grade, in line with the Bank's policy.

Your initial posting will be at any branch/office anywhere in India. However, the Bank reserves the right to transfer you to any Office / Department / Branch of the Bank, in India, that is in existence / or may come into existence at a future date, based on the Bank's business requirements.

You shall give the acceptance of the offer and of the above terms and conditions of employment on receipt of this letter. This offer letter is valid for 7 days from the date of this letter, for acceptance. This offer shall be effective from the date of your joining the Bank.

Your performance will be reviewed on a regular basis as per the performance parameters appropriate to the position mentioned. You will be governed by the rules, regulations and policies laid down by the **ESAF Bank** from time to time, and as applicable to your position.

Notwithstanding anything contained herein, if you are found to be indulging in any act of commission/omission that may be prejudicial to the interests of the Bank, violation of its code of conduct and/or policies, such act shall warrant disciplinary action, as deemed fit by the Bank.

Your appointment is subject to the necessary verifications / NOCs / receipt of Experience and Conduct certificate from your present/previous employers and receiving satisfactory references.

The terms and conditions set out in this letter of appointment constitute service conditions applicable to your employment in the Bank and in case of any dispute arising out of the same, the Courts at Thrissur will have exclusive jurisdiction.

You are requested to produce the documents at the time of joining:





HO/HR/TA/180319307

Date:30/10/2023

Mr. Rajesh Reang,

Prakash joy para Gandachara Dhalai Tripura,, Tarini reang para gandachara dhalai tripura, Dhalai, Tripura, 799283

Dear Mr. Rajesh Reang,

#### Sub: Provisional Offer Letter

With reference to your application and further to the interview and/or subsequent discussion you had with us, we are pleased to offer you the position of 'Executive Trainee' - Grade 'B1'.

By joining ESAF BANK, you will be part of a fast-paced and socially dedicated team that works together to provide 'Joy of Banking to Everyone'. Also, you are committing to the Bank's **vision** of being India's leading social Bank that offers equal opportunities for the whole society through universal access and financial deepening, thus promoting financial inclusion, livelihood and economic development as a whole. In turn, Bank will be providing you with every opportunity to learn, grow and stretch to the highest level of your ability and potential.

The details of the offer are as follows, and shall be confidential.

You will be on training for a period of 12 months, which may be extended or regularized based on your performance and the successful completion of training will be followed by six months' probation. Your service in the Bank will be confirmed subject to your performance being satisfactory during the probationary period.

Your remuneration will be as follows:

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2. Apart from the above, you will be eligible for Performance Incentive/ Pay as per Bank's policy, applicable to the Role/Grade.

The emoluments mentioned above are payable as per the policies of the bank, after effecting appropriate and applicable statutory deductions if any.

You shall be eligible for TA & DA and other payments as applicable to the grade, in line with the Bank's policy.

Your initial posting will be at any branch/office anywhere in India. However, the Bank reserves the right to transfer you to any Office / Department / Branch of the Bank, in India, that is in existence / or may come into existence at a future date, based on the Bank's business requirements.

You shall give the acceptance of the offer and of the above terms and conditions of employment on receipt of this letter. This offer letter is valid for 7 days from the date of this letter, for acceptance. This offer shall be effective from the date of your joining the Bank.

Your performance will be reviewed on a regular basis as per the performance parameters appropriate to the position mentioned. You will be governed by the rules, regulations and policies laid down by the **ESAF Bank** from time to time, and as applicable to your position.

Notwithstanding anything contained herein, if you are found to be indulging in any act of commission/omission that may be prejudicial to the interests of the Bank, violation of its code of conduct and/or policies, such act shall warrant disciplinary action, as deemed fit by the Bank.

Your appointment is subject to the necessary verifications / NOCs / receipt of Experience and Conduct certificate from your present/previous employers and receiving satisfactory references.

The terms and conditions set out in this letter of appointment constitute service conditions applicable to your employment in the Bank and in case of any dispute arising out of the same, the Courts at Thrissur will have exclusive jurisdiction.

You are requested to produce the documents at the time of joining:







Pritam Dutta Pencharthal, Unakoti, Tripura Tripura Unakoti, Tripura, India

Dear Pritam Dutta,

Reference to the interview you had with us, we are delighted to offer you the position of Management Trainee in MT, Management Trainee based at Agartala in Cholamandalam Investment and Finance Company Limited (the Company/Chola).

We are sure that you will bring your unbridled enthusiasm and expertise into your specified role. We assure you that your willingness to learn and drive for growth will provide you with great opportunities for a fulfilling & comprehensive career growth within the Company. Please note that this position is transferable across any location, in order to undertake specific assignments.

Your annual CTC would be Rs. 4,80,000 (Inclusive of all monthly and annual benefits). Refer Salary Annexure for the details of your compensation structure.

Please sign and return the duplicate copy within 7 days of issuance of this letter, otherwise this offer will become null & void. A formal appointment letter will be issued to you before your date of joining. The terms and conditions of your employment would be as per your appointment letter.

This offer is subject to a satisfactory reference check of your credentials being conducted by the Company, covering your educational qualifications, including certificates and other documents, previous experience etc., and completion of all other necessary formalities.

The Company holds the right to terminate your offer without notice if the information shared by you at the time of verification process is found to be incorrect or in case of any serious misconduct or if the reference check leads to an adverse report of your credentials.

Please note that the contents of this letter and the compensation/salary details are confidential.

We are attaching the list of documents to be submitted (Annexure) for issuance of appointment letter.

We look forward to meeting you soon and trust that your association with Chola will be a mutually beneficial one.

Welcome to the Chola Family!

Yours faithfully,

For Cholamandalam Investment And Finance Company Limited

2. Stulm

R Chandrasekar Executive Vice President



**Cholamandalam Investment and finance Company Limited** 

Dare House, First Floor, No.2, N.S.C Bose Road, Parrys, Chennai - 600 001

Tel: 91.44.40907172 Fax: 91.44.25346464 Website: www.cholamandalam.com

CIN - L65993TN1978PLC007576





HO/HR/TA/180477307

Date:07/11/2023

Ms. Sampriti Deb,

Natur nagar cooperative Airport road, Cooperative Airport road, West Tripura, 799009

Dear Ms. Sampriti Deb.

### **Sub: Provisional Offer Letter**

With reference to your application and further to the interview and/or subsequent discussion you had with us, we are pleased to offer you the position of 'Executive Trainee' - Grade 'B1'.

By joining ESAF BANK, you will be part of a fast-paced and socially dedicated team that works together to provide 'Joy of Banking to Everyone'. Also, you are committing to the Bank's **vision** of being India's leading social Bank that offers equal opportunities for the whole society through universal access and financial deepening, thus promoting financial inclusion, livelihood and economic development as a whole. In turn, Bank will be providing you with every opportunity to learn, grow and stretch to the highest level of your ability and potential.

The details of the offer are as follows, and shall be confidential.

You will be on training for a period of 12 months, which may be extended or regularized based on your performance and the successful completion of training will be followed by six months' probation. Your service in the Bank will be confirmed subject to your performance being satisfactory during the probationary period.

Your remuneration will be as follows:

1. Annual Salary would be Rs. 425000.0

2. Apart from the above, you will be eligible for Performance Incentive/ Pay as per Bank's policy, applicable to the Role/Grade.

The emoluments mentioned above are payable as per the policies of the bank, after effecting appropriate and applicable statutory deductions if any.

You shall be eligible for TA & DA and other payments as applicable to the grade, in line with the Bank's policy.

Your initial posting will be at any branch/office anywhere in India. However, the Bank reserves the right to transfer you to any Office / Department / Branch of the Bank, in India, that is in existence / or may come into existence at a future date, based on the Bank's business requirements.

You shall give the acceptance of the offer and of the above terms and conditions of employment on receipt of this letter. This offer letter is valid for 7 days from the date of this letter, for acceptance. This offer shall be effective from the date of your joining the Bank.

Your performance will be reviewed on a regular basis as per the performance parameters appropriate to the position mentioned. You will be governed by the rules, regulations and policies laid down by the **ESAF Bank** from time to time, and as applicable to your position.

Notwithstanding anything contained herein, if you are found to be indulging in any act of commission/omission that may be prejudicial to the interests of the Bank, violation of its code of conduct and/or policies, such act shall warrant disciplinary action, as deemed fit by the Bank.

Your appointment is subject to the necessary verifications / NOCs / receipt of Experience and Conduct certificate from your present/previous employers and receiving satisfactory references.

The terms and conditions set out in this letter of appointment constitute service conditions applicable to your employment in the Bank and in case of any dispute arising out of the same, the Courts at Thrissur will have exclusive jurisdiction.

You are requested to produce the documents at the time of joining:



HO/HR/TA/180339307

Date:30/10/2023

Mr. Sarmoiha Reang , Khadaban para, Ambassa, Dhalai, Tripura, 799289

Dear Mr. Sarmoiha Reang,

#### **Sub: Provisional Offer Letter**

With reference to your application and further to the interview and/or subsequent discussion you had with us, we are pleased to offer you the position of 'Executive Trainee' - Grade 'B1'.

By joining ESAF BANK, you will be part of a fast-paced and socially dedicated team that works together to provide 'Joy of Banking to Everyone'. Also, you are committing to the Bank's **vision** of being India's leading social Bank that offers equal opportunities for the whole society through universal access and financial deepening, thus promoting financial inclusion, livelihood and economic development as a whole. In turn, Bank will be providing you with every opportunity to learn, grow and stretch to the highest level of your ability and potential.

The details of the offer are as follows, and shall be confidential.

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Your remuneration will be as follows:

1. Annual Salary would be Rs. 425000.0

2. Apart from the above, you will be eligible for Performance Incentive/ Pay as per Bank's policy, applicable to the Role/Grade.

The emoluments mentioned above are payable as per the policies of the bank, after effecting appropriate and applicable statutory deductions if any.

You shall be eligible for TA & DA and other payments as applicable to the grade, in line with the Bank's policy.

Your initial posting will be at any branch/office anywhere in India. However, the Bank reserves the right to transfer you to any Office / Department / Branch of the Bank, in India, that is in existence / or may come into existence at a future date, based on the Bank's business requirements.

You shall give the acceptance of the offer and of the above terms and conditions of employment on receipt of this letter. This offer letter is valid for 7 days from the date of this letter, for acceptance. This offer shall be effective from the date of your joining the Bank.

Your performance will be reviewed on a regular basis as per the performance parameters appropriate to the position mentioned. You will be governed by the rules, regulations and policies laid down by the **ESAF Bank** from time to time, and as applicable to your position.

Notwithstanding anything contained herein, if you are found to be indulging in any act of commission/omission that may be prejudicial to the interests of the Bank, violation of its code of conduct and/or policies, such act shall warrant disciplinary action, as deemed fit by the Bank.

Your appointment is subject to the necessary verifications / NOCs / receipt of Experience and Conduct certificate from your present/previous employers and receiving satisfactory references.

The terms and conditions set out in this letter of appointment constitute service conditions applicable to your employment in the Bank and in case of any dispute arising out of the same, the Courts at Thrissur will have exclusive jurisdiction.

You are requested to produce the documents at the time of joining:







### **Private & Confidential**

#### **Letter of Appointment**

Date: 03-May-2024 Mr. Bishal Chakraborty

S/O Bimal Chakraborty, Badhar Ghat, VTC: Hapania, West Tripura, India, 799014

### Dear Bishal Chakraborty

We are pleased to offer you an appointment in Cholamandalam Investment and Finance Company Limited (the Company) on the following terms and conditions:

Grade: MT

Grade Title: Management Trainee Your Role: Management Trainee

SBU: Home Loans Location: Agartala

We would appreciate your joining at the earliest, but in any case on or before 07-Jun-2024.

- 1. Your period of training will be One Year from the date of joining the Organization. Your compensation during the period will be as per Salary Annexure.
- 2. Your appointment as a Management Trainee is subject to your possessing the necessary qualifications and submitting necessary proof in this regard.
- 3. Your training will involve you undergoing training in any of the branch/location offices of the company, and the Management Resource the right to transfer you to any location as per its requirements.
- 4. As a Management Trainee, you will be covered under the Company's Medical Reimbursement Scheme details of which will be intimated to you after commencement of your training. Please note that during the period you will not be considered as a regular employee of the company and will not be entitled to any other benefits.
- 5. You will be eligible for Leave as per Company Rules, effective Date of Joining.
- 6. Management reserves its rights to vary or extend the period of your training at its sole discretion. Nevertheless, on expiry of your training you shall not be entitled to claim for appointment. If the management finds your work satisfactory, on completion of your training period, the company may offer you an appointment in the management cadre as it deems fit.
- 7. During the training or thereafter you shall not be divulging or disclose directly or indirectly to anyone any knowledge or information in respect of any inventions, processes, formulae or secret methods which you may acquire or earn in the course of your training or otherwise.
- 8. During the training period, the appointment is liable for termination by either party by giving one month's notice in writing or by paying one month's salary in lieu thereof. In case the Company decides to relieve you from the services at an earlier date, you will be liable to pay a sum equivalent to the gross salary payable for the number of days unserved in the notice period.
- Relieving letter will not be issued by the Company until you pay the amount payable towards the unserved notice period together with any other dues payable to the Company. If the Company decides & communicates to you that you have to work throughout the full notice period and if you fail, the Management shall be at liberty to initiate appropriate disciplinary



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### **Private & Confidential**

#### **Letter of Appointment**

Date: **10-Apr-2024**Ms. Arpita Bhattacharjee

D/O Ashoke Kumar Bhattacharjee, Ward No-3, VTC: PO: Kamalpur, Salema, Dhalai, Tripura, India,

799285

### Dear Arpita Bhattacharjee

We are pleased to offer you an appointment in Cholamandalam Investment and Finance Company Limited (the Company) on the following terms and conditions:

Grade: MT

Grade Title: Management Trainee Your Role: Management Trainee

SBU: Home Loans Location: Agartala

We would appreciate your joining at the earliest, but in any case on or before 07-Jun-2024.

- 1. Your period of training will be One Year from the date of joining the Organization. Your compensation during the period will be as per Salary Annexure.
- 2. Your appointment as a Management Trainee is subject to your possessing the necessary qualifications and submitting necessary proof in this regard.
- 3. Your training will involve you undergoing training in any of the branch/location offices of the company, and the Management Resource the right to transfer you to any location as per its requirements.
- 4. As a Management Trainee, you will be covered under the Company's Medical Reimbursement Scheme details of which will be intimated to you after commencement of your training. Please note that during the period you will not be considered as a regular employee of the company and will not be entitled to any other benefits.
- 5. During the training period you will be entitled to a total of 7 days Casual Leave and 7 days Sick Leave. On completion of your training & being absorbed in the company, you will be eligible for leave as per company rules.
- 6. Management reserves its rights to vary or extend the period of your training at its sole discretion. Nevertheless, on expiry of your training you shall not be entitled to claim for appointment. If the management finds your work satisfactory, on completion of your training period, the company may offer you an appointment in the management cadre as it deems fit.
- 7. During the training or thereafter you shall not be divulging or disclose directly or indirectly to anyone any knowledge or information in respect of any inventions, processes, formulae or secret methods which you may acquire or earn in the course of your training or otherwise.
- 8. During the training period, the appointment is liable for termination by either party by giving

Cholamandalam Investment and Finance Company Ltd.

"Chola Crest", C54-55 & Super B-4, Thiru-Vi-Ka Industrial Estate, Guindy, Chennai - 600032. Tel.: 044 4090 7172 | Fax: 044 4090 6464 Toll-Free No.: 1800 102 4565 | Website: www.cholamandalam.com

CIN: L65993TN1978PLC007576





#### HO/HR/TA/180326307

Date:30/10/2023

Mr. Md Sahnoor Ahmed , South ramnagar near shristi club, Agartala Tripura, Boder golchakkar, Agartala Tripura West,799001, West, Tripura, 799001

Dear Mr. Md Sahnoor Ahmed,

#### **Sub: Provisional Offer Letter**

With reference to your application and further to the interview and/or subsequent discussion you had with us, we are pleased to offer you the position of 'Executive Trainee' - Grade 'B1'.

By joining ESAF BANK, you will be part of a fast-paced and socially dedicated team that works together to provide 'Joy of Banking to Everyone'. Also, you are committing to the Bank's **vision** of being India's leading social Bank that offers equal opportunities for the whole society through universal access and financial deepening, thus promoting financial inclusion, livelihood and economic development as a whole. In turn, Bank will be providing you with every opportunity to learn, grow and stretch to the highest level of your ability and potential.

The details of the offer are as follows, and shall be confidential.

You will be on training for a period of 12 months, which may be extended or regularized based on your performance and the successful completion of training will be followed by six months' probation. Your service in the Bank will be confirmed subject to your performance being satisfactory during the probationary period.

Your remuneration will be as follows:

- 1. Annual Salary would be Rs. 425000.0
- 2. Apart from the above, you will be eligible for Performance Incentive/ Pay as per Bank's policy, applicable to the Role/Grade.

The emoluments mentioned above are payable as per the policies of the bank, after effecting appropriate and applicable statutory deductions if any.

You shall be eligible for TA & DA and other payments as applicable to the grade, in line with the Bank's policy.

Your initial posting will be at any branch/office anywhere in India. However, the Bank reserves the right to transfer you to any Office / Department / Branch of the Bank, in India, that is in existence / or may come into existence at a future date, based on the Bank's business requirements.

You shall give the acceptance of the offer and of the above terms and conditions of employment on receipt of this letter. This offer letter is valid for 7 days from the date of this letter, for acceptance. This offer shall be effective from the date of your joining the Bank.

Your performance will be reviewed on a regular basis as per the performance parameters appropriate to the position mentioned. You will be governed by the rules, regulations and policies laid down by the **ESAF Bank** from time to time, and as applicable to your position.

Notwithstanding anything contained herein, if you are found to be indulging in any act of commission/omission that may be prejudicial to the interests of the Bank, violation of its code of conduct and/or policies, such act shall warrant disciplinary action, as deemed fit by the Bank.

Your appointment is subject to the necessary verifications / NOCs / receipt of Experience and Conduct certificate from your present/previous employers and receiving satisfactory references.

The terms and conditions set out in this letter of appointment constitute service conditions applicable to your employment in the Bank and in case of any dispute arising out of the same, the Courts at Thrissur will have exclusive jurisdiction.

You are requested to produce the documents at the time of joining:



Date:16-May-2024

Dear Priyam Ghosh,

We, **Swiggy Limited**., a company incorporated in accordance with the Companies Act, 1956 and having its registered office at No. 55 Sy No 8 To 14, I & J Block, Ground Floor, Embassy Tech Village, Outer Ring Road, Devarbisanahalli, Varthur, Bengaluru - 560103 ("Company") are very pleased to offer you the position of **Sales Manager I** at grade **4** subject to the following terms and conditions:

- 1. Upon your acceptance of the terms hereof, effective date of employment would be **20-May-2024** and place of posting would be **Agartala**.
- 2. Your annual compensation will be Rs.550000/- (Rupees Rupees Five lakh Fifty Thousand Only). Break-up of salary is attached in Annexure A. During the term of your employment, you will be eligible for reimbursement of any pre-approved expenses, as per the then prevailing policies and rules of the Company upon presentation of documentation, expense statements, vouchers, and such other supporting information. All such payments shall be subject to withholding all applicable taxes which will be borne by you.
- 3. You will be on probation for a period of three months starting your date of joining. Unless stated in writing, you will be deemed a confirmed employee after the expiry of the initial or extended period of probation. If your performance and/or conduct is deemed poor or unfit by the company, your probation may be either extended, you may be put on a performance improvement plan or your employment may be dispensed at the discretion of the management.
- 4. The company agrees to pay you Rs. 25000 /- (Rupees Twenty Five Thousand Only) as a Joining Bonus with your first month salary. The Joining Bonus sum shall have to be fully refunded to Swiggy should you terminate your employment within 12 months.
- 5. The company agrees to pay you Rs. 25000 /- (Rupees Twenty Five Thousand Only) as the Retention Bonus. The Retention Bonus shall be paid in 13th month from your date of joining and on achieving a minimum of 'Meet Expectations' rating in first annual appraisal. The Retention Bonus sum shall have to be fully refunded to Swiggy should you terminate your employment within 12 months from the date of payout
- 6. You acknowledge and agree that your remuneration is a matter purely between yourself and the Company and you are to keep this information and any changes thereto, strictly confidential. Your remuneration will be periodically reviewed as per the Company's policies. Your increments and promotions shall be at the discretion of the Company and will be subject to and on the basis of your performance.
- 7. You will be governed by and will abide by the Company's rules, regulations and policies which are in force and as may be modified from time to time. The rules, regulations and policies are deemed to be incorporated herein by reference.
- 8. Your employment with the Company is on a full-time basis. While you are in the services of the Company, you are not permitted to directly or indirectly, engage yourself or devote any time or attention to any full time or part time employment, trade, business or occupation, with or without remuneration, for any third person or concern (including self-employment). You shall also not undertake or be interested, either directly or indirectly, in any activities, which are contrary to or inconsistent with your employment with the Company or the Company's interest. You shall devote yourself exclusively to the business of the Company. Any breach of this condition on your part may lead to the immediate termination of your employment with the Company.
- 9. Your employment is contingent upon the Company receiving satisfactory references or background check results. Please note that in the event the Company is not satisfied with any of these items, the Company

**SWIGGY LIMITED** 

(formerly known as "Swiggy Private Limited" and "Bundl Technologies Private Limited") | CIN: U74110KA2013PLC096530 www.swiggy.com | T: 080-68422422



HO/HR/TA/180337307

Date:30/10/2023

Mr. DIPJYOTI DEKA , VILL-HAHCHARA, PO-BHURBANDHA, MORIGAON, Assam, 782104

Dear Mr. DIPJYOTI DEKA,

#### **Sub: Provisional Offer Letter**

With reference to your application and further to the interview and/or subsequent discussion you had with us, we are pleased to offer you the position of 'Executive Trainee' - Grade 'B1'.

By joining ESAF BANK, you will be part of a fast-paced and socially dedicated team that works together to provide 'Joy of Banking to Everyone'. Also, you are committing to the Bank's **vision** of being India's leading social Bank that offers equal opportunities for the whole society through universal access and financial deepening, thus promoting financial inclusion, livelihood and economic development as a whole. In turn, Bank will be providing you with every opportunity to learn, grow and stretch to the highest level of your ability and potential.

The details of the offer are as follows, and shall be confidential.

You will be on training for a period of 12 months, which may be extended or regularized based on your performance and the successful completion of training will be followed by six months' probation. Your service in the Bank will be confirmed subject to your performance being satisfactory during the probationary period.

Your remuneration will be as follows:

- 1. Annual Salary would be Rs. 425000.0
- 2. Apart from the above, you will be eligible for Performance Incentive/ Pay as per Bank's policy, applicable to the Role/Grade.

The emoluments mentioned above are payable as per the policies of the bank, after effecting appropriate and applicable statutory deductions if any.

You shall be eligible for TA & DA and other payments as applicable to the grade, in line with the Bank's policy.

Your initial posting will be at any branch/office anywhere in India. However, the Bank reserves the right to transfer you to any Office / Department / Branch of the Bank, in India, that is in existence / or may come into existence at a future date, based on the Bank's business requirements.

You shall give the acceptance of the offer and of the above terms and conditions of employment on receipt of this letter. This offer letter is valid for 7 days from the date of this letter, for acceptance. This offer shall be effective from the date of your joining the Bank.

Your performance will be reviewed on a regular basis as per the performance parameters appropriate to the position mentioned. You will be governed by the rules, regulations and policies laid down by the **ESAF Bank** from time to time, and as applicable to your position.

Notwithstanding anything contained herein, if you are found to be indulging in any act of commission/omission that may be prejudicial to the interests of the Bank, violation of its code of conduct and/or policies, such act shall warrant disciplinary action, as deemed fit by the Bank.

Your appointment is subject to the necessary verifications / NOCs / receipt of Experience and Conduct certificate from your present/previous employers and receiving satisfactory references.

The terms and conditions set out in this letter of appointment constitute service conditions applicable to your employment in the Bank and in case of any dispute arising out of the same, the Courts at Thrissur will have exclusive jurisdiction.

You are requested to produce the documents at the time of joining:



#### WINSPARK INNOVATIONS LEARNING PVT LTD. 1108-1109, 11<sup>th</sup> floor, JMDMegapolis, Sohna Road, Gurgaon http://www.planetspark.in

### Offer Letter

Date: 29/09/2023

To Nayan Sarkar

**Employee Code: PS18426** 

Dear Nayan

Sub: Offer Letter

We are pleased to appoint you in our organization as a **Business Development**Counsellor with effect from 14<sup>th</sup> May 2024. You will be based out of PlanetSpark office at Planet Spark Tower A, 1st floor, Unitech Cyber Park, Sector 39, Gurugram, Haryana 122002. You will be working from office from day one of joining.

You will be paid gross emoluments and incentives as detailed in Annexure – A when 1 Lac revenue reflects in the sales dashboard against your name.

Your employment with us will be governed by the Terms & Conditions as detailed in Annexure -B.

Your offer has been made based on information furnished by you. However, if there is a discrepancy in the copies of documents or certificates given by you as a proof of above we retain the right to review our offer of employment.

Please sign and return duplicate copy of this letter in token of your acceptance.

We congratulate you on your appointment and wish you a long and successful career with us. We are confident that your contribution will take us further in our journey towards sparking the joy of learning in every child in India. We assure you of our support for your professional development and growth. Yours truly,

For WINSPARK INNOVATIONS LEARNING PRIVATE LIMITED.

**AUTHORIZED SIGNATORY** 

Encl.: As above



# Deloitte.

Deloitte Consulting India Private Limited Crest, Plot No.15, Phase-IV, Udyog Vihar, Gurgaon, Haryana – 122015, India

Tel: +91 0124 6292000 www.deloitte.com

Apr 22, 2024

Mr. Biswajit Ghosh Banamlipur Agartala Tripura west, Agartala, 799001 India

**Subject: Offer of Employment** 

#### Dear Biswajit Ghosh:

On behalf of **Deloitte Consulting India Private Limited** (the "Employer" or "Company"), I am pleased to confirm our offer of employment to you as **Analyst** based in **Gurugram**.

We extend this offer, and the opportunity it represents, with great confidence in your abilities. You have made a very favorable impression with everyone you met and we are excited with the prospect of you joining our organization on **June 24**, **2024**.

Your immediate manager will communicate details of your role and work responsibilities in the initial weeks of your joining the Employer. During your employment, the Company may require you to work on any project that you are assigned to, on any technical platforms/skills and nature of the project, in differentiated work timing, at designated work space and location as may be decided by the company.

As part of your annual compensation, you will receive a Total Salary of Rs./₹ 600,000/- and, will be eligible for a performance linked variable bonus. At your level, the variable bonus opportunity could range from 0-10% of your Total Salary. The actual paid amount could vary depending upon the business and individual performance each fiscal year and, in some situations, could exceed the payout range indicated. Any amounts paid will be subject to statutory and other deductions as per Employer policies and practices. The details of your compensation breakdown are provided in the attached Annexure A.

As an incentive to join the Company, you are eligible to receive a joining bonus of Rs./₹ 100,000/- subject to your reporting for full-time employment on June 24, 2024. This amount will attract applicable taxes and will be processed as part of your first month's payroll. You will have an obligation to repay the entire amount of your joining bonus if you resign your position or are terminated for cause by the Company within 12 months of your start date.

You may also receive additional benefits, including and not limited to, in cash and/or in kind and/or as reimbursement, which could be referred as rewards, awards and gifts, which are generally accorded to the employees of the Employer, subject to the applicable taxes, policies and practices of the Employer.

Your employment with us will be governed by the Terms and Conditions as detailed in **Annexure B**, as well as any and all rules, regulations, guidelines, policies and practices of the Employer, which may be amended from time to time. Deloitte LLP and its U.S.-based subsidiaries (the "Deloitte U.S. Firms") requires their employees to make the necessary representations regarding independence and other matters. Because the Employer is an Indian subsidiary of Deloitte LLP, we must also comply with these independence requirements. Accordingly, this offer is conditional upon you agreeing to make such representations under the Employer's Independence Representations requirements, as further explained in **Annexure B**.

Your compensation details are confidential, and you may discuss it only with the undersigned in case of any clarification. It is our hope that your acceptance of our offer will be just the beginning of a mutually beneficial relationship with our organization. We would like you to join the Employer on **June 24**, **2024**, or an alternative mutually agreed upon date.

This offer letter, together with the Annexures described herein, and the Non-Disclosure, Non Solicit and Intellectual Property Rights Assignment Agreement, the Information Security Policy (which you are required to sign upon joining), constitute the entire agreement between the parties with respect to the subject matter of this offer, and supersedes all other previous or contemporaneous oral or written representations, understandings or agreements relating to the subject matter of this offer between you and the Employer or its affiliates.

This is a system generated offer

Regd. Off.: Floor 4, Deloitte Tower 1, Survey No. 41, Gachibowli Village, Ranga Reddy District, Hyderabad - 500032, Telangana, India GST Reg No: 36AABCD0476H1ZT CIN: U72900TG2000PTC039976







Abinash Urang Mayachari, Mayachari, Dhalai, Tripura Tripura Dhalai, Tripura, India

Dear Abinash Urang,

Reference to the interview you had with us, we are delighted to offer you the position of Management Trainee in MT, Management Trainee based at Agartala in Cholamandalam Investment and Finance Company Limited (the Company/Chola).

We are sure that you will bring your unbridled enthusiasm and expertise into your specified role. We assure you that your willingness to learn and drive for growth will provide you with great opportunities for a fulfilling & comprehensive career growth within the Company. Please note that this position is transferable across any location, in order to undertake specific assignments.

Your annual CTC would be Rs. 4,80,000 (Inclusive of all monthly and annual benefits). Refer Salary Annexure for the details of your compensation structure.

Please sign and return the duplicate copy within 7 days of issuance of this letter, otherwise this offer will become null & void. A formal appointment letter will be issued to you before your date of joining. The terms and conditions of your employment would be as per your appointment letter.

This offer is subject to a satisfactory reference check of your credentials being conducted by the Company, covering your educational qualifications, including certificates and other documents, previous experience etc., and completion of all other necessary formalities.

The Company holds the right to terminate your offer without notice if the information shared by you at the time of verification process is found to be incorrect or in case of any serious misconduct or if the reference check leads to an adverse report of your credentials.

Please note that the contents of this letter and the compensation/salary details are confidential.

We are attaching the list of documents to be submitted (Annexure) for issuance of appointment letter.

We look forward to meeting you soon and trust that your association with Chola will be a mutually beneficial one.

Welcome to the Chola Family!

Yours faithfully,

For Cholamandalam Investment And Finance Company Limited

2. Shilm

R Chandrasekar Executive Vice President



**Cholamandalam Investment and finance Company Limited** 

Dare House, First Floor, No.2, N.S.C Bose Road, Parrys, Chennai - 600 001

Tel: 91.44.40907172 Fax: 91.44.25346464

Website: www.cholamandalam.com CIN - L65993TN1978PLC007576







Snaw Mog Salthang Manu, Sud, Div, Santir Bazar, Bogafa Salthang Manu South Tripura South Tripura, Tripura, India

Dear Snaw Mog,

Reference to the interview you had with us, we are delighted to offer you the position of Management Trainee in MT, Management Trainee based at Agartala in Cholamandalam Investment and Finance Company Limited (the Company/Chola).

We are sure that you will bring your unbridled enthusiasm and expertise into your specified role. We assure you that your willingness to learn and drive for growth will provide you with great opportunities for a fulfilling & comprehensive career growth within the Company. Please note that this position is transferable across any location, in order to undertake specific assignments.

Your annual CTC would be Rs. 4,80,000 (Inclusive of all monthly and annual benefits). Refer Salary Annexure for the details of your compensation structure.

Please sign and return the duplicate copy within 7 days of issuance of this letter, otherwise this offer will become null & void. A formal appointment letter will be issued to you before your date of joining. The terms and conditions of your employment would be as per your appointment letter.

This offer is subject to a satisfactory reference check of your credentials being conducted by the Company, covering your educational qualifications, including certificates and other documents, previous experience etc., and completion of all other necessary formalities.

The Company holds the right to terminate your offer without notice if the information shared by you at the time of verification process is found to be incorrect or in case of any serious misconduct or if the reference check leads to an adverse report of your credentials.

Please note that the contents of this letter and the compensation/salary details are confidential.

We are attaching the list of documents to be submitted (Annexure) for issuance of appointment letter.

We look forward to meeting you soon and trust that your association with Chola will be a mutually beneficial one.

Welcome to the Chola Family!

Yours faithfully,

For Cholamandalam Investment And Finance Company Limited

2. Sulm

R Chandrasekar Executive Vice President



Cholamandalam Investment and finance Company Limited Dare House, First Floor, No. 2, N.S.C Bose Road, Parrys, Chennai - 600 001

Tel: 91.44.40907172 Fax: 91.44.25346464 Website: www.cholamandalam.com

CIN - L65993TN1978PLC007576







Satyajit Das Uptakhali Charupasa Gram Panchayat, Post Office KrishnapurJubarajnagar Block, Dhupirband, North Tripura Tripura Dharmanagar, Tripura, India

Dear Satyajit Das,

Reference to the interview you had with us, we are delighted to offer you the position of Management Trainee in MT, Management Trainee based at Agartala in Cholamandalam Investment and Finance Company Limited (the Company/Chola).

We are sure that you will bring your unbridled enthusiasm and expertise into your specified role. We assure you that your willingness to learn and drive for growth will provide you with great opportunities for a fulfilling & comprehensive career growth within the Company. Please note that this position is transferable across any location, in order to undertake specific assignments.

Your annual CTC would be Rs. 4,80,000 (Inclusive of all monthly and annual benefits). Refer Salary Annexure for the details of your compensation structure.

Please sign and return the duplicate copy within 7 days of issuance of this letter, otherwise this offer will become null & void. A formal appointment letter will be issued to you before your date of joining. The terms and conditions of your employment would be as per your appointment letter.

This offer is subject to a satisfactory reference check of your credentials being conducted by the Company, covering your educational qualifications, including certificates and other documents, previous experience etc., and completion of all other necessary formalities.

The Company holds the right to terminate your offer without notice if the information shared by you at the time of verification process is found to be incorrect or in case of any serious misconduct or if the reference check leads to an adverse report of your credentials.

Please note that the contents of this letter and the compensation/salary details are confidential.

We are attaching the list of documents to be submitted (Annexure) for issuance of appointment letter.

We look forward to meeting you soon and trust that your association with Chola will be a mutually beneficial one.

Welcome to the Chola Family!

Yours faithfully,

For Cholamandalam Investment And Finance Company Limited

2. Sulm

R Chandrasekar Executive Vice President



**Cholamandalam Investment and finance Company Limited** 

Dare House, First Floor, No.2, N.S.C Bose Road, Parrys, Chennai - 600 001

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#### Bandhan Bank Limited

Head Office: Floors 12-14, Adventz Infinity@5, BN 5, Sector V, Salt Lake City, Kolkata - 700091 CIN: L67190WB2014PLC204622 | Phone: +91 33 6609 0909, 4045 6456 | Fax: +91 33 6609 0502 Email: info@bandhanbank.com | Website: www.bandhanbank.com

#### PRIVATE AND CONFIDENTIAL

Ref. No.: BBL/HR/47278/2023-2024

Date: 01/03/2024

Ms. Rasmi Saha

C/O: Raju Saha, Ward No 32, Katasheola, Bani Madhab Vidhya Pith, Jogendranath, Agartala, West Tripura, Tripura - 799004

## LETTER OF APPOINTMENT

Dear Ms. Rasmi Saha,

With reference to your application and subsequent discussions with us, we are pleased to offer you employment with Bandhan Bank in the position of Customer Relationship Officer - MT based at 1266-Ranirgaon Branch under Agartala South Cluster at Assistant Manager grade.

You shall be required to join the Bank on or before 20-May-2024.

The detailed terms and conditions of your employment are outlined in **Annexure I** ("**Terms of Employment**") and compensation details are mentioned in **Annexure II** ("**Compensation Details**"). You will also be governed by the policies, rules and regulations of the Company as may be modified from time to time.

Accordingly, please sign and return a copy of this letter of employment and the employee statement attached herewith indicating your formal acceptance of your employment with the Company on the terms contained herein. Please initial each page of this letter. Upon your signature and return to us, this letter of employment will be treated as an employment agreement between the Company and you and the terms and conditions of this letter of employment shall govern your employment with the Company.

Kindly note that in case we do not receive your formal acceptance on or before **08-March-2024**, this letter of employment shall automatically be rescinded.

Yours sincerely,

For Bandhan Bank Limited,

Shivesh Kumar Singh

Head - Business HR

Shub.

**General Banking** 



#### Bandhan Bank Limited

Head Office: Floors 12-14, Adventz Infinity@5, BN 5, Sector V, Salt Lake City, Kolkata - 700091 CIN: L67190WB2014PLC204622 | Phone: +91 33 6609 0909, 4045 6456 | Fax: +91 33 6609 0502 Email: info@bandhanbank.com | Website: www.bandhanbank.com

#### **PRIVATE AND CONFIDENTIAL**

Ref. No.: BBL/HR/47276/2023-2024

Date: 01/03/2024

Ms. Tushi Bhattacharjee

D/O: Sajal Bhattacharjee, House - 67, Ward no-04, Near Akarta Sangha, GP-Kaylyanpur, Mouja-Madhya kaylyanpur, Po-Kaylyanpur, West Tripura, Tripura - 799203

### LETTER OF APPOINTMENT

Dear Ms. Tushi Bhattacharjee,

With reference to your application and subsequent discussions with us, we are pleased to offer you employment with Bandhan Bank in the position of Customer Relationship Officer - MT based at 1642-Khowai Branch under Agartala North Cluster at Assistant Manager grade.

You shall be required to join the Bank on or before 20-May-2024.

The detailed terms and conditions of your employment are outlined in **Annexure I** ("**Terms of Employment**") and compensation details are mentioned in **Annexure II** ("**Compensation Details**"). You will also be governed by the policies, rules and regulations of the Company as may be modified from time to time.

Accordingly, please sign and return a copy of this letter of employment and the employee statement attached herewith indicating your formal acceptance of your employment with the Company on the terms contained herein. Please initial each page of this letter. Upon your signature and return to us, this letter of employment will be treated as an employment agreement between the Company and you and the terms and conditions of this letter of employment shall govern your employment with the Company.

Kindly note that in case we do not receive your formal acceptance on or before **08-March-2024**, this letter of employment shall automatically be rescinded.

Yours sincerely,

For Bandhan Bank Limited,

Shivesh Kumar Singh

Shub.

Head - Business HR

**General Banking** 



#### Bandhan Bank Limited

Head Office: Floors 12-14, Adventz Infinity@5, BN 5, Sector V, Salt Lake City, Kolkata - 700091 CIN: L67190WB2014PLC204622 I Phone: +91 33 6609 0909, 4045 6456 I Fax: +91 33 6609 0502 Email: info@bandhanbank.com I Website: www.bandhanbank.com

#### **PRIVATE AND CONFIDENTIAL**

Ref. No.: BBL/HR/47277/2023-2024

Date: 01/03/2024

Ms. Samiksha Debbarma

D/O: Mantosh Debbarma, Ward No-14/Krishananagar Colonel Chowmuhani, P.O.- Agartala, P.S. West Agartala,

Area - Krishna Nagar, Agartala Municipality Councul, West Tripura, Tripura - 799001

#### **LETTER OF APPOINTMENT**

Dear Ms. Samiksha Debbarma,

With reference to your application and subsequent discussions with us, we are pleased to offer you employment with Bandhan Bank in the position of Customer Relationship Officer - MT based at 2460-Shankar Chowmuhani, Agartala Branch under Agartala South Cluster at Assistant Manager grade.

You shall be required to join the Bank on or before 20-May-2024.

The detailed terms and conditions of your employment are outlined in **Annexure I** ("**Terms of Employment**") and compensation details are mentioned in **Annexure II** ("**Compensation Details**"). You will also be governed by the policies, rules and regulations of the Company as may be modified from time to time.

Accordingly, please sign and return a copy of this letter of employment and the employee statement attached herewith indicating your formal acceptance of your employment with the Company on the terms contained herein. Please initial each page of this letter. Upon your signature and return to us, this letter of employment will be treated as an employment agreement between the Company and you and the terms and conditions of this letter of employment shall govern your employment with the Company.

Kindly note that in case we do not receive your formal acceptance on or before **08-March-2024**, this letter of employment shall automatically be rescinded.

Yours sincerely,

For Bandhan Bank Limited,

Shivesh Kumar Singh

Head - Business HR

flika D.

**General Banking** 





Dear Bimal Deb.

Apropos to your application for the post of "Business Development Associate" and subsequent to our discussions we are pleased to offer you the position of "Business Development Associate" Attached are our terms and conditions of our offer – please read these details carefully, including your compensation and benefits refer ANNEX A.

# **Acceptance and Commencement**

Your appointment date will be effective on your joining date (13-05-2024). Please contact us immediately if you want an alternative joining date. If you do not confirm your joining date or we are unable to set an alternative joining date this offer will be withdrawn.

- Your initial posting will be in Agartala. However, your services are transferable, and you may be
  assigned to any other office of LearnNex, a subsidiary or associate company. In such case it will be
  governed by the policies of that location.
- Your appointment is contingent to no adverse findings against reference and background checks
  including education, employment history and other checks as applicable. Your employment is also
  contingent upon your ability to work without restrictions (i.e., you do not have any non-compete
  clauses or any restrictive clauses with any previous employer.)
- You may be required to travel on company work and you will be reimbursed expenses as per company
  policy.
- If you are absent from work for more than 5 days without leave or obtaining your manager's approvals, you will be deemed to have voluntarily terminated your employment without notice.
- You will retire from the services of the company on attaining superannuation [58 years]
- Your individual remuneration is confidential between you and the company. It has been determined based
- on numerous factors such as your job, skills specific background and professional merit. This information and any changes made therein should be treated as confidential.
   Working Hours This is a full-time role. The working hours of the firm are from 11am to 8 pm, six days a week. In case you are deployed at a client site you shall follow the working hours of the client. We do not follow flexi hours, so it is mandatory to complete the working hours at office. You will be required to work on the weekends and the week offs will be provided during the weekday as agreed between you and the Manager.









Dear Biswajit Debnath,

Apropos to your application for the post of "Business Development Associate" and subsequent to our discussions we are pleased to offer you the position of "Business Development Associate" Attached are our terms and conditions of our offer – please read these details carefully, including your compensation and benefits refer ANNEX A.

## **Acceptance and Commencement**

Your appointment date will be effective on your joining date (13-05-2024). Please contact us immediately if you want an alternative joining date. If you do not confirm your joining date or we are unable to set an alternative joining date this offer will be withdrawn.

- Your initial posting will be in Agartala. However, your services are transferable, and you may be assigned to any other office of LearnNex, a subsidiary or associate company. In such case it will be governed by the policies of that location.
- Your appointment is contingent to no adverse findings against reference and background checks including education, employment history and other checks as applicable. Your employment is also contingent upon your ability to work without restrictions (i.e., you do not have any non-compete clauses or any restrictive clauses with any previous employer.)
- You may be required to travel on company work and you will be reimbursed expenses as per company policy.
- If you are absent from work for more than 5 days without leave or obtaining your manager's approvals, you will be deemed to have voluntarily terminated your employment without notice.
- You will retire from the services of the company on attaining superannuation [58 years]
- Your individual remuneration is confidential between you and the company. It has been determined based
- on numerous factors such as your job, skills specific background and professional merit. This information and any changes made therein should be treated as confidential.
  Working Hours This is a full-time role. The working hours of the firm are from 11am to 8 pm, six days a week. In case you are deployed at a client site you shall follow the working hours of the client. We do not follow flexi hours, so it is mandatory to complete the working hours at office. You will be required to work on the weekends and the week offs will be provided during the weekday as agreed between you and the Manager.









Dear Prantik Chanda.

Apropos to your application for the post of "Business Development Associate" and subsequent to our discussions we are pleased to offer you the position of "Business Development Associate" Attached are our terms and conditions of our offer - please read these details carefully, including your compensation and benefits refer ANNEX A.

# **Acceptance and Commencement**

Your appointment date will be effective on your joining date (13-05-2024). Please contact us immediately if you want an alternative joining date. If you do not confirm your joining date or we are unable to set an alternative joining date this offer will be withdrawn.

#### Terms and conditions of the offer are as below

- Your initial posting will be in Agartala. However, your services are transferable, and you may be assigned to any other office of LearnNex, a subsidiary or associate company. In such case it will be governed by the policies of that location.
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- You may be required to travel on company work and you will be reimbursed expenses as per company
- If you are absent from work for more than 5 days without leave or obtaining your manager's approvals, you will be deemed to have voluntarily terminated your employment without notice.
- You will retire from the services of the company on attaining superannuation [58 years]
- Your individual remuneration is confidential between you and the company. It has been determined
- on numerous factors such as your job, skills specific background and professional merit. This information and any changes made therein should be treated as confidential. Working Hours – This is a full-time role. The working hours of the firm are from 11am to 8 pm, six days
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Dear Abhipsa Das,

Apropos to your application for the post of "Business Development Associate" and subsequent to our discussions we are pleased to offer you the position of "Business Development Associate" Attached are our terms and conditions of our offer - please read these details carefully, including your compensation and benefits refer ANNEX A.

#### **Acceptance and Commencement**

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Dear Rahul Sarkar,

Apropos to your application for the post of "Business Development Associate" and subsequent to our discussions we are pleased to offer you the position of "Business Development Associate" Attached are our terms and conditions of our offer – please read these details carefully, including your compensation and benefits refer ANNEX A.

# **Acceptance and Commencement**

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Dear Abhishek Marak.

Apropos to your application for the post of "Business Development Associate" and subsequent to our discussions we are pleased to offer you the position of "Business Development Associate" Attached are our terms and conditions of our offer – please read these details carefully, including your compensation and benefits refer ANNEX A.

#### **Acceptance and Commencement**

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Dear Pranab Das.

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#### **Acceptance and Commencement**

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Dear Ayantika Bhowmik,

Apropos to your application for the post of "Business Development Associate" and subsequent to our discussions we are pleased to offer you the position of "Business Development Associate" Attached are our terms and conditions of our offer - please read these details carefully, including your compensation and benefits refer ANNEX A.

# **Acceptance and Commencement**

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Dear Simantini Das,

Apropos to your application for the post of "Business Development Associate" and subsequent to our discussions we are pleased to offer you the position of "Business Development Associate" Attached are our terms and conditions of our offer – please read these details carefully, including your compensation and benefits refer ANNEX A.

## **Acceptance and Commencement**

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Dear Subhradeep Sen,

Apropos to your application for the post of "Business Development Associate" and subsequent to our discussions we are pleased to offer you the position of "Business Development Associate" Attached are our terms and conditions of our offer – please read these details carefully, including your compensation and benefits refer ANNEX A.

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# UJJIVAN SMALL FINANCE BANK

Build a Better Life Date:

Dear DEBANJAN DEB

Subject: Your Provisional Offer Letter in the Bank's Service

Congratulations on your provisional selection in Ujjivan Small Finance Bank!

Further to the selection process undertaken by the Bank for the position of Executive Traineeappointment as Management Traineesubject to the below mentioned terms and conditions apart from other Service Rules and
conditions that are applicable or may become applicable from time to time:

| Position Offered  | Executive Trainee-BRANCH BANKING |
|---|----------------------------------|
| Grade   | DM-I                             |
| Compensation - Annual Fixed Pay (A)                       | 500000                           |
| Compensation - Target Variable Pay* (B)                   | 50000                            |
| Compensation - Cost to Company CTC (A+B)                  | 450000                           |
| Period of Probation (Months)                              | 3 Months (90 Days)               |
| Date within which you should join the service of the Bank |                                  |

#### Target Variable Pay (TVP)\*

For Sales Award earning roles, a maximum of up to 150% of yearly fixed pay will be paid every year based on performance. For Performance bonus earning roles, TVP will be 10% of Total CTC.

The position offered is provisional, subject to:

- 1. You fulfilling all eligibility criteria applicable for the position
- 2. You being found medically fit,
- 3. Your appointment is subjected to satisfactory credit history examination, documents supporting your previous employment and education and background verification as applicable

If you are currently in the employment of any organization or you have worked prior to your highest ongoing education

1. You submitting proper relieving letter and no due certificate issued by the current/ previous employer, and

Your Universal Account Number ('UAN') with the Employees' Provident Fund Organization compliant with Aadhaar
particulars. If your existing UAN is not Aadhaar compliant and you shall not fall under the term Excluded Employee within
the meaning of Employees'; Provident Fund Scheme, 1952, you should make the UAN Aadhaar complaint before the date
of joining.

Yours sincerely, For Ujjivan Small Finance Bank Limited,

Sonia Paul

Regional Manager-Human Resources

Encl: Compensation Breakup

I hereby unconditionally accept the offer and the terms and conditions

Velsanjan

04th Jan 2024

**(S)** 18002082121

R www.ujjivansfb.in

☑ customercare@ujjivan.com



Dear DIPESH DAS

Subject: Your Provisional Offer Letter in the Bank's Service

Congratulations on your provisional selection in Ujjivan Small Finance Bank!

Further to the selection process undertaken by the Bank for the position of Executive Traineewe are pleased to offer you appointment as Management Traineesubject to the below mentioned terms and conditions apart from other Service Rules and conditions that are applicable or may become applicable from time to time:

| Position Offered  | Executive Trainee- MICRO DANKIN OL |
|---|------------------------------------|
| Grade   | DM-I                               |
| Compensation - Annual Fixed Pay (A)                       | 500000                             |
| Compensation - Target Variable Pay* (B)                   | 50000                              |
| Compensation - Cost to Company CTC (A+B)                  | 450000                             |
| Period of Probation (Months)                              | 3 Months (90 Days)                 |
| Date within which you should join the service of the Bank |                                    |

#### Target Variable Pay (TVP)\*

For Sales Award earning roles, a maximum of up to 150% of yearly fixed pay will be paid every year based on performance. For Performance bonus earning roles, TVP will be 10% of Total CTC.

The position offered is provisional, subject to:

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Yours sincerely, For Ujjivan Small Finance Bank Limited,

Sonia Paul

Regional Manager-Human Resources

Encl: Compensation Breakup I hereby unconditionally accept the offer and the terms and conditions Dipent Das

© 18002082121

⊕ www.ujjivansfb.in



#### Arnab Chakraborty <arnabchakraborty@iutripura.edu.in>

# Fwd: Offer Of Employment - Suraj Paul | Asian Paints

Sanjib Chakraborty <sanjibchakraborty@iutripura.edu.in>
To: Arnab Chakraborty <arnabchakraborty@iutripura.edu.in>

Mon, Dec 23, 2024 at 3:08 PM

With Warm Regards

Sanjib Chakraborty
Placement In-charge
Career Development Centre



Kamalghat, Mohanpur

Pin-799210

Mobile: 9612640381 Office:+91381-286-5751 Room No-231. Ext: 805

Linkedin:linkedin.com/in/sanjib-chakraborty



----- Forwarded message -----

From: Suraj Paul <sp7038005@gmail.com>

Date: Sat, May 25, 2024 at 2:35 PM

Subject: Fwd: Offer Of Employment - Suraj Paul | Asian Paints

To: <sanjibchakraborty@iutripura.edu.in>

----- Forwarded message -----

From: Kaustav Banik <kaustav.banik@asianpaints.com>

Date: Sat, 25 May 2024, 13:28

Subject: Offer Of Employment - Suraj Paul | Asian Paints To: sp7038005@gmail.com <sp7038005@gmail.com>

Cc: Shreyan Gupta <shreyan.gupta@asianpaints.com>, Nidhi Tripathi <nidhi.tripathi@asianpaints.com>

Dear Concerned,

We are pleased to make you an offer for the position of **EXECUTIVE I – RETAIL SALES** in our organization. You are requested to confirm the acceptance of the offer to us as a **reply to this mail** by **20-Apr-2024** post which this offer of appointment shall be treated as withdrawn.



# SATIN CREDITCARE NETWORK LTD.

Reaching out!

Date : 18-March-24
Name : RAJASREE SONAR

Address: GURKHABASTI, AIRPORT ROAD, AGARTALA, TRIPURA, PIN -799006

SUB: OFFER LETTER

Dear Ms. Rajasree,

This is further to the discussion you had with us. We are pleased to offer you an appointment for the post of **Branch Manager** at our **Agartala Region**.

As mutually agreed, we will offer you an annual CTC of **Rs 3,50,000.** (Rs. Three Lakh Fifty-Thousand rupees only) per annum. Kindly find Detailed Structure enclosed herewith as Annexure – 'A'.

You are requested to join us as early as possible as but not later than **02-May-24**. You should bring following documents at the time of joining as given below. In case you fail to join on the appended date without informing the concerned authority, your offer will stand null and void on the mentioned date of joining.

You are requested to confirm the acceptance of the offer. This offer for employment is subject to satisfactory background verification check which will be conducted by an appointed external agency/ Equifax. Any negative report/ Non-compliance may lead to withholding of salary and / or cessation of employment".

- 1. 10th,12th & Other education mark sheet & certificate (As per CV)
- 2. Photo passport size (8)
- 3. Driving license
- 4. ID Proof Voter or Aadhar card
- 5. Address Proof- Voter/Aadhar card/Passport
- 6. PAN card and Bank Account Proof
- 7. Reliving / NOC certificate from previous employer (If Applicable)
- 8. Last salary slip / certificate
- 9. Blood Group

We look forward to having mutually beneficial association with you.

Thanking you,

Yours faithfully,

For SATIN CREDITCARE NETWORK LIMITED

Avishek Choudhury

**Authorized Signatory** 





#### SATIN CREDITCARE NETWORK LTD.

Reaching out!

Date: 18-March-24

Name: SUMAN SHIL SHARMA

Address: SOUTH SONAI CHARI, BELONIA SOUTH TRIPURA

**SUB: OFFER LETTER** 

Dear Mr. Suman,

This is further to the discussion you had with us. We are pleased to offer you an appointment for the post of **Branch Manager** at our **Agartala Region**.

As mutually agreed, we will offer you an annual CTC of Rs 3,50,000. (Rs. Three Lakh Fifty-Thousand rupees only) per annum. Kindly find Detailed Structure enclosed herewith as Annexure – 'A'.

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- 8. Last salary slip / certificate
- 9. Blood Group

We look forward to having mutually beneficial association with you.

Thanking you,

Yours faithfully,

## For SATIN CREDITCARE NETWORK LIMITED

Avishek Choudhury

**Authorized Signatory** 





#### SATIN CREDITCARE NETWORK LTD.

Reaching out!

Date: 18-March-24
Name: BINEETA PAUL

Address: DHALESWAR RD-7, AGARTALA, TRIPURA (W)

SUB: OFFER LETTER

Dear Ms. Bineeta,

This is further to the discussion you had with us. We are pleased to offer you an appointment for the post of **Branch Manager** at our **Agartala Region**.

As mutually agreed, we will offer you an annual CTC of Rs 3,50,000. (Rs. Three Lakh Fifty-Thousand rupees only) per annum. Kindly find Detailed Structure enclosed herewith as Annexure – 'A'.

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- 7. Reliving / NOC certificate from previous employer (If Applicable)
- 8. Last salary slip / certificate
- 9. Blood Group

We look forward to having mutually beneficial association with you.

Thanking you,

Yours faithfully,

For SATIN CREDITCARE NETWORK LIMITED

Avishek Choudhury

**Authorized Signatory** 





Dear Suheal,

Apropos to your application for the post of "Business Development Associate" and subsequent to our discussions we are pleased to offer you the position of "Business Development Associate" Attached are our terms and conditions of our offer — please read these details carefully, including your compensation and benefits refer ANNEX A.

#### **Acceptance and Commencement:**

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Dear Mani,

Apropos to your application for the post of "Business Development Associate" and subsequent to our discussions we are pleased to offer you the position of "Business Development Associate" Attached are our terms and conditions of our offer – please read these details carefully, including your compensation and benefits refer ANNEX A.

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Dear Puja,

Apropos to your application for the post of "Business Development Associate" and subsequent to our discussions we are pleased to offer you the position of "Business Development Associate" Attached are our terms and conditions of our offer – please read these details carefully, including your compensation and benefits refer ANNEX A.

#### **Acceptance and Commencement:**

Your appointment date will be effective on your joining date (17-04-2024). Please contact us immediately if you want an alternative joining date. If you do not confirm your joining date or we are unable to set an alternative joining date this offer will be withdrawn.

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Dear Moumita.

Apropos to your application for the post of "Business Development Associate" and subsequent to our discussions we are pleased to offer you the position of "Business Development Associate" Attached are our terms and conditions of our offer – please read these details carefully, including your compensation and benefits refer ANNEX A.

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#### Dear Sayandeep,

Apropos to your application for the post of "Business Development Associate" and subsequent to our discussions we are pleased to offer you the position of "Business Development Associate" Attached are our terms and conditions of our offer – please read these details carefully, including your compensation and benefits refer ANNEX A.

# **Acceptance and Commencement:**

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Dear Sanjana,

Apropos to your application for the post of "Business Development Associate" and subsequent to our discussions we are pleased to offer you the position of "Business Development Associate" Attached are our terms and conditions of our offer - please read these details carefully, including your compensation and benefits refer ANNEX A.

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Dear Pompi,

Apropos to your application for the post of "Business Development Associate" and subsequent to our discussions we are pleased to offer you the position of "Business Development Associate" Attached are our terms and conditions of our offer — please read these details carefully, including your compensation and benefits refer ANNEX A.

#### **Acceptance and Commencement:**

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Dear Elija,

Apropos to your application for the post of "Business Development Associate" and subsequent to our discussions we are pleased to offer you the position of "Business Development Associate" Attached are our terms and conditions of our offer – please read these details carefully, including your compensation and benefits refer ANNEX A.

#### **Acceptance and Commencement:**

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Dear Sanket.

Apropos to your application for the post of "Business Development Associate" and subsequent to our discussions we are pleased to offer you the position of "Business Development Associate" Attached are our terms and conditions of our offer - please read these details carefully, including your compensation and benefits refer ANNEX A.

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Dear Baishakhi,

Apropos to your application for the post of "Business Development Associate" and subsequent to our discussions we are pleased to offer you the position of "Business Development Associate" Attached are our terms and conditions of our offer – please read these details carefully, including your compensation and benefits refer ANNEX A.

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work on the weekends and the week offs will be provided during the weekday as agreed between you and the Manager.









#### Dear Dipanjali,

Apropos to your application for the post of "Business Development Associate" and subsequent to our discussions we are pleased to offer you the position of "Business Development Associate" Attached are our terms and conditions of our offer – please read these details carefully, including your compensation and benefits refer ANNEX A.

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Dear Sabnam.

Apropos to your application for the post of "Business Development Associate" and subsequent to our discussions we are pleased to offer you the position of "Business Development Associate" Attached are our terms and conditions of our offer – please read these details carefully, including your compensation and benefits refer ANNEX A.

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#### Dear Rajasree,

Apropos to your application for the post of "Business Development Associate" and subsequent to our discussions we are pleased to offer you the position of "Business Development Associate" Attached are our terms and conditions of our offer – please read these details carefully, including your compensation and benefits refer ANNEX A.

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#### Dear Prasenjit,

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OL No: AM11091

Date: 23-April-2024

Dear Arun Debbarma,

Our hiring team was positively excited to get to know you over the interview call. It is our pleasure to offer you a position with ACADEMOR as an Business Development Associate and you will be reporting to the office on 23-May-2024.

We believe you will be an excellent addition to our team and are very much looking forward to having you onboard.

The following confirms our arrangements regarding your employment with ACADEMOR:

Date of Joining: 23-May-2024

Training Period: 23-May-2024 to 1-June-2024 - (Unpaid)

On the Job Training Start Date: 2-June-2024

On the Job Training End Date: 1-December-2024

Location of Training: Bangalore

Stipend: INR 18000 Per Month

Incentives: INR 12000

Target: 280000 INR per month.

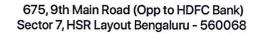
You will be eligible for a Pre - Placement Offer of 6 to 8 LPA after completion of On the Job Training Period. I have read and understood the terms and conditions and I accept this offer, as set forth above, with Academor, and will report on 23-May-2024.

SIGNATURE:\_\_\_\_\_(Candidate's Signature)

DATE:

**Training Policy** 

hr@academor.com +918310181740





OL No: AM11090

Date: 23-April-2024

Dear Bishal Debbarma,

Our hiring team was positively excited to get to know you over the interview call. It is our pleasure to offer you a position with ACADEMOR as an Business Development Associate and you will be reporting to the office on 23-May-2024.

We believe you will be an excellent addition to our team and are very much looking forward to having you onboard.

The following confirms our arrangements regarding your employment with ACADEMOR:

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Target: 280000 INR per month.

You will be eligible for a Pre - Placement Offer of 6 to 8 LPA after completion of On the Job Training Period. I have read and understood the terms and conditions and I accept this offer, as set forth above, with Academor, and will report on 23-May-2024.

SIGNATURE:\_\_\_\_

DATE:

(Candidate's Signature)

**Training Policy** 

hr@academor.com +918310181740







**Strictly Confidential** 

Date: 28 June 2024

Dear Krishna Gope Employee Code - 2204614 Department - Sales & Marketing

#### Congratulations and Welcome to SHYAM PARIVAR!

We are pleased to extend you an Offer of employment ("Offer") with Shyam, for the position of MT in Grade T. We are excited at the prospect of your working with us and look forward to your joining us on or before 05 June 2024 at the following address:

Address of Organization: Agartala

The terms and conditions contained herein ("Terms of Employment") must be read as part of the overall policies of the Company. Your employment with the Company is subject to satisfactory completion of Medical Examination (Annexure B), Background Verification and will be based on the below Terms of Employment:

#### 1. Salary and Benefits

Your Total Target Remuneration is 180000.00INR /- (Rupees only) per annum, which comprises of a fixed component of 180000.00INR /- (Rupees only). (Refer Annexure A for details).

#### 2. **Training and Probation**

- You will be on Probation for a period of 6 months from the date of joining. The Company may, at its discretion, on the basis of performance evaluation, extend the probation by such period, as it may deem appropriate.
- 2.2. Your confirmation in the service of the company shall be subject to, amongst others, your performance being satisfactory during the probation period.

At the end of probation period, the company will issue you a formal written confirmation letter.

#### 3. Responsibilities:

- You agree that you will perform your duties with due diligence, devotion and permitted discretion. You will perform, observe, and conform to such duties, directions and instructions, assigned or communicated to you by the Company or on its behalf from time to time.
- While in the employment of the Company, you shall not (without Company's prior written consent) directly or indirectly own, manage, control, participate in, consult with, render services to or engage in the business of any other business entity or other organizations (whether as an owner, employee, officer, director, agent, partner, consultant or otherwise) for any consideration, in cash or in kind or otherwise.

OUR BRANDS:









SHYAM METALICS AND ENERGY LIMITED

REG. OFFICE: Trinity Tower. 7th Floor, 83, Topsia Road, Kolkata - 700 046, West Bengal, CIN: L40109WB2002PLC095491 GSTIN: 19AAHCS5842A2ZD SALES & MARKETING OFFICE: Viswakarma Building, North West Block, 1st, 2nd & 3rd Floor, 86C, Topsia Road, Kolkata - 700 046 T: +91 33 4016 4001 F: +91 33 4016 4025 Email: contact@shyamgroup.com Web: www.shyammetalics.com Follow us on: 🖪 🔘 🔽 🛅



July 18, 2024

Dear Sayan Debnath,

#### Subject: Offer letter

We are pleased to offer you the position of **Sales Officer** at Tata ClassEdge Limited. Your compensation fitment is given in the annexure.

Please sign a copy of this letter and send it back to us to indicate your acceptance of our offer.

We are confident you will be able to make a significant contribution to the success of our organization and we look forward to working with you.

With best wishes,

Mana Chandwani

Maria Chandwani Chief Human Resources Officer

I agree and accept to join Tata ClassEdge Limited

Signature: Sayan Debnath

## TATA CLASSEDGE LIMITED

(Formerly known as Smart ClassEdge Systems Limited)
A subsidiary of Tata Industries Limited

Registered office: : Times Square Suite 3 6th Floor E Wing Andheri- Kurla Road Marol Andheri East Mumbai Maharashtra 400 059 India
Tel 91 22 6122 7000 Email enquiry@tataclassedge.com

Website www.tataclassedge.com CIN U80301MH2022PLC391776 GST No. 27ABJCS5382A1ZA

Restricted



July 18, 2024

Dear Irom David,

**Subject: Offer letter** 

We are pleased to offer you the position of **Sales Officer** at Tata ClassEdge Limited. Your compensation fitment is given in the annexure.

Please sign a copy of this letter and send it back to us to indicate your acceptance of our offer.

We are confident you will be able to make a significant contribution to the success of our organization and we look forward to working with you.

With best wishes,

Mana Chandwani

Maria Chandwani Chief Human Resources Officer

I agree and accept to join Tata ClassEdge Limited

Signature: Irom David



# TATA CLASSEDGE LIMITED

(Formerly known as Smart ClassEdge Systems Limited)
A subsidiary of Tata Industries Limited

Registered office: : Times Square Suite 3 6th Floor E Wing Andheri- Kurla Road Marol Andheri East Mumbai Maharashtra 400 059 India
Tel 91 22 6122 7000 Email <a href="mailto:enquiry@tataclassedge.com">enquiry@tataclassedge.com</a>
Website <a href="mailto:www.tataclassedge.com">www.tataclassedge.com</a> CIN U80301MH2022PLC391776 GST No. 27ABJCS5382A1ZA





Dear Prinayan Debnath,

Apropos to your application for the post of "Buşiness Development Associate" and subsequent to our discussions we are pleased to offer you the position of "Business Development Associate" Attached are our terms and conditions of our offer – please read these details carefully, including your compensation and benefits refer ANNEX A.

#### **Acceptance and Commencement**

Your appointment date will be effective on your joining date (13-05-2024). Please contact us immediately if you want an alternative joining date. If you do not confirm your joining date or we are unable to set an alternative joining date this offer will be withdrawn.

#### Terms and conditions of the offer are as below

- Your initial posting will be in Agartala. However, your services are transferable, and you may be assigned to any other office of LearnNex, a subsidiary or associate company. In such case it will be governed by the policies of that location.
- Your appointment is contingent to no adverse findings against reference and background checks
  including education, employment history and other checks as applicable. Your employment is also
  contingent upon your ability to work without restrictions (i.e., you do not have any non-compete
  clauses or any restrictive clauses with any previous employer.)
- You may be required to travel on company work and you will be reimbursed expenses as per company
  policy.
- If you are absent from work for more than 5 days without leave or obtaining your manager's approvals, you will be deemed to have voluntarily terminated your employment without notice.
- You will retire from the services of the company on attaining superannuation [58 years]
- Your individual remuneration is confidential between you and the company. It has been determined based
- on numerous factors such as your job, skills specific background and professional merit. This information and any changes made therein should be treated as confidential.
   Working Hours This is a full-time role. The working hours of the firm are from 11am to 8 pm, six days a week. In case you are deployed at a client site you shall follow the working hours of the client. We do not follow flexi hours, so it is mandatory to complete the working hours at office. You will be required to work on the weekends and the week offs will be provided during the weekday as agreed between you and







## Subject: Offer Letter -Mr. Subhankar



Diya Varshney <diya.varshney@groupdrishti.in>

Mon, Feb 5, 2:5

to debnathsubhankar999@gmail.com, Vivek Tiwari, Gaurav Bana, Sangita Gupta, Tushar Verma, Dhirender Chauha

You are viewing an attached message. ICFAi University, Tripura Mail can't verify the authenticity of attached messages.

Dear Mr. Subhankar.

Greetings from Drishti Group...!

Further to the discussion you had with us, we are pleased to offer you the position of 'Busi Development Trainee' at VDK Eduventures Pvt. Ltd. (the company that owns the brands 'Dr IAS' & 'Drishti Learning App').

Please note that you will be required to successfully complete the Two Month Period of Training on a stip of Rs. 15,000/- per month, before getting regularized. (\*\*TDS is applicable)

After successful completion of the Training period, you will be promoted to the position of 'Executi Business Development' and with a Gross annual salary of Rs. 3.36 lakhs (Three Lakh Thirty Thousand) per annum, all-inclusive on the basis of Cost to Company (CTC).

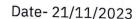
We expect you to join us on the February 12, 2024. Your joining would be confirmed only after the submission of the following documents through mail at

diya.varshney@groupdrishti.in:-

- 1. Resume/CV, 2) Aadhar Card, 3) Pan card, 4) Passport Size Photographs -(4), 5) Bank Passbook/Cheq 6) 10th Marksheet, 12th Marksheet, Graduation Marksheet, 7) Covid Vaccination Certificate
- \* Your joining will be cancelled in case of incomplete submission of the above-mentioned documents.

We welcome you and are delighted that you have chosen to be part of our team. We hope your associate with us will be mutually beneficial, pleasant, and fulfilling.

Kindly acknowledge this mail to confirm your joining.





#### Dear Satyajit Dev

Apropos to your application for the post of "Business Development Executive" and subsequent to our discussions we are pleased to offer you the position of as "Business Development Executive" This is subject to no adverse findings arising from any of the Employee background verification which is required to be carried out by the Organization. The Reporting date is 3RD MAY 2024 with the following terms of engagement as outlined below. Your guidelines.

**Working Hours/Duration** – The working hours of the firm are 11.30 AM-8.30 PM. We do not follow Flexi hours, so it is mandatory to complete the working hours at the office/home. You may be required to work on the weekends and the week offs will be provided during the weekday as agreed between the employee and the Manager.

Absence from work- Salary will not be paid for periods of unauthorized absence.

**Location** —Your place of the employment or the job will be the office of the Company at Agartala or whatever other office or branch of the Company.

**Duration of probation period:** Your duration of the probation is for **06 months**. Post successful completion of the probation you will be eligible for a fulltime placement opportunity with a CTC mentioned in Annex 1.

**Work** - You will perform all duties and obligations and comply with such orders as may be designated by the Company management which is reasonably consistent with your position as an Executive. You are eligible for a conditional Pre-Placement offer conditional on your performance after six months of your probation. If you are absent from work for more than 5 days without leave or obtaining your manager's approval, you will be deemed to have voluntarily terminated your employment without notice.

**Working in Shifts** – You may be required to work in shifts. This shall be informed to you by your manager/supervisor well in advance.

**Code of Conduct** – Your employment is governed by the Code of Conduct. A copy is attached. You are required to read, understand and follow it in letter and spirit.

**Confidentiality** - In the ordinary course of your employment you will be exposed to information about the business of the Company, its clients and customers, which is confidential or is commercially sensitive and which may not be readily available to competitors or the general public, and which if disclosed would be harmful for our reputation. All information is shared on a need-to-know basis. You shall not discuss or transmit by any means any confidential information outside the office environment or with other employees/ interns who are not otherwise authorized to know.

**Restriction after Termination of the employment-** You are likely to obtain trade secrets and confidential information of the Company and personal knowledge of and influence over customers and employees of the Company during the course employment. To protect the interests of the Company you are bound by a 6-month non-solicitation clause wherein you will not entice or solicit or assist another intern of the firm.





**Intellectual Property** - You agree that during your employment the 'work of art', any patent application, design, copyright or other intellectual property shall be owned by the Company, except articles written with personal opinion with prior approval from management. You agree that you will promptly inform the Company about any Intellectual Property you make or are involved in making.

Data Protection – Ensuring the protection of our data is a requirement of the job. You shall ensure that –

You do not disclose any personal data without prior written approval

You do not access information that you are not otherwise authorized to view.

You do not access systems and IT infrastructure that you are not authorized.

You do not treat personal data carelessly

You secure all printouts away when not in use

You do not share your passwords with any unauthorized person

**Termination**—By you. During the period of probation, you are required to give the company at least 30 calendar days' notice in writing. In case the notice period as per the terms of the employment is not served, pay in lieu of the notice period would be deducted from the final settlement dues to the employee.

**Termination** – By company. Post confirmation, except where your employment is terminated on the grounds of Gross Misconduct you are entitled to 10 days from the company or pay in lieu of notice period.

**Compensation** - Your fixed salary shall be Rs 10,000/- (Ten Thousand Rupees only) per month (Refer to Annex A). Compensation will be paid only after the completion of the training period of 15 days or as confirmed by your manager based on your performance during the training.

**Additional Earning Opportunities** -There is a performance bonus which can go up to Rs 10,000/- per month & along with that per month RS 1,000/- is travel allowance (Fixed).

**Training -** Whenever the management of the Company considers it necessary, you will be provided on-the-job training for a specific job and/or business processes. The cost of the training shall be borne by the Company and your endeavor shall be given your best to gain the knowledge and skills imparted during the training sessions. You will be required to work with the company for a minimum of 3 months post the training is completed.

**Background Verification:** As a part of the on-boarding process, a background check is conducted. You will be required to submit your original documents for background verification.

**Acceptance** – You hereby accept the terms of the employment. Please sign the offer letter in duplicate and return us one copy.

| Name    |
|---------|
| ••••••• |
| Sign    |
|         |



Date- 21/11/2023

#### Dear Anamika Chakraborty

Apropos to your application for the post of "Business Development Executive" and subsequent to our discussions we are pleased to offer you the position of as "Business Development Executive" This is subject to no adverse findings arising from any of the Employee background verification which is required to be carried out by the Organization. The date of your joining Inmovidu 3RD MAY 2024 with the following terms of engagement as outlined below. Your Reporting date is 3RD MAY 2024 subject to change, based on the pandemic situation and as per government guidelines.

**Working Hours/Duration** – The working hours of the firm are 11.30 AM-8.30 PM. We do not follow Flexi hours, so it is mandatory to complete the working hours at the office/home. You may be required to work on the weekends and the week offs will be provided during the weekday as agreed between the employee and the Manager.

Absence from work- Salary will not be paid for periods of unauthorized absence.

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**Duration of probation period:** Your duration of the probation is for **06 months**. Post successful completion of the probation you will be eligible for a fulltime placement opportunity with a CTC mentioned in Annex 1.

**Work** - You will perform all duties and obligations and comply with such orders as may be designated by the Company management which is reasonably consistent with your position as an Executive. You are eligible for a conditional Pre-Placement offer conditional on your performance after six months of your probation. If you are absent from work for more than 5 days without leave or obtaining your manager's approval, you will be deemed to have voluntarily terminated your employment without notice.

**Working in Shifts** – You may be required to work in shifts. This shall be informed to you by your manager/supervisor well in advance.

**Code of Conduct** – Your employment is governed by the Code of Conduct. A copy is attached. You are required to read, understand and follow it in letter and spirit.

**Confidentiality** - In the ordinary course of your employment you will be exposed to information about the business of the Company, its clients and customers, which is confidential or is commercially sensitive and which may not be readily available to competitors or the general public, and which if disclosed would be harmful for our reputation. All information is shared on a need-to-know basis. You shall not discuss or transmit by any means any confidential information outside the office environment or with other employees/ interns who are not otherwise authorized to know.

**Restriction after Termination of the employment**- You are likely to obtain trade secrets and confidential information of the Company and personal knowledge of and influence over customers and employees of the Company during the course employment. To protect the interests of the Company you are bound by a 6-month non-solicitation clause wherein you will not entice or solicit or assist another intern of the firm.





**Intellectual Property** - You agree that during your employment the 'work of art', any patent application, design, copyright or other intellectual property shall be owned by the Company, except articles written with personal opinion with prior approval from management. You agree that you will promptly inform the Company about any Intellectual Property you make or are involved in making.

Data Protection – Ensuring the protection of our data is a requirement of the job. You shall ensure that –

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**Termination**— By you. During the period of probation, you are required to give the company at least 30 calendar days' notice in writing. In case the notice period as per the terms of the employment is not served, pay in lieu of the notice period would be deducted from the final settlement dues to the employee.

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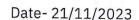
**Training** - Whenever the management of the Company considers it necessary, you will be provided on-the-job training for a specific job and/or business processes. The cost of the training shall be borne by the Company and your endeavor shall be given your best to gain the knowledge and skills imparted during the training sessions. You will be required to work with the company for a minimum of 3 months post the training is completed.

**Background Verification:** As a part of the on-boarding process, a background check is conducted. You will be required to submit your original documents for background verification.

**Acceptance** – You hereby accept the terms of the employment. Please sign the offer letter in duplicate and return us one copy.

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Agartala Dhaleswar, ashram Chowmuni, opposite of AMC office, near Satadol sangha, third floor of Janani medical h+a**9**l**1**l.- **8197247420 / hr@inmovidutech.com**CIN: U72900KA2016PTC095268 II GSTN: 29AAECI2254D1ZS. II PAN: AAECI2254D





#### Dear Samarjit Banik

Apropos to your application for the post of "Business Development Executive" and subsequent to our discussions we are pleased to offer you the position of as "Business Development Executive" This is subject to no adverse findings arising from any of the Employee background verification which is required to be carried out by the Organization. The date of your joining Inmovidu 3RD MAY 2024 with the following terms of engagement as outlined below. Your Reporting date is 3RD MAY 2024 subject to change, based on the pandemic situation and as per government guidelines.

**Working Hours/Duration** – The working hours of the firm are 11.30 AM-8.30 PM. We do not follow Flexi hours, so it is mandatory to complete the working hours at the office/home. You may be required to work on the weekends and the week offs will be provided during the weekday as agreed between the employee and the Manager.

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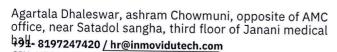
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CIN: U72900KA2016PTC095268 II GSTN: 29AAECI2254D1ZS. II PAN: AAECI2254





**Intellectual Property** - You agree that during your employment the 'work of art', any patent application, design, copyright or other intellectual property shall be owned by the Company, except articles written with personal opinion with prior approval from management. You agree that you will promptly inform the Company about any Intellectual Property you make or are involved in making.

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**Background Verification:** As a part of the on-boarding process, a background check is conducted. You will be required to submit your original documents for background verification.

**Acceptance** – You hereby accept the terms of the employment. Please sign the offer letter in duplicate and return us one copy.

| Name   |       |       |       |      |           |     |
|--------|-------|-------|-------|------|-----------|-----|
| •••••• | ••••• | ••••• | ••••• | •••• | <br>••••• | ••• |
| Sign   |       |       |       |      |           |     |

Agartala Dhaleswar, ashram Chowmuni, opposite of AMC office, near Satadol sangha, third floor of Janani medical h+a9l1l.- 8197247420 / hr@inmovidutech.com
CIN: U72900KA2016PTC095268 II GSTN: 29AAECI2254D1ZS. II PAN: AAECI2254D



Dear Sneha De,

Apropos to your application for the post of "Business Development Associate" and subsequent to our discussions we are pleased to offer you the position of "Business Development Associate" Attached are our terms and conditions of our offer – please read these details carefully, including your compensation and benefits refer ANNEX A.

#### **Acceptance and Commencement**

Your appointment date will be effective on your joining date (13-05-2024). Please contact us immediately if you want an alternative joining date. If you do not confirm your joining date or we are unable to set an alternative joining date this offer will be withdrawn.

#### Terms and conditions of the offer are as below

- Your initial posting will be in Agartala. However, your services are transferable, and you may be
  assigned to any other office of LearnNex, a subsidiary or associate company. In such case it will be
  governed by the policies of that location.
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- You may be required to travel on company work and you will be reimbursed expenses as per company policy.
- If you are absent from work for more than 5 days without leave or obtaining your manager's approvals, you will be deemed to have voluntarily terminated your employment without notice.
- You will retire from the services of the company on attaining superannuation [58 years]
- Your individual remuneration is confidential between you and the company. It has been determined based
- on numerous factors such as your job, skills specific background and professional merit. This information and any changes made therein should be treated as confidential.
   Working Hours This is a full-time role. The working hours of the firm are from 11am to 8 pm, six days
  - a week. In case you are deployed at a client site you shall follow the working hours of the client. We do not follow flexi hours, so it is mandatory to complete the working hours at office. You will be required to work on the weekends and the week offs will be provided during the weekday as agreed between you and







#### Subject: Offer Letter -Mr. Satarup



Diya Varshney <diya.varshney@groupdrishti.in> Mon, Feb 5, 3:C to satarupmajumder@gmail.com, Vivek Tiwari, Gaurav Bana, Sangita Gupta, Tushar Verma, Dhirender Chauhan, Ke

You are viewing an attached message. ICFAi University, Tripura Mail can't verify the authenticity of attached messages.

Dear Mr. Satarup,

Greetings from Drishti Group...!

Further to the discussion you had with us, we are pleased to offer you the position of 'Busi Development Trainee' at VDK Eduventures Pvt. Ltd. (the company that owns the brands 'Dr IAS' & 'Drishti Learning App').

Please note that you will be required to successfully complete the Two Month Period of Training on a stip of Rs. 15,000/- per month, before getting regularized. (\*\*TDS is applicable)

After successful completion of the Training period, you will be promoted to the position of 'Executi Business Development' and with a Gross annual salary of Rs. 3.36 lakhs (Three Lakh Thirty Thousand) per annum, all-inclusive on the basis of Cost to Company (CTC).

We expect you to join us on the February 12, 2024. Your joining would be confirmed only after the submission of the following documents through mail at

diya.varshney@groupdrishti.in:-

- 1. Resume/CV, 2) Aadhar Card, 3) Pan card, 4) Passport Size Photographs -(4), 5) Bank Passbook/Cheq 6) 10th Marksheet, 12th Marksheet, Graduation Marksheet, 7) Covid Vaccination Certificate
- \* Your joining will be cancelled in case of incomplete submission of the above-mentioned documents.

We welcome you and are delighted that you have chosen to be part of our team. We hope your associate with us will be mutually beneficial, pleasant, and fulfilling.

Kindly acknowledge this mail to confirm your joining.





#### ANNADA SPICES INDUSTRY

R. K. NAGAR, OPPOSITE TO GOVT. VETY. DEGREE COLLEGE, INDUSTRIALGROWTH CENTRE ROAD,

KHAYERPUR, AGARTALA, WEST TRIPURA, PIN-799008.

Ref: ASI/Appointment/2024-25/

Dated, Agartala, The 29th April, 2024

To

Mr. Kalpajyoti Nath

S/O- Mr. Kalipada Nath

Address- 140, Near Post Office, Post Office Road, Dharmanagar, Dharmanagar, North Tripura

Tripura, 799250

Subject: Appointment to the post of "Legal Assistant"

Dear Kalpajyoti,

Greetings from Annada Spices Industry,

We are pleased to appoint you in Annada Spices Industry, RK Nagar, West Tripura, India as "Legal Assistant" temporary basis on the following terms and conditions.

#### 1. Contract Terms and conditions

- i. The appointment would be valid for 7 (Seven) days from the date of issue of the appointment letter.
- ii. If the candidate fails to join within the stipulated period of time this letter of employment would become invalid or cancelled.
- iii. The appointment is purely temporary basis for a period of 6 (Six) months from the date of joining as Probation Period, you will be automatically get regularized after 6 (six) months if any Letter of Termination is not issued to you.
- iv. The appointment may be terminated at any time by a month's notice given by the appointing authority without assigning any reason. The appointing authority however reserves the right to terminate the services of the appointee forthwith or before the expiration of the stipulated period of notice by making payment of a sum equivalent to the pay and allowances for the period of notice or the unexpired portion thereof.
- v. Notwithstanding the provision of Clause here in above, in the event of any wilful or continued neglect by you of your duties or any serious misconduct in terms of the organization's code of conduct and ethics, the organization reserves the right to terminate your employment either prior notice or payment in lieu of notice.
- vi. The HR Policy of the organization and other terms of service as applicable to you will be made available to you on your joining and any changes made therein from time to time will be applicable to you and you will be bound by the same.
- vii. You will have to behave and conduct your-self in an orderly manner and shall not remain absent from the place of work without the prior consent in writing.

Page 1 of 4

## Subject: Offer Letter - Mr. Shubhrajyoti



Diya Varshney <diya.varshney@groupdrishti.in> Mon, Feb 5, 2:4 to shubhrajyoti6.sd@gmail.com, Vivek Tiwari, Gaurav Bana, Sangita Gupta, Tushar Verma, Dhirender Chauhan, Kee

You are viewing an attached message. ICFAi University, Tripura Mail can't verify the authenticity of attached messages.

Dear Mr. Shubhrajyoti,

Greetings from Drishti Group...!

Further to the discussion you had with us, we are pleased to offer you the position of 'Busi Development Trainee' at VDK Eduventures Pvt. Ltd. (the company that owns the brands 'Dr IAS' & 'Drishti Learning App').

Please note that you will be required to successfully complete the Two Month Period of Training on a still of Rs. 15,000/- per month, before getting regularized. (\*\*TDS is applicable)

After successful completion of the Training period, you will be promoted to the position of 'Executi Business Development' and with a Gross annual salary of Rs. 3.36 lakhs (Three Lakh Thirty Thousand) per annum, all-inclusive on the basis of Cost to Company (CTC).

We expect you to join us on the February 12, 2024. Your joining would be confirmed only after the submission of the following documents through mail at

<u>diya.varshney@groupdrishti.in</u>:-

- 1. Resume/CV, 2) Aadhar Card, 3) Pan card, 4) Passport Size Photographs -(4), 5) Bank Passbook/Cheq 6) 10th Marksheet, 12th Marksheet, Graduation Marksheet, 7) Covid Vaccination Certificate
- \* Your joining will be cancelled in case of incomplete submission of the above-mentioned documents.

We welcome you and are delighted that you have chosen to be part of our team. We hope your association with us will be mutually beneficial, pleasant, and fulfilling.

Kindly acknowledge this mail to confirm your joining.





#### (A Team of Excellence For Better Future)

Date 18.10.2024

To Ms.Srijita Bhowmik Dhaleswar Road No-3 Agartala

Sub: Letter of Appointment

Dear Srijita,

With reference to your interview and subsequent discussions you had with us, the management is hereby pleased to appoint you as **Junior Corporate Law Officer** in our organization on full time basis w.e.f 21-10-2024, on the following terms and conditions:

#### 1. Place Of Posting:

Your place for providing service will be at Corporate Office Agartala, but during the course of the service, you shall be liable to be posted / transferred/Visit anywhere to serve any of the Company's Projects or any other establishment in India or outside, under the same management.

#### 2. Remuneration:

You will be entitled with a monthly remuneration of Rs. 15000/-(Fifteen Thousand Only).

#### 3.Job Responsibility:

i. During tendering process preparation of declaration, undertaking, Affidavit,

Agreement or any other legal document as per requisition of Tendering Deptt.

ii. After award of LOA, preparation of Contract Agreement, Indemnity Bond etc.

iii. Study work contract and be aware of tender terms as per as possible and keep in touch with Implementing Engineer whether any tender terms is violating by the client Deptt. Accordingly, extend cooperation to Implementing Engineer in preparation of letter for the Client organization. If necessary, visit in the client organization may be required.

io. Preparation of legal Notice as and when required.

v. Preparation of reply to legal Notice.

vi.Preparation of para wise comments in case any case is filed by any aggrieved party. Consultation with Sr Advocate and liaison with him shall be required.

vii. Any other assignment time to time given by Management, Oval Projects.

#### 6.Probation Period

You will be on a Probation period for the Six months. Based on your performance your services will be confirmed with the company in written after six months. During the probation period your services can be terminated with seven days' notice on either side and without any reasons whatsoever. If your services are found satisfactory during the probation period, you will be confirmed in the present position and thereafter your services can be terminated on one month's notice on either side.



## GOVERNMENT OF TRIPURA DIRECTORATE OF HIGHER EDUCATION

Establishment (N.G) Section

No F.7(133-27)DHE/NG/2023-24/3[82(4)) Dated, Agartala.

Dated, Agartala, the 1214 Dec 2023

Subject: Offer of appointment to the post of L.D. Clerk (Group-C) on fixed monthly basis under the Education (Higher) Department.

On recommendation of the Joint Recruitment Board, Tripura vide No.F.1(102)/ DESMP-ESTI/2023/P-I/13637 dated 08-11-2023, Sri Lipan Sarkar(SC); S/o- Sri Narayan Chandra Sarkar is hereby offered to a purely temporary post of L.D. Clerk (Group-C) under the Chandra Hilgher) Department, Govt. of Tripura on fixed pay basis @ Rs. (P.)

per Notification No. 7(2)-FIN(PC) 2018 dated 06-11-2018 (Tripura State Pay Matrix-2018).

#### The terms and conditions of appointment are as follows:

- The appointment is purely on temporary basis and will not confer any title to Permanent employment
- The appointment may be terminated at any time by a month's notice given by either side, namely, the appointee or the appointing authority, without assigning any reason. The appointing authority, however, reserves the right to terminate the services of the appointee forthwith or before the expiration of the stipulated period of notice by making payment of a sum equivalent to the fixed pay for the period of notice or the un expired portion thereof
- The appointment carries the liability with the appointee to serve in any part of the State of Tripura.
- Other conditions of service will be governed by the relevant rules and orders in force from time to time.
- The pension of the appointee concerned will be guided under purview of "National Pension Scheme in Tripura" vide Notification No.F.8(1) FIN(G)/2004(p-1) dated13-07-2018

#### The appointment will be further subject to:-

- Production of a certificate of Medical fitness from Civil Surgeon/Superintendent of I.G.M or G.B. Hospital, Agartala/Government Medical Officer, Tripura/Government Female Medical Officer (for female candidates)/Sub-Divisional Medical Officer, Tripura, In case of Physically Handicapped persons such Medical fitness Certificate should be obtained from the Chairman, Special Medical Board for Physically Handicapped persons, Government of Tripura.
- a) Submission of enclosed attestation form duly filled in
- Submission of a declaration in the form enclosed and in the event of the candidate's having more than one wife living, the appointment will be subject to his being exempted from the operation of restriction on the recruitment in this behalf
- iv) Taking of an oath of allegiance to the Constitution of India in the prescribed form.

n an!

Contd. at page-2



# Subject: Offer Letter - Mr. Samarjit

Diya Varshney <diya.varshney@groupdrishti.in>
to baniksamarjit9@gmail.com, Vivek Tiwari, Gaurav Bana, Sangita Gupta, Tushar Verma, Dhirender Chauhan, Keerti K

You are viewing an attached message. ICFAi University, Tripura Mail can't verify the authenticity of attache

Dear Mr. Samarjit,

Greetings from Drishti Group...!

Further to the discussion you had with us, we are pleased to offer you the position of 'Business Develous' & 'Drishti Learning App').

Please note that you will be required to successfully complete the Two Month Period of Training on a stipe

After successful completion of the Training period, you will be promoted to the position of 'Executive - I Six Thousand) per annum, all-inclusive on the basis of Cost to Company (CTC).

We expect you to join us on the February 12, 2024. Your joining would be confirmed only after the submidiya.varshney@groupdrishti.in:

1. Resume/CV, 2) Aadhar Card, 3) Pan card, 4) Passport Size Photographs -(4), 5) Bank Passbook/Chec

\* Your joining will be cancelled in case of incomplete submission of the above-mentioned documents.

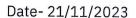
We welcome you and are delighted that you have chosen to be part of our team. We hope your association Kindly acknowledge this mail to confirm your joining

Thanks & Regards, Diya Varshney Executive- HR

Contact No.: +91 76696 81113

Email id:- diya.varshney@groupdrishti.in







#### Dear Srijan Barua

Apropos to your application for the post of "Business Development Executive" and subsequent to our discussions we are pleased to offer you the position of as "Business Development Executive" This is subject to no adverse findings arising from any of the Employee background verification which is required to be carried out by the Organization. The date of your joining Inmovidu 3RD MAY 2024 with the following terms of engagement as outlined below. Your Reporting date is 3RD MAY 2024 subject to change, based on the pandemic situation and as per government guidelines.

**Working Hours/Duration** – The working hours of the firm are 11.30 AM-8.30 PM. We do not follow Flexi hours, so it is mandatory to complete the working hours at the office/home. You may be required to work on the weekends and the week offs will be provided during the weekday as agreed between the employee and the Manager.

Absence from work— Salary will not be paid for periods of unauthorized absence.

**Location** —Your place of the employment or the job will be the office of the Company at Agartala or whatever other office or branch of the Company.

**Duration of probation period:** Your duration of the probation is for **06 months**. Post successful completion of the probation you will be eligible for a fulltime placement opportunity with a CTC mentioned in Annex 1.

**Work** - You will perform all duties and obligations and comply with such orders as may be designated by the Company management which is reasonably consistent with your position as an Executive. You are eligible for a conditional Pre-Placement offer conditional on your performance after six months of your probation. If you are absent from work for more than 5 days without leave or obtaining your manager's approval, you will be deemed to have voluntarily terminated your employment without notice.

**Working in Shifts** – You may be required to work in shifts. This shall be informed to you by your manager/supervisor well in advance.

**Code of Conduct** – Your employment is governed by the Code of Conduct. A copy is attached. You are required to read, understand and follow it in letter and spirit.

**Confidentiality** - In the ordinary course of your employment you will be exposed to information about the business of the Company, its clients and customers, which is confidential or is commercially sensitive and which may not be readily available to competitors or the general public, and which if disclosed would be harmful for our reputation. All information is shared on a need-to-know basis. You shall not discuss or transmit by any means any confidential information outside the office environment or with other employees/ interns who are not otherwise authorized to know.

**Restriction after Termination of the employment**- You are likely to obtain trade secrets and confidential information of the Company and personal knowledge of and influence over customers and employees of the Company during the course employment. To protect the interests of the Company you are bound by a 6-month non-solicitation clause wherein you will not entice or solicit or assist another intern of the firm.





**Intellectual Property** - You agree that during your employment the 'work of art', any patent application, design, copyright or other intellectual property shall be owned by the Company, except articles written with personal opinion with prior approval from management. You agree that you will promptly inform the Company about any Intellectual Property you make or are involved in making.

Data Protection - Ensuring the protection of our data is a requirement of the job. You shall ensure that -

You do not disclose any personal data without prior written approval

You do not access information that you are not otherwise authorized to view.

You do not access systems and IT infrastructure that you are not authorized.

You do not treat personal data carelessly

You secure all printouts away when not in use

You do not share your passwords with any unauthorized person

**Termination**— By you. During the period of probation, you are required to give the company at least 30 calendar days' notice in writing. In case the notice period as per the terms of the employment is not served, pay in lieu of the notice period would be deducted from the final settlement dues to the employee.

**Termination** – By company. Post confirmation, except where your employment is terminated on the grounds of Gross Misconduct you are entitled to 10 days from the company or pay in lieu of notice period.

**Compensation** - Your fixed salary shall be Rs 10,000/- (Ten Thousand Rupees only) per month (Refer to Annex A). Compensation will be paid only after the completion of the training period of 15 days or as confirmed by your manager based on your performance during the training.

**Additional Earning Opportunities** -There is a performance bonus which can go up to Rs 10,000/- per month & along with that per month RS 1,000/- is travel allowance (Fixed).

**Training** - Whenever the management of the Company considers it necessary, you will be provided on-the-job training for a specific job and/or business processes. The cost of the training shall be borne by the Company and your endeavor shall be given your best to gain the knowledge and skills imparted during the training sessions. You will be required to work with the company for a minimum of 3 months post the training is completed.

**Background Verification:** As a part of the on-boarding process, a background check is conducted. You will be required to submit your original documents for background verification.

**Acceptance** – You hereby accept the terms of the employment. Please sign the offer letter in duplicate and return us one copy.

| Naı  | me   | •   |    |    |     |    |    |    |    |   |    |    |   |    |   |    |   |     |   |    |   |    |   |
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Agartala Dhaleswar, ashram Chowmuni, opposite of AMC office, near Satadol sangha, third floor of Janani medical h+a**9**l**1**l.-**8197247420 / hr@inmovidutech.com**CIN: U72900KA2016PTC095268 II GSTN: 29AAECI2254D1ZS. II PAN: AAECI2254D



Date-21/11/2023

#### Dear Nancy Roy

Apropos to your application for the post of "Business Development Executive" and subsequent to our discussions we are pleased to offer you the position of as "Business Development Executive" This is subject to no adverse findings arising from any of the Employee background verification which is required to be carried out by the Organization. The date of your joining Inmovidu 3RD MAY 2024 with the following terms of engagement as outlined below. Your Reporting date is 3RD MAY 2024 subject to change, based on the pandemic situation and as per government guidelines.

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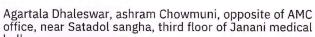
**Working in Shifts** – You may be required to work in shifts. This shall be informed to you by your manager/supervisor well in advance.

**Code of Conduct** – Your employment is governed by the Code of Conduct. A copy is attached. You are required to read, understand and follow it in letter and spirit.

**Confidentiality** - In the ordinary course of your employment you will be exposed to information about the business of the Company, its clients and customers, which is confidential or is commercially sensitive and which may not be readily available to competitors or the general public, and which if disclosed would be harmful for our reputation. All information is shared on a need-to-know basis. You shall not discuss or transmit by any means any confidential information outside the office environment or with other employees/ interns who are not otherwise authorized to know.

**Restriction after Termination of the employment-** You are likely to obtain trade secrets and confidential information of the Company and personal knowledge of and influence over customers and employees of the Company during the course employment. To protect the interests of the Company you are bound by a 6-month non-solicitation clause wherein you will not entice or solicit or assist another intern of the firm.

Accepted Nony Roy







Date-21/11/2023

#### Dear Soumili Deb

Apropos to your application for the post of "Business Development Executive" and subsequent to our discussions we are pleased to offer you the position of as "Business Development Executive" This is subject to no adverse findings arising from any of the Employee background verification which is required to be carried out by the Organization. The date of your joining Inmovidu 3RD MAY 2024 with the following terms of engagement as outlined below. Your Reporting date is 3RD MAY 2024 subject to change, based on the pandemic situation and as per government guidelines.

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Coumili Des

Agartala Dhaleswar, ashram Chowmuni, opposite of AMC office, near Satadol sangha, third floor of Janani medical

494-8197247420 / hr@inmovidutech.com CIN: U72900KA2016PTC095268 II GSTN: 29AAECI2254D1ZS. II PAN: AAECI2254





Date- 21/11/2023

#### Dear Arindam Choudhury

Apropos to your application for the post of "Business Development Executive" and subsequent to our discussions we are pleased to offer you the position of as "Business Development Executive" This is subject to no adverse findings arising from any of the Employee background verification which is required to be carried out by the Organization. The date of your joining Inmovidu 3RD MAY 2024 with the following terms of engagement as outlined below. Your Reporting date is 3RD MAY 2024 subject to change, based on the pandemic situation and as per government guidelines.

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**Background Verification:** As a part of the on-boarding process, a background check is conducted. You will be required to submit your original documents for background verification.

**Acceptance** – You hereby accept the terms of the employment. Please sign the offer letter in duplicate and return us one copy.

| Name  |       |       |       |       |      |
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WINSPARK INNOVATIONS LEARNING PVT LTD.
1108-1109, 11th floor, JMDMegapolis, Sohna Road, Gurgaon
http://www.planetspark.in

Date: 29/09/2023

To Diya Deb

**Employee Code: PS18427** 

Dear Diya

Sub: Offer Letter

We are pleased to appoint you in our organization as a Business Development Counsellor with effect from 14<sup>th</sup> May 2024. You will be based out of PlanetSpark office at Planet Spark Tower A, 1st floor, Unitech Cyber Park, Sector 39, Gurugram, Haryana 122002. You will be working from office from day one of joining.

You will be paid gross emoluments and incentives as detailed in Annexure – A when 1 Lac revenue reflects in the sales dashboard against your name.

Your employment with us will be governed by the Terms & Conditions as detailed in Annexure -B.

Your offer has been made based on information furnished by you. However, if there is a discrepancy in the copies of documents or certificates given by you as a proof of above we retain the right to review our offer of employment.

Please sign and return duplicate copy of this letter in token of your acceptance.

We congratulate you on your appointment and wish you a long and successful career with us. We are confident that your contribution will take us further in our journey towards sparking the joy of learning in every child in India. We assure you of our support for your professional development and growth.

For WINSPARK INNOVATIONS LEARNING PRIVATE LIMITED.

AUTHORIZED SIGNATORY

Encl.: As above





Dear Krittika Debnath,

Apropos to your application for the post of "Business Development Associate" and subsequent to our discussions we are pleased to offer you the position of "Business Development Associate" Attached are our terms and conditions of our offer - please read these details carefully, including your

## **Acceptance and Commencement**

Your appointment date will be effective on your joining date (13-05-2024). Please contact us immediately if you want an alternative joining date. If you do not confirm your joining date or we are unable to set an alternative joining date this offer will be withdrawn.

## Terms and conditions of the offer are as below

- Your initial posting will be in Agartala. However, your services are transferable, and you may be assigned to any other office of LearnNex, a subsidiary or associate company. In such case it will be governed by the policies of that location.
- Your appointment is contingent to no adverse findings against reference and background checks including education, employment history and other checks as applicable. Your employment is also contingent upon your ability to work without restrictions (i.e., you do not have any non-compete clauses or any restrictive clauses with any previous employer.)
- You may be required to travel on company work and you will be reimbursed expenses as per company
- If you are absent from work for more than 5 days without leave or obtaining your manager's approvals, you will be deemed to have voluntarily terminated your employment without notice.
- You will retire from the services of the company on attaining superannuation [58 years]
- Your individual remuneration is confidential between you and the company. It has been determined
- on numerous factors such as your job, skills specific background and professional merit. This information and any changes made therein should be treated as confidential. Working Hours – This is a full-time role. The working hours of the firm are from 11am to 8 pm, six days
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Dear Ashmita Saha,

Apropos to your application for the post of "Business Development Associate" and subsequent to our discussions we are pleased to offer you the position of "Business Development Associate" Attached are our terms and conditions of our offer - please read these details carefully, including your compensation and benefits refer ANNEX A.

### **Acceptance and Commencement**

Your appointment date will be effective on your joining date ( 13-05-2024 ). Please contact us immediately if you want an alternative joining date. If you do not confirm your joining date or we are unable to set an alternative joining date this offer will be withdrawn.

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Dear Mandira Chakraborty,

Apropos to your application for the post of "Business Development Associate" and subsequent to our discussions we are pleased to offer you the position of "Business Development Associate" Attached are our terms and conditions of our offer - please read these details carefully, including your compensation and benefits refer ANNEX A.

## **Acceptance and Commencement**

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Dear Priyanka Sinha,

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Dear Nikita Urang,

Apropos to your application for the post of "Business Development Associate" and subsequent to our discussions we are pleased to offer you the position of "Business Development Associate" Attached are our terms and conditions of our offer - please read these details carefully, including your compensation and benefits refer ANNEX A.

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  - a week. In case you are deployed at a client site you shall follow the working hours of the client. We do not follow flexi hours, so it is mandatory to complete the working hours at office. You will be required to work on the weekends and the week offs will be provided during the weekday as agreed between you









Dear Sagar Debnath.

Apropos to your application for the post of "Business Development Associate" and subsequent to our discussions we are pleased to offer you the position of "Business Development Associate" Attached are our terms and conditions of our offer - please read these details carefully, including your compensation and benefits refer ANNEX A.

## **Acceptance and Commencement**

Your appointment date will be effective on your joining date (13-05-2024). Please contact us immediately if you want an alternative joining date. If you do not confirm your joining date or we are unable to set an alternative joining date this offer will be withdrawn.

## Terms and conditions of the offer are as below

- Your initial posting will be in Agartala. However, your services are transferable, and you may be assigned to any other office of LearnNex, a subsidiary or associate company. In such case it will be governed by the policies of that location.
- Your appointment is contingent to no adverse findings against reference and background checks including education, employment history and other checks as applicable. Your employment is also contingent upon your ability to work without restrictions (i.e., you do not have any non-compete clauses or any restrictive clauses with any previous employer.)
- You may be required to travel on company work and you will be reimbursed expenses as per company
- If you are absent from work for more than 5 days without leave or obtaining your manager's approvals, you will be deemed to have voluntarily terminated your employment without notice.
- You will retire from the services of the company on attaining superannuation [58 years]
- Your individual remuneration is confidential between you and the company. It has been determined
- on numerous factors such as your job, skills specific background and professional merit. This information and any changes made therein should be treated as confidential.
  - Working Hours This is a full-time role. The working hours of the firm are from 11am to 8 pm, six days a week. In case you are deployed at a client site you shall follow the working hours of the client. We do not follow flexi hours, so it is mandatory to complete the working hours at office. You will be required to work on the weekends and the week offs will be provided during the weekday as agreed between you









Dear Suraj Ghosh,

Apropos to your application for the post of "Business Development Associate" and subsequent to our discussions we are pleased to offer you the position of "Business Development Associate" Attached are our terms and conditions of our offer - please read these details carefully, including your

## **Acceptance and Commencement**

Your appointment date will be effective on your joining date (13-05-2024). Please contact us immediately if you want an alternative joining date. If you do not confirm your joining date or we are unable to set an alternative joining date this offer will be withdrawn.

## Terms and conditions of the offer are as below

- Your initial posting will be in Agartala. However, your services are transferable, and you may be assigned to any other office of LearnNex, a subsidiary or associate company. In such case it will be governed by the policies of that location.
- Your appointment is contingent to no adverse findings against reference and background checks including education, employment history and other checks as applicable. Your employment is also contingent upon your ability to work without restrictions (i.e., you do not have any non-compete clauses or any restrictive clauses with any previous employer.)
- You may be required to travel on company work and you will be reimbursed expenses as per company
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- You will retire from the services of the company on attaining superannuation [58 years]
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  - not follow flexi hours, so it is mandatory to complete the working hours at office. You will be required to work on the weekends and the week offs will be provided during the weekday as agreed between you









Dear Mukta Kar,

Apropos to your application for the post of "Business Development Associate" and subsequent to our discussions we are pleased to offer you the position of "Business Development Associate" Attached are our terms and conditions of our offer — please read these details carefully, including your compensation and benefits refer ANNEX A.

## **Acceptance and Commencement**

Your appointment date will be effective on your joining date (13-05-2024). Please contact us immediately if you want an alternative joining date. If you do not confirm your joining date or we are unable to set an alternative joining date this offer will be withdrawn.

## Terms and conditions of the offer are as below

- Your initial posting will be in Agartala. However, your services are transferable, and you may be assigned to any other office of LearnNex, a subsidiary or associate company. In such case it will be governed by the policies of that location.
- Your appointment is contingent to no adverse findings against reference and background checks including education, employment history and other checks as applicable. Your employment is also contingent upon your ability to work without restrictions (i.e., you do not have any non-compete clauses or any restrictive clauses with any previous employer.)
- You may be required to travel on company work and you will be reimbursed expenses as per company
- If you are absent from work for more than 5 days without leave or obtaining your manager's approvals, you will be deemed to have voluntarily terminated your employment without notice.
- You will retire from the services of the company on attaining superannuation [58 years]
- Your individual remuneration is confidential between you and the company. It has been determined
- on numerous factors such as your job, skills specific background and professional merit. This information and any changes made therein should be treated as confidential.
  - Working Hours This is a full-time role. The working hours of the firm are from 11am to 8 pm, six days a week. In case you are deployed at a client site you shall follow the working hours of the client. We do not follow flexi hours, so it is mandatory to complete the working hours at office. You will be required to work on the weekends and the week offs will be provided during the weekday as agreed between you









Date: 06-06-2024

Dear Debarpan,

Apropos to your application for the post of "Business Development Associate" and subsequent to our discussions we are pleased to offer you the position of "Business Development Associate" Attached are our terms and conditions of our offer - please read these details carefully, including your compensation and

## **Acceptance and Commencement:**

Your appointment date will be effective on your joining date 15-06-2024. Please contact us immediately if you want an alternative joining date. If you do not confirm your joining date or we are unable to set an alternative joining date this offer will be withdrawn.

## Terms and conditions of the offer are as below:

- · Your initial posting will be on Agartala. However, your services are transferable, and you may be assigned to any other office of LearnNex, a subsidiary or associate company. In such case it will be governed by the policies of that location.
- · Your appointment is contingent to no adverse findings against reference and background checks including education, employment history and other checks as applicable. Your employment is also contingent upon your ability to work without restrictions (i.e., you do not have any non-compete clauses or any restrictive clauses with any previous employer.)
- You may be required to travel on company work and you will be reimbursed expenses as per company
- If you are absent from work for more than 5 days without leave or obtaining your manager's approvals, you will be deemed to have voluntarily terminated your employment without notice.
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## < Paisa Mog



CONSTABLE (GD) IN CENTRAL ARMED FOLICE FORCES (CAPFe).SSF AND RIFLEMAN(GD)

IN ASSAM RIFLES EXAMINATION 2024
LIST-II:MALE CAMDIDATES RECOMMENDED FOR APPOINTMENT IN BOLL WOODDER

|       |  |   | THE PERSON IN | THE WELLT THINKS | I IN BOLL W GEDER  |
|-------|--|---|---------------|------------------|--------------------|
| ecord | ## ROLL NAME    SOLL NAME   SOLL NAME  | TAPHER MAN  |               |                  | - IN NORL WO GROEM |
| 2665  | 1 5601006962 JUGESH MANATIA  | AWTHER MADE   | CATI          | CAT2 PHASE       | ALLOC STAT         |
| 2665  | 2 5601007107 SATYALIT BOY  | HARI MERAYAN JAMATI   | A 2           | G                | 33                 |
| 2665  | 3 5601007160 SALKA TRIUM.  | HAMESH HOY  | O             | G                | 33                 |
| 2665  | 4 5601007162 RISMANN DERBARN   | GULAE CHAMBRA THIFU   | R 2           | G                | 33                 |
| 2665  | 5 5601007205 RURRI DAG   | MANI DEBBARMA   | 2             | Ð                | 33                 |
| 2665  | 6 5601007270 ppakagu cangan  | HIRALAL DAS   | 1             | Fi               | 33                 |
| 2665  | 7 5601007274 WD G1019 NOOSS  | nfipendra sarkar  | 1.            | G                | 22                 |
| 2665  | 5 5601007308 DID TOW DISCHAIN  | FUL MIAE  | 9             | G                | 33                 |
| 2665  | 9 5601007331 Daniel BISMAS   | Subbas biswas   | 0             | 6                | 33                 |
| 2555  | D ESCHEDIST RANGE DEBNATH  | ASIT DEBNATH  | 6             | C                | 33                 |
| 2666  | SOUTH TOTAL OF SING JAMATIA  | NAPINDRA JAMATIA  | 2             | 0                | 33                 |
| 3566  | 1 SOULDOYS/4 FRANCY NR REANG   | KUMBHA RAM BRANG  | 3             | 9                | 33                 |
| 2666  | 2 SON DOTTO  | MILAN DERBARMA  | 2             | 19               | 33                 |
| 2000  | 3 200100A332 HISWN DW2   | RATISH DAS  | *             | 3                | 33                 |
| 2000  | 5501007415 BISMAJIT DAS  | BIKASH DAS  |               | <b>E</b>         | 33                 |
| 2666  | 5601007488 IMFAN HOSSEN  | MD MAIN MINE  | 1.            | Ð                | 33                 |
| 2000  | 5 5601007489 SANJOY DAS  | NIERIE DEC  | u             | G                | 33                 |
| 3666  | 7 5601007707 SAMIN ALAM  | AFT I DOGTY   | 9             | B                | 33                 |
| 26668 | 5601007757 RAJ DERBARMA  | DIDUNG SOURCE   | 6             | G                | 33                 |
| 26669 | 5601007785 ROHEN DERRIGMA  | DISHU KUMAH DERBARMA  | 2             | G                | 33                 |
| 26670 | 5601007606 LALMIANGANGA  | FRADIR DEBRARMA   | 2             | B                | 33                 |
| 26671 | 5601007811 MONTHANG TOWNERS  | MOREH-FOY   | 2             | B                | 24                 |
| 26672 | 5601007865 MINITE THE OWNER  | GANGA JAMATIA   | 2             | G                | 33                 |
| 26673 | 5601007866 STULL CHARMA  | SURESH MANI CHAKMA  | 2             | G                | 33                 |
| 26674 | SECTION OF THE PARTIE  | CODINEA HARI JAMATIA  | 2             | ,<br>a           | 33                 |
| 26675 | SECTION OF THE BRURE PEARS   | NIDEI RAM REAMS   | 2             |                  | 33                 |
| 26676 | 5601000000 manua   | SUDHINDRA DAS   | 1             | G                | 33                 |
| 26677 | SECTION OF THE PROPERTY SECTION OF THE PROPERTY AND THE PROPERTY OF THE PROPER | SANGRAM HARI JAMATIA  | 2             | G                | 33                 |
| 26670 | ECONTROL NO.   | PROSENJIT DAS   | 1             | -                | .5.3               |
| 2670  | PROTECTION OF THE PROPERTY OF  | PRASANTA CHARRABDETY  | 2             | <u>u</u>         | 33                 |
| 16600 | 3601008206 PRANJIT CHOMDHURY   | PRANAY CHOUNHING  | 0             | G                | 33                 |
| 20000 | SOULOUSES RAJAN DEBNATH  | RABINDRA DEBNATU  | 5             | G                | 33                 |
| 10001 | 5601008322 SAYAN GOPE  | HARIDHAN GOOF   | 2             | 8                | 33                 |
| 10002 | 5601008364 BIRRAM KISHORE JAMATIA  | DHANYA CHANDOA TANAT  | 2             | G                | 33                 |
| .0003 | 5601008369 TANKAY BAIDYA   | TADARH RATEVA   | 2             | G                | 33                 |
| 9684  | 5601008454 SUBBATA DAS   | GOODI DES   | 2             | G                | 33                 |
| 6665  | 5601008506 JASHIN MIA  | ATMACH MIN  | i             | Ð                | 33                 |
| 5556  | 5601008739 ARUP MUMURI   | BARTE ARREST  | 0             | G                | 33                 |
| 6687  | 5601009777 MANISH DAS  | DIDLEMENT PROBLEM   | Ø.            | G                | 3.3                |
| 6688  | 5601008818 SATYAJIT BAJAK  | RABINDON REDEAR DAS   | 1             | G                | 33                 |
| 6689  | 5601008827 KINA KIMAP CHARMS   | SISHNU HAJAK  | 1.            | E                | 33                 |
| 6690  | 5601008911 BAPAN FERNANG   | SURESH MONI CHAKMA  | 2             | E                | 26                 |
| 5691  | 5601008937 HDA1 DERMATH  | ARJUN DEBNATH   | 6             | B                | 33                 |
| 6692  | 5601008963 WARTEN DAG  | CHANDRA DEBNATH   | 0             | G                | 33                 |
| 5693  | 5601009149 CHICANTE CONTINUE   | PRADIP DAS  | 1             | G                | 33                 |
| 5694  | 5601009235 MARCH COA TOTAL   | MANGAL PADA DEBBARMA  | Z             | G                | 33 5               |
| 5695  | 5601009266 WATERDAY TANDAY   | HARIN DRA TRIPURA   | 2             | В                | 33                 |
| 5696  | SECTION OF THE PARTIES   | ARANYA KUMAR JAMATIA  | 2             | ã                | 33                 |
| 5697  | SCOLOGIST MANAS MAJUMOER   | RAKHAL MAJUMDER   | 0             | B                | 33                 |
| 2037  | SCOTTON TO KRISHNA KANTA DAS   | PINTU DAS   |               | E)               | 33                 |
| 2022  | STOREST BIFUL MAIUMER  | PRADIP MAJUMDER   |               | B                | 33                 |
| 2000  | DEUIDO 9633 PATEA NEG  | LT. AMTHAI MOG  | 5             | =                | 33                 |
| 5/00  | ALTANAL RAYAR DESCOULDED   | HARI FANTS TAMATES  |               | . 6              | 33 %               |
|       |  | TOTAL PROPERTY OF THE PARTY OF |               | G                | 2.2                |

CAT1, CAT2, ALLOC CAT: 0-EMS, 1-SC, 2-ST, 3-SSM, 6-OBC, 9-UR
FRASE(WALANCY TYPE):G-GENERAL, H-BORDER, N-MAXAL/MILITANCY AFFECTED DISTRICTS
ALLOC\_STAT, ALLOC\_POST:REFER TO RESULT WRITE UP/NOTICE OF EXAMINATION





# CONGRATULATIONS!! SELECTION MAIL FOR JOINING: ☆ ORC Engineering Pvt. Ltd. Inbox

recring Pv

F. 5. 4

orc executive 6:26 pm

(2)

 $\leftarrow$ 

to bcc: me v

#### MR. DWIPTANU SAHA

We are glad to inform you that Based upon your interview you have been selected for the Field Site Engineer post in our organization.

Your date of reporting has been arranged on 8th APRIL 2024.

You are being invited to report to the company to collect your Appointment Letter.

#### Job Details:

**Designation**: Field Site engineer

**Department**: Engineering

Job Type: Full time

Location: Pan India [ West Bengal / Odisha / Punjab /

Rajasthan / Bihar / Jharkhand / Delhi-NCR / Uttar

Pradesh / Chattisgarh / MP / North-East ]

**Probationary Period**: 90 Days

Remuneration:

Probationary Period: INR 12,000 Per month

Allowances: House rent + Travelling cost

Facility: PF & ESI

[Salary will be hiked up to 50%

after probation period depending on the



Dear Satavisha Datta,

Apropos to your application for the post of "Business Development Associate" and subsequent to our discussions we are pleased to offer you the position of "Business Development Associate" Attached are our terms and conditions of our offer – please read these details carefully, including your

## **Acceptance and Commencement**

Your appointment date will be effective on your joining date ( 13-05-2024 ). Please contact us immediately if you want an alternative joining date. If you do not confirm your joining date or we are unable to set an alternative joining date this offer will be withdrawn.

## Terms and conditions of the offer are as below

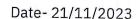
- Your initial posting will be in Agartala. However, your services are transferable, and you may be assigned to any other office of LearnNex, a subsidiary or associate company. In such case it will be governed by the policies of that location.
- Your appointment is contingent to no adverse findings against reference and background checks including education, employment history and other checks as applicable. Your employment is also contingent upon your ability to work without restrictions (i.e., you do not have any non-compete clauses or any restrictive clauses with any previous employer.)
- You may be required to travel on company work and you will be reimbursed expenses as per company
- If you are absent from work for more than 5 days without leave or obtaining your manager's approvals, you will be deemed to have voluntarily terminated your employment without notice.
- You will retire from the services of the company on attaining superannuation [58 years]
- Your individual remuneration is confidential between you and the company. It has been determined
- on numerous factors such as your job, skills specific background and professional merit. This information and any changes made therein should be treated as confidential. Working Hours — This is a full-time role. The working hours of the firm are from 11am to 8 pm, six days a week. In case you are deployed at a client site you shall follow the working hours of the client. We do

not follow flexi hours, so it is mandatory to complete the working hours at office. You will be required to work on the weekends and the week offs will be provided during the weekday as agreed between you











#### Dear Rupan Das

Apropos to your application for the post of "Business Development Executive" and subsequent to our discussions we are pleased to offer you the position of as "Business Development Executive" This is subject to no adverse findings arising from any of the Employee background verification which is required to be carried out by the Organization. The date of your joining Inmovidu 3RD MAY 2024 with the following terms of engagement as outlined below. Your Reporting date is 3RD MAY 2024 subject to change, based on the pandemic situation and as per government guidelines.

**Working Hours/Duration** – The working hours of the firm are 11.30 AM-8.30 PM. We do not follow Flexi hours, so it is mandatory to complete the working hours at the office/home. You may be required to work on the weekends and the week offs will be provided during the weekday as agreed between the employee and the Manager.

Absence from work- Salary will not be paid for periods of unauthorized absence.

**Location** —Your place of the employment or the job will be the office of the Company at Agartala or whatever other office or branch of the Company.

**Duration of probation period:** Your duration of the probation is for **06 months**. Post successful completion of the probation you will be eligible for a fulltime placement opportunity with a CTC mentioned in Annex 1.

**Work** - You will perform all duties and obligations and comply with such orders as may be designated by the Company management which is reasonably consistent with your position as an Executive. You are eligible for a conditional Pre-Placement offer conditional on your performance after six months of your probation. If you are absent from work for more than 5 days without leave or obtaining your manager's approval, you will be deemed to have voluntarily terminated your employment without notice.

**Working in Shifts** – You may be required to work in shifts. This shall be informed to you by your manager/supervisor well in advance.

**Code of Conduct** – Your employment is governed by the Code of Conduct. A copy is attached. You are required to read, understand and follow it in letter and spirit.

**Confidentiality** - In the ordinary course of your employment you will be exposed to information about the business of the Company, its clients and customers, which is confidential or is commercially sensitive and which may not be readily available to competitors or the general public, and which if disclosed would be harmful for our reputation. All information is shared on a need-to-know basis. You shall not discuss or transmit by any means any confidential information outside the office environment or with other employees/ interns who are not otherwise authorized to know.

**Restriction after Termination of the employment-** You are likely to obtain trade secrets and confidential information of the Company and personal knowledge of and influence over customers and employees of the Company during the course employment. To protect the interests of the Company you are bound by a 6-month non-solicitation clause wherein you will not entice or solicit or assist another intern of the firm.





**Intellectual Property** - You agree that during your employment the 'work of art', any patent application, design, copyright or other intellectual property shall be owned by the Company, except articles written with personal opinion with prior approval from management. You agree that you will promptly inform the Company about any Intellectual Property you make or are involved in making.

Data Protection - Ensuring the protection of our data is a requirement of the job. You shall ensure that -

You do not disclose any personal data without prior written approval

You do not access information that you are not otherwise authorized to view.

You do not access systems and IT infrastructure that you are not authorized.

You do not treat personal data carelessly

You secure all printouts away when not in use

You do not share your passwords with any unauthorized person

**Termination**— By you. During the period of probation, you are required to give the company at least 30 calendar days' notice in writing. In case the notice period as per the terms of the employment is not served, pay in lieu of the notice period would be deducted from the final settlement dues to the employee.

**Termination** – By company. Post confirmation, except where your employment is terminated on the grounds of Gross Misconduct you are entitled to 10 days from the company or pay in lieu of notice period.

**Compensation** - Your fixed salary shall be Rs 10,000/- (Ten Thousand Rupees only) per month (Refer to Annex A). Compensation will be paid only after the completion of the training period of 15 days or as confirmed by your manager based on your performance during the training.

**Additional Earning Opportunities** -There is a performance bonus which can go up to Rs 10,000/- per month & along with that per month RS 1,000/- is travel allowance (Fixed).

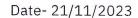
**Training -** Whenever the management of the Company considers it necessary, you will be provided on-the-job training for a specific job and/or business processes. The cost of the training shall be borne by the Company and your endeavor shall be given your best to gain the knowledge and skills imparted during the training sessions. You will be required to work with the company for a minimum of 3 months post the training is completed.

**Background Verification:** As a part of the on-boarding process, a background check is conducted. You will be required to submit your original documents for background verification.

**Acceptance** – You hereby accept the terms of the employment. Please sign the offer letter in duplicate and return us one copy.

| Name  |        |
|-------|--------|
| ••••• | •••••• |
| Sign  |        |
|       |        |

Agartala Dhaleswar, ashram Chowmuni, opposite of AMC office, near Satadol sangha, third floor of Janani medical h+a9l1l.-8197247420 / hr@inmovidutech.com
CIN: U72900KA2016PTC095268 II GSTN: 29AAECI2254D1ZS. II PAN: AAECI2254D





#### Dear Mustafijur Rahaman

Apropos to your application for the post of "Business Development Executive" and subsequent to our discussions we are pleased to offer you the position of as "Business Development Executive" This is subject to no adverse findings arising from any of the Employee background verification which is required to be carried out by the Organization. The date of your joining Inmovidu 3RD MAY 2024 with the following terms of engagement as outlined below. Your Reporting date is 3RD MAY 2024 subject to change, based on the pandemic situation and as per government guidelines.

Working Hours/Duration - The working hours of the firm are 11.30 AM-8.30 PM. We do not follow Flexi hours, so it is mandatory to complete the working hours at the office/home. You may be required to work on the weekends and the week offs will be provided during the weekday as agreed between the émployee and the Manager.

Absence from work- Salary will not be paid for periods of unauthorized absence.

Location -- Your place of the employment or the job will be the office of the Company at Agartala or whatever other office or branch of the Company.

Duration of probation period: Your duration of the probation is for 06 months. Post successful completion of the probation you will be eligible for a fulltime placement opportunity with a CTC mentioned in Annex 1.

Work - You will perform all duties and obligations and comply with such orders as may be designated by the Company management which is reasonably consistent with your position as an Executive. You are eligible for a conditional Pre-Placement offer conditional on your performance after six months of your probation. If you are absent from work for more than 5 days without leave or obtaining your manager's approval, you will be deemed to have voluntarily terminated your employment without notice.

Working in Shifts - You may be required to work in shifts. This shall be informed to you by your manager/supervisor well in advance.

Code of Conduct - Your employment is governed by the Code of Conduct. A copy is attached. You are required to read, understand and follow it in letter and spirit.

Confidentiality - In the ordinary course of your employment you will be exposed to information about the business of the Company, its clients and customers, which is confidential or is commercially sensitive and which may not be readily available to competitors or the general public, and which if disclosed would be harmful for our reputation. All information is shared on a need-to-know basis. You shall not discuss or transmit by any means any confidential information outside the office environment or with other employees/ interns who are not otherwise authorized to know.

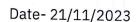
Restriction after Termination of the employment- You are likely to obtain trade secrets and confidential information of the Company and personal knowledge of and influence over customers and employees of the Company during the course employment. To protect the interests of the Company you are bound by a 6-month non-solicitation clause wherein you will not entice or solicit or assist another intern of the firm.

Agartala Dhaleswar, ashram Chowmuni, opposite of AMC office, near Satadol sangha, third floor of Janani medical

491-8197247420 / hr@inmovidutech.com

CIN: U72900KA2016PTC095268 II GSTN: 29AAECI2254D1ZS. II PAN: AAECI2254

Accelted Mucdalium Rahaman





#### Dear Sayantika Das

Apropos to your application for the post of "Business Development Executive" and subsequent to our discussions we are pleased to offer you the position of as "Business Development Executive" This is subject to no adverse findings arising from any of the Employee background verification which is required to be carried out by the Organization. The date of your joining Inmovidu 3RD MAY 2024 with the following terms of engagement as outlined below. Your guidelines.

**Working Hours/Duration** – The working hours of the firm are 11.30 AM-8.30 PM. We do not follow Flexi hours, so it is mandatory to complete the working hours at the office/home. You may be required to work on the weekends and the week offs will be provided during the weekday as agreed between the employee and the Manager.

Absence from work— Salary will not be paid for periods of unauthorized absence.

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**Duration of probation period:** Your duration of the probation is for **06 months**. Post successful completion of the probation you will be eligible for a fulltime placement opportunity with a CTC mentioned in Annex 1.

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**Code of Conduct** – Your employment is governed by the Code of Conduct. A copy is attached. You are required to read, understand and follow it in letter and spirit.

**Confidentiality** - In the ordinary course of your employment you will be exposed to information about the business of the Company, its clients and customers, which is confidential or is commercially sensitive and which may not be readily available to competitors or the general public, and which if disclosed would be harmful for our reputation. All information is shared on a need-to-know basis. You shall not discuss or transmit by any means any confidential information outside the office environment or with other employees/ interns who are not otherwise authorized to know.





Data Protection – Ensuring the protection of our data is a requirement of the job. You shall ensure that –

You do not disclose any personal data without prior written approval

You do not access information that you are not otherwise authorized to view.

You do not access systems and IT infrastructure that you are not authorized.

You do not treat personal data carelessly

You secure all printouts away when not in use

You do not share your passwords with any unauthorized person

**Termination**— By you. During the period of probation, you are required to give the company at least 30 calendar days' notice in writing. In case the notice period as per the terms of the employment is not served, pay in lieu of the notice period would be deducted from the final settlement dues to the employee.

**Termination** – By company. Post confirmation, except where your employment is terminated on the grounds of Gross Misconduct you are entitled to 10 days from the company or pay in lieu of notice period.

**Compensation** - Your fixed salary shall be Rs 10,000/- (Ten Thousand Rupees only) per month (Refer to Annex A). Compensation will be paid only after the completion of the training period of 15 days or as confirmed by your manager based on your performance during the training.

**Additional Earning Opportunities** -There is a performance bonus which can go up to Rs 10,000/- per month & along with that per month RS 1,000/- is travel allowance (Fixed).

**Training -** Whenever the management of the Company considers it necessary, you will be provided on-the-job training for a specific job and/or business processes. The cost of the training shall be borne by the Company and your endeavor shall be given your best to gain the knowledge and skills imparted during the training sessions. You will be required to work with the company for a minimum of 3 months post the training is completed.

**Background Verification:** As a part of the on-boarding process, a background check is conducted. You will be required to submit your original documents for background verification.

**Acceptance** – You hereby accept the terms of the employment. Please sign the offer letter in duplicate and return us one copy.

| Name   |      |      |      |       |      |      |       |
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CIN: U72900KA2016PTC095268 II GSTN: 29AAECI2254D1ZS. II PAN: AAECI2254D

# RINEX TECHNOLOGIES PRIVATE LIMITED



Enzyme Tech Park - HSR layout 1st floor 1113, 6th Main Rd, Syndicate Bank Colony, Sector 7, HSR Layout, Bengaluru, Karnataka 560102

(GSTIN: 29AAKCR7390F1ZU) (CIN: U74999KA2021PTC143276)

(M)9663454129. Email: placements@rinex.ai

May 8, 2024

# INTERNSHIP CONFIRMATION LETTER

# Subject: Regarding the Internship Confirmation Letter at Rinex

Dear SANCHITA PAL

Welcome to Rinex Technologies Private Limited. The purpose of this letter is to confirm your appointment to the position of Inside Sales Strategist Intern in Rinex. The effective date of your hire by May 20, 2024

The performance pay for the internship period is up to Rs. 25,000/- per month (15,000/- as a Standard Earnings & upto 10,000/- as Variable Earnings) during Training & Internship period considering the working days as Inside Sales Strategist Interns.

Here are the terms of the Internship while working with Rinex:

- The duration of the internship will be for 2 months from the date of joining. You will have to complete 2 months of mandatory internship period to be eligible for the Internship Certificate.
- In the third month, interns will undergo a one-month probation period following their initial two
- The full time offer will be determined based on the intern's performance throughout the Internship & Probation Period, their package as Full Time employee will be 5.2 LPA where 4.2 LPA as a Standard Earnings and 1LPA as a Variable Earnings.
- Interns will not be entitled to any other benefits from the company during this tenure.
- After joining, the first 7 days of training are unpaid.
- NOTE: A monthly salary structure requires a mandatory 30-days as working days.
- Intern performance will be evaluated on a regular basis.
- During the internship, you are required to abide by the Rinex Code of Conduct and Rinex Internship Policy prescribed by the Company to all Interns.

Yours Sincerely,

Nirmala D

**Talent Acquisition Team** On Behalf of Rinex

Signature



Dear Bikash Malakar,

Apropos to your application for the post of "Business Development Associate" and subsequent to our discussions we are pleased to offer you the position of "Business Development Associate" Attached are our terms and conditions of our offer — please read these details carefully, including your compensation and benefits refer ANNEX A.

## **Acceptance and Commencement**

Your appointment date will be effective on your joining date (13-05-2024). Please contact us immediately if you want an alternative joining date. If you do not confirm your joining date or we are unable to set an alternative joining date this offer will be withdrawn.

## Terms and conditions of the offer are as below

- Your initial posting will be in Agartala. However, your services are transferable, and you may be assigned to any other office of LearnNex, a subsidiary or associate company. In such case it will be governed by the policies of that location.
- Your appointment is contingent to no adverse findings against reference and background checks
  including education, employment history and other checks as applicable. Your employment is also
  contingent upon your ability to work without restrictions (i.e., you do not have any non-compete
  clauses or any restrictive clauses with any previous employer.)
- You may be required to travel on company work and you will be reimbursed expenses as per company policy.
- If you are absent from work for more than 5 days without leave or obtaining your manager's approvals, you will be deemed to have voluntarily terminated your employment without notice.
- You will retire from the services of the company on attaining superannuation [58 years]
- Your individual remuneration is confidential between you and the company. It has been determined based
- on numerous factors such as your job, skills specific background and professional merit. This information and any changes made therein should be treated as confidential.
   Working Hours This is a full-time role. The working hours of the firm are from 11am to 8 pm, six days a week. In case you are deployed at a client site you shall follow the working hours of the client. We do not follow flexi hours, so it is mandatory to complete the working hours at office. You will be required to work on the weekends and the week offs will be provided during the weekday as agreed between you and

the Manager.









CIN - U15500WB2010PTC145385

# PRAN BEVERAGES (INDIA) PRIVATE LIMITED

## Appointment Letter

To Mr. ASHIS RUDRA PAUL Nandan Nagar,Indranagar Po- Kunjaban, Agartala West Tripura, Pin- 799006 Contact No# +91 9366937464

Date: 15th June, 2024

# Subject: Appointment Letter for the position of Trainee.

With reference to your application and the subsequent interview you had with us, we are pleased to appoint you as a **Trainee** in our organization. This appointment order takes effect from 18<sup>th</sup> **June 2024** subject to the following terms and conditions.

#### 1) Probation Period:

You will be on probation for a period of Six Months from the date of your joining. This period of probation will be liable to such extension, as management may deem fit and at its sole discretion and unless an order in writing confirming you are given, you will not be deemed to have been made permanent.

## 2) Duties and Responsibilities:

- a) You will have the responsibility for an efficient, satisfactory and economical discharge of the duties entrusted to you from time to time.
- b) During this period of employment, you shall not secure any other employment, engage in any profession or trade or pursue any course of study and work part time without the management's previous consent in writing.
- c) You will have to behave and conduct your-self in an orderly manner and shall not remain absent from the place of work without the prior consent in writing.
- d) You must be abiding by all rules and instruction of the Company & your reporting boss.

To be continued

Branch Office : Amar Kusum Smrith Building, Ashram Chowmuhani, Jain Aashram Road, Agartala, Tripura (W), Pin-799 007

Registered & Corporate Office:
Unit No. 6B1, 6th Floor, New Town Square, Atghora,
New Town Road, Kolkata-700 136, West Bengal
Contact No.: +91 33 401 9302
E.mail ID: pbil\_corporate@pbil.in
Website: www.pbil.in



## **OFFER LETTER**

Friday, 26th, July 2024

Ms. Abantika Baishnab Udaipur, Gomati Tripura, Badarmokam, Dr. Ambedkar Road M: +91- 8258808365 E-mail: abantika825@gmail.com

Congratulations on choosing Aviotron Aerospace as your workplace. We are pleased to offer you the position of 'K-12 STEM Trainer', provided you accept the following terms and conditions.

#### **Position Details:**

Designation: STEM Trainer

Department: Training and Development

Employment Type: Full-Time at an Educational Institution/WFO

Location: TBD

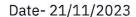
Date of Joining: Thursday, 01st August 2024

## **Compensation Details:**

Stipend during Training: INR 10,000 + 5,000 (Food + Stay Allowance) / Month Full-Time Employment CTC: INR 3.6 LPA

Post On-Boarding you shall be employed in a training position for 2 month training period and after successful completion of the training period you shall be shifted to the full-time position either placed at a school or for the position of In-house STEM Trainer offered at the CTC mentioned above.







#### Dear Joy Krishan Roy

Apropos to your application for the post of "Business Development Executive" and subsequent to our discussions we are pleased to offer you the position of as "Business Development Executive" This is subject to no adverse findings arising from any of the Employee background verification which is required to be carried out by the Organization. The date of your joining Inmovidu 3RD MAY 2024 with the following terms of engagement as outlined below. Your Reporting date is 3RD MAY 2024 subject to change, based on the pandemic situation and as per government guidelines.

**Working Hours/Duration** – The working hours of the firm are 11.30 AM-8.30 PM. We do not follow Flexi hours, so it is mandatory to complete the working hours at the office/home. You may be required to work on the weekends and the week offs will be provided during the weekday as agreed between the employee and the Manager.

**Absence from work**– Salary will not be paid for periods of unauthorized absence.

**Location** –Your place of the employment or the job will be the office of the Company at Agartala or whatever other office or branch of the Company.

**Duration of probation period:** Your duration of the probation is for **06 months**. Post successful completion of the probation you will be eligible for a fulltime placement opportunity with a CTC mentioned in Annex 1.

**Work** - You will perform all duties and obligations and comply with such orders as may be designated by the Company management which is reasonably consistent with your position as an Executive. You are eligible for a conditional Pre-Placement offer conditional on your performance after six months of your probation. If you are absent from work for more than 5 days without leave or obtaining your manager's approval, you will be deemed to have voluntarily terminated your employment without notice.

**Working in Shifts** – You may be required to work in shifts. This shall be informed to you by your manager/supervisor well in advance.

**Code of Conduct** – Your employment is governed by the Code of Conduct. A copy is attached. You are required to read, understand and follow it in letter and spirit.

**Confidentiality** - In the ordinary course of your employment you will be exposed to information about the business of the Company, its clients and customers, which is confidential or is commercially sensitive and which may not be readily available to competitors or the general public, and which if disclosed would be harmful for our reputation. All information is shared on a need-to-know basis. You shall not discuss or transmit by any means any confidential information outside the office environment or with other employees/ interns who are not otherwise authorized to know.



Data Protection - Ensuring the protection of our data is a requirement of the job. You shall ensure that -

You do not disclose any personal data without prior written approval

You do not access information that you are not otherwise authorized to view.

You do not access systems and IT infrastructure that you are not authorized.

You do not treat personal data carelessly

You secure all printouts away when not in use

You do not share your passwords with any unauthorized person

**Termination**— By you. During the period of probation, you are required to give the company at least 30 calendar days' notice in writing. In case the notice period as per the terms of the employment is not served, pay in lieu of the notice period would be deducted from the final settlement dues to the employee.

**Termination** – By company. Post confirmation, except where your employment is terminated on the grounds of Gross Misconduct you are entitled to 10 days from the company or pay in lieu of notice period.

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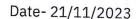
**Additional Earning Opportunities** -There is a performance bonus which can go up to Rs 10,000/- per month & along with that per month RS 1,000/- is travel allowance (Fixed).

**Training** - Whenever the management of the Company considers it necessary, you will be provided on-the-job training for a specific job and/or business processes. The cost of the training shall be borne by the Company and your endeavor shall be given your best to gain the knowledge and skills imparted during the training sessions. You will be required to work with the company for a minimum of 3 months post the training is completed.

**Background Verification:** As a part of the on-boarding process, a background check is conducted. You will be required to submit your original documents for background verification.

**Acceptance** – You hereby accept the terms of the employment. Please sign the offer letter in duplicate and return us one copy.

| Name |      |
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#### Dear Shiba Prasad Modak

Apropos to your application for the post of "Business Development Executive" and subsequent to our discussions we are pleased to offer you the position of as "Business Development Executive" This is subject to no adverse findings arising from any of the Employee background verification which is required to be carried out by the Organization. The date of your joining Inmovidu 3RD MAY 2024 with the following terms of engagement as outlined below. Your Reporting date is 3RD MAY 2024 subject to change, based on the pandemic situation and as per government guidelines.

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Location – Your place of the employment or the job will be the office of the Company at Agartala or whatever other office or branch of the Company.

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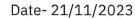
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**Acceptance** – You hereby accept the terms of the employment. Please sign the offer letter in duplicate and return us one copy.

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CIN: U72900KA2016PTC095268 II GSTN: 29AAECI2254D1ZS. II PAN: AAECI2254D





#### Dear Soumyadip Pal

Apropos to your application for the post of "Business Development Executive" and subsequent to our discussions we are pleased to offer you the position of as "Business Development Executive" This is subject to no adverse findings arising from any of the Employee background verification which is required to be carried out by the Organization. The date of your joining Inmovidu 3RD MAY 2024 with the following terms of engagement as outlined below. Your Reporting date is 3RD MAY 2024 subject to change, based on the pandemic situation and as per government guidelines.

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**Restriction after Termination of the employment**- You are likely to obtain trade secrets and confidential information of the Company and personal knowledge of and influence over customers and employees of the Company during the course employment. To protect the interests of the Company you are bound by a 6-month non-solicitation clause wherein you will not entice or solicit or assist another intern of the firm.

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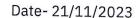
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h+a9l1l.- 8197247420 / hr@inmovidutech.com

CIN: U72900KA2016PTC095268 II GSTN: 29AAECI2254D1ZS. II PAN: AAECI2254D





#### Dear Souramita Das

Apropos to your application for the post of "Business Development Executive" and subsequent to our discussions we are pleased to offer you the position of as "Business Development Executive" This is subject to no adverse findings arising from any of the Employee background verification which is required to be carried out by the Organization. The date of your joining Inmovidu 3RD MAY 2024 with the following terms of engagement as outlined below. Your Reporting date is 3RD MAY 2024 subject to change, based on the pandemic situation and as per government guidelines.

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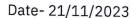
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**Acceptance** – You hereby accept the terms of the employment. Please sign the offer letter in duplicate and return us one copy.

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#### Dear Reshmi Deb

Apropos to your application for the post of "Business Development Executive" and subsequent to our discussions we are pleased to offer you the position of as "Business Development Executive" This is subject to no adverse findings arising from any of the Employee background verification which is required to be carried out by the Organization. The date of your joining Inmovidu 3RD MAY 2024 with the following terms of engagement as outlined below. Your Reporting date is 3RD MAY 2024 subject to change, based on the pandemic situation and as per government guidelines.

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**Working in Shifts** – You may be required to work in shifts. This shall be informed to you by your manager/supervisor well in advance.

**Code of Conduct** – Your employment is governed by the Code of Conduct. A copy is attached. You are required to read, understand and follow it in letter and spirit.

**Confidentiality** - In the ordinary course of your employment you will be exposed to information about the business of the Company, its clients and customers, which is confidential or is commercially sensitive and which may not be readily available to competitors or the general public, and which if disclosed would be harmful for our reputation. All information is shared on a need-to-know basis. You shall not discuss or transmit by any means any confidential information outside the office environment or with other employees/ interns who are not otherwise authorized to know.





Data Protection – Ensuring the protection of our data is a requirement of the job. You shall ensure that –

You do not disclose any personal data without prior written approval

You do not access information that you are not otherwise authorized to view.

You do not access systems and IT infrastructure that you are not authorized.

You do not treat personal data carelessly

You secure all printouts away when not in use

You do not share your passwords with any unauthorized person

**Termination**— By you. During the period of probation, you are required to give the company at least 30 calendar days' notice in writing. In case the notice period as per the terms of the employment is not served, pay in lieu of the notice period would be deducted from the final settlement dues to the employee.

**Termination** – By company. Post confirmation, except where your employment is terminated on the grounds of Gross Misconduct you are entitled to 10 days from the company or pay in lieu of notice period.

**Compensation** - Your fixed salary shall be Rs 10,000/- (Ten Thousand Rupees only) per month (Refer to Annex A). Compensation will be paid only after the completion of the training period of 15 days or as confirmed by your manager based on your performance during the training.

**Additional Earning Opportunities** -There is a performance bonus which can go up to Rs 10,000/- per month & along with that per month RS 1,000/- is travel allowance (Fixed).

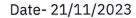
**Training -** Whenever the management of the Company considers it necessary, you will be provided on-the-job training for a specific job and/or business processes. The cost of the training shall be borne by the Company and your endeavor shall be given your best to gain the knowledge and skills imparted during the training sessions. You will be required to work with the company for a minimum of 3 months post the training is completed.

**Background Verification:** As a part of the on-boarding process, a background check is conducted. You will be required to submit your original documents for background verification.

**Acceptance** – You hereby accept the terms of the employment. Please sign the offer letter in duplicate and return us one copy.

| Name |      |
|------|------|
|      | •••  |
| Sign |      |
|      | 5000 |

Agartala Dhaleswar, ashram Chowmuni, opposite of AMC office, near Satadol sangha, third floor of Janani medical h+a**9l1l.-8197247420 / hr@inmovidutech.com**CIN: U72900KA2016PTC095268 II GSTN: 29AAECI2254D1ZS. II PAN: AAECI2254D





#### Dear Anupam Das

Apropos to your application for the post of "Business Development Executive" and subsequent to our discussions we are pleased to offer you the position of as "Business Development Executive" This is subject to no adverse findings arising from any of the Employee background verification which is required to be carried out by the Organization. The date of your joining Inmovidu 3RD MAY 2024 with the following terms of engagement as outlined below. Your Reporting date is 3RD MAY 2024 subject to change, based on the pandemic situation and as per government guidelines.

**Working Hours/Duration** – The working hours of the firm are 11.30 AM-8.30 PM. We do not follow Flexi hours, so it is mandatory to complete the working hours at the office/home. You may be required to work on the weekends and the week offs will be provided during the weekday as agreed between the employee and the Manager.

**Absence from work**– Salary will not be paid for periods of unauthorized absence.

**Location** –Your place of the employment or the job will be the office of the Company at Agartala or whatever other office or branch of the Company.

**Duration of probation period:** Your duration of the probation is for **06 months**. Post successful completion of the probation you will be eligible for a fulltime placement opportunity with a CTC mentioned in Annex 1.

**Work** - You will perform all duties and obligations and comply with such orders as may be designated by the Company management which is reasonably consistent with your position as an Executive. You are eligible for a conditional Pre-Placement offer conditional on your performance after six months of your probation. If you are absent from work for more than 5 days without leave or obtaining your manager's approval, you will be deemed to have voluntarily terminated your employment without notice.

**Working in Shifts** – You may be required to work in shifts. This shall be informed to you by your manager/supervisor well in advance.

**Code of Conduct** – Your employment is governed by the Code of Conduct. A copy is attached. You are required to read, understand and follow it in letter and spirit.

**Confidentiality** - In the ordinary course of your employment you will be exposed to information about the business of the Company, its clients and customers, which is confidential or is commercially sensitive and which may not be readily available to competitors or the general public, and which if disclosed would be harmful for our reputation. All information is shared on a need-to-know basis. You shall not discuss or transmit by any means any confidential information outside the office environment or with other employees/ interns who are not otherwise authorized to know.



Data Protection – Ensuring the protection of our data is a requirement of the job. You shall ensure that –

You do not disclose any personal data without prior written approval

You do not access information that you are not otherwise authorized to view.

You do not access systems and IT infrastructure that you are not authorized.

You do not treat personal data carelessly

You secure all printouts away when not in use

You do not share your passwords with any unauthorized person

**Termination**— By you. During the period of probation, you are required to give the company at least 30 calendar days' notice in writing. In case the notice period as per the terms of the employment is not served, pay in lieu of the notice period would be deducted from the final settlement dues to the employee.

**Termination** – By company. Post confirmation, except where your employment is terminated on the grounds of Gross Misconduct you are entitled to 10 days from the company or pay in lieu of notice period.

**Compensation** - Your fixed salary shall be Rs 10,000/- (Ten Thousand Rupees only) per month (Refer to Annex A). Compensation will be paid only after the completion of the training period of 15 days or as confirmed by your manager based on your performance during the training.

**Additional Earning Opportunities** -There is a performance bonus which can go up to Rs 10,000/- per month & along with that per month RS 1,000/- is travel allowance (Fixed).

**Training** - Whenever the management of the Company considers it necessary, you will be provided on-the-job training for a specific job and/or business processes. The cost of the training shall be borne by the Company and your endeavor shall be given your best to gain the knowledge and skills imparted during the training sessions. You will be required to work with the company for a minimum of 3 months post the training is completed.

**Background Verification:** As a part of the on-boarding process, a background check is conducted. You will be required to submit your original documents for background verification.

**Acceptance** – You hereby accept the terms of the employment. Please sign the offer letter in duplicate and return us one copy.

| Name |
|------|
|      |
| Sign |
|      |



Dear Shanta Saha,

Apropos to your application for the post of "Business Development Associate" and subsequent to our discussions we are pleased to offer you the position of "Business Development Associate" Attached are our terms and conditions of our offer – please read these details carefully, including your compensation and benefits refer ANNEX A.

#### **Acceptance and Commencement**

Your appointment date will be effective on your joining date (13-05-2024). Please contact us immediately if you want an alternative joining date. If you do not confirm your joining date or we are unable to set an alternative joining date this offer will be withdrawn.

## Terms and conditions of the offer are as below

- Your initial posting will be in Agartala. However, your services are transferable, and you may be
  assigned to any other office of LearnNex, a subsidiary or associate company. In such case it will be
  governed by the policies of that location.
- Your appointment is contingent to no adverse findings against reference and background checks
  including education, employment history and other checks as applicable. Your employment is also
  contingent upon your ability to work without restrictions (i.e., you do not have any non-compete
  clauses or any restrictive clauses with any previous employer.)
- You may be required to travel on company work and you will be reimbursed expenses as per company
  policy.
- If you are absent from work for more than 5 days without leave or obtaining your manager's approvals, you will be deemed to have voluntarily terminated your employment without notice.
- You will retire from the services of the company on attaining superannuation [58 years]
- Your individual remuneration is confidential between you and the company. It has been determined based
- on numerous factors such as your job, skills specific background and professional merit. This information and any changes made therein should be treated as confidential.
   Working Hours This is a full-time role. The working hours of the firm are from 11am to 8 pm, six days a week. In case you are deployed at a client site you shall follow the working hours of the client. We do
  - a week. In case you are deployed at a client site you shall follow the working hours of the client. We do not follow flexi hours, so it is mandatory to complete the working hours at office. You will be required to work on the weekends and the week offs will be provided during the weekday as agreed between you and

the Manager.









Dear Sweetlana Das.

Apropos to your application for the post of "Business Development Associate" and subsequent to our discussions we are pleased to offer you the position of "Business Development Associate" Attached are our terms and conditions of our offer – please read these details carefully, including your compensation and benefits refer ANNEX A.

## **Acceptance and Commencement**

Your appointment date will be effective on your joining date (13-05-2024). Please contact us immediately if you want an alternative joining date. If you do not confirm your joining date or we are unable to set an alternative joining date this offer will be withdrawn.

## Terms and conditions of the offer are as below

- Your initial posting will be in Agartala. However, your services are transferable, and you may be
  assigned to any other office of LearnNex, a subsidiary or associate company. In such case it will be
  governed by the policies of that location.
- Your appointment is contingent to no adverse findings against reference and background checks
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- You may be required to travel on company work and you will be reimbursed expenses as per company policy.
- If you are absent from work for more than 5 days without leave or obtaining your manager's
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- You will retire from the services of the company on attaining superannuation [58 years]
- Your individual remuneration is confidential between you and the company. It has been determined based
- on numerous factors such as your job, skills specific background and professional merit. This information
  and any changes made therein should be treated as confidential.
   Working Hours This is a full-time role. The working hours of the firm are from 11am to 8 pm, six days
  a week. In case you are deployed at a client site you shall follow the working hours of the client. We do
  - a week. In case you are deployed at a client site you shall follow the working hours of the client. We do not follow flexi hours, so it is mandatory to complete the working hours at office. You will be required to work on the weekends and the week offs will be provided during the weekday as agreed between you and

the Manager.









Dear Jishan Saha.

Apropos to your application for the post of "Business Development Associate" and subsequent to our discussions we are pleased to offer you the position of "Business Development Associate" Attached are our terms and conditions of our offer - please read these details carefully, including your compensation and benefits refer ANNEX A.

## **Acceptance and Commencement**

Your appointment date will be effective on your joining date (13-05-2024). Please contact us immediately if you want an alternative joining date. If you do not confirm your joining date or we are unable to set an alternative joining date this offer will be withdrawn.

## Terms and conditions of the offer are as below

- Your initial posting will be in Agartala. However, your services are transferable, and you may be assigned to any other office of LearnNex, a subsidiary or associate company. In such case it will be governed by the policies of that location.
- Your appointment is contingent to no adverse findings against reference and background checks including education, employment history and other checks as applicable. Your employment is also contingent upon your ability to work without restrictions (i.e., you do not have any non-compete clauses or any restrictive clauses with any previous employer.)
- You may be required to travel on company work and you will be reimbursed expenses as per company
- If you are absent from work for more than 5 days without leave or obtaining your manager's approvals, you will be deemed to have voluntarily terminated your employment without notice.
- You will retire from the services of the company on attaining superannuation [58 years]
- Your individual remuneration is confidential between you and the company. It has been determined
- on numerous factors such as your job, skills specific background and professional merit. This information and any changes made therein should be treated as confidential. Working Hours – This is a full-time role. The working hours of the firm are from 11am to 8 pm, six days a week. In case you are deployed at a client site you shall follow the working hours of the client. We do not follow flexi hours, so it is mandatory to complete the working hours at office. You will be required to work on the weekends and the week offs will be provided during the weekday as agreed between you the Manager.







#### LETTER OF INTENT

Date: 31/05/2024

## Dear Krishnanjali De,

#### Congratulations!!!

With reference to your application & the subsequent interview you had with us, we are pleased to offer you the position of 'Relationship Manager' in our organization. You would be required to join us tentatively on the 4<sup>th</sup> of June 2024.failing which this offer will automatically stand cancelled, unless a new date is agreed to by us in writing. Your total Cost to the Company will be of Rs. 5,06,400 per annum.

| Components             | Fig in INR/Month |
|------------------------|------------------|
| Basic                  | 8,400            |
| House Rent Allowance   | 3,600            |
| Attendance Allowance   | 1,400            |
| Transport Allowance    | 800              |
| Medical Allowance      | 1,250            |
| Special Allowance      | 4,150            |
| Insurance              | 1,200            |
| Professional Tax       | 200              |
| Total Gross Salary     | 21,200           |
| Insurance              | 1,200            |
| Professional Tax       | 200              |
| Total Take Home Salary | 19,800           |
| PLI                    | 21,000           |
| Total CTC              | 5,06,400         |

You will be on training for a period of 5 days post which you will enter the probation for a period of 3 months. A detailed Employment confirmation letter will be given to you subject to the clearance of the probation completion period criteria.

We congratulate you on your appointment and wish you a long and successful career with us. We are confident that together we can build a world leader. We assure you of our support for your professional development and growth.

Rajen Patwari

HR Manager

OnePaper Research Analysts Pvt Ltd

74 Techno park, 74/II "C" Cross Road Opp, Gate No2 MIDC 400093 Seepz Andheri East, Mumbai, Mumbai City, Maharashtra, India 022-49392323

support@onepaper.in

#### LETTER OF INTENT

Date: 31/05/2024

Dear Sagar Sarkar,

## Congratulations!!!

With reference to your application & the subsequent interview you had with us, we are pleased to offer you the position of 'Relationship Manager' in our organization. You would be required to join us tentatively on the 4<sup>th</sup> of June 2024.failing which this offer will automatically stand cancelled, unless a new date is agreed to by us in writing. Your total Cost to the Company will be of Rs. 5,06,400 per annum.

| Components             | Fig in INR/Month |  |  |  |
|------------------------|------------------|--|--|--|
| Basic                  | 8,400            |  |  |  |
| House Rent Allowance   | 3,600            |  |  |  |
| Attendance Allowance   | 1,400            |  |  |  |
| Transport Allowance    | 800              |  |  |  |
| Medical Allowance      | 1,250            |  |  |  |
| Special Allowance      | 4,150            |  |  |  |
| Insurance              | 1,200            |  |  |  |
| Professional Tax       | 200              |  |  |  |
| Total Gross Salary     | 21,200           |  |  |  |
| Insurance              | 1,200            |  |  |  |
| Professional Tax       | 200              |  |  |  |
| Total Take Home Salary | 19,800           |  |  |  |
| PLI                    | 21,000           |  |  |  |
| Total CTC              | 5,06,400         |  |  |  |

You will be on training for a period of 5 days post which you will enter the probation for a period of 3 months. A detailed Employment confirmation letter will be given to you subject to the clearance of the probation completion period criteria.

We congratulate you on your appointment and wish you a long and successful career with us. We are confident that together we can build a world leader. We assure you of our support for your professional development and growth.

Rajen Patwari HR Manager

OnePaper Research Analysts Pvt Ltd

74 Techno park, 74/II "C" Cross Road Opp, Gate No2 MIDC 400093 Seepz Andheri East, Mumbai, Mumbai City, Maharashtra, India 022-49392323

support@onepaper.in



Shyam Steel Manufacturing Limited

Regd. Office Shyam Tower, Premises No. 03-319, DH-6/11 Action Area 1D, Street No. 319, New Town, Kolkata 700156 Tel +91 33 4007 4007 | +91 33 4091 4444 Mail cs@shyamsteel.corDatevv22607/62021eel.com

CIN: U28999WB1991PLC051823

Mr. Somnath Dhar Briddhanagar, Ranirbazar, West Tripura-799035

#### LETTER OF INTENT

Dear Mr. Somnath Dhar,

With reference to your application and subsequent discussion with us, we are pleased to offer you the position of Executive- Sales (Marketing Retail) with Shyam Steel Manufacturing Limited to be based at Agartala (Tripura) under the terms & conditions discussed and agreed.

You are required to join on or before 29th July 2024.

Please bring a photocopy of all testimonials including release letter from your current employer in original and submit a recent colored passport photograph at the time of joining.

This Letter of Intent is being issued along with the duplicate copy. Kindly sign the copy as a token of your acceptance of the offer and return us the same along with your confirmation for joining.

Note: The Company may conduct a background check on references, past employment and education, including records maintained by both public and private organizations and all public records If so, then you agree to cooperate fully in those procedures, and the appointment is subject to the Company's approving the outcome of those checks, in the discretion of the Company.

We look forward to having you in our organization.

Thanking you,

For SHYAM STEEL MANUFACTURING LTD.

Sribesh Beltharia Vice President - HR

===

Acceptance:

By signing and dating this letter of Intent, I, ...... accept this intent of employment for the position of ...... by Shyam Steel Manufacturing Ltd.

Signature: \_ Date:



Shyam Steel Manufacturing Limited

Regd. Office Shyam Tower, Premises No. 03-319, DH-6/11 Action Area 1D, Street No. 319, New Town, Kolkata 700156 Tel +91 33 4007 4007 | +91 33 4091 4444

Mail cs@shyamsteel.com | www.shyamsteel.com

CIN: U28999WB1991PLC051823

Date: 23/07/2024

Mr. Subhradeep Bhowmik Ananganagar, Airport Road Agartala, P.O:-Bimanghar, P.S:-Airport Pin:-799015

#### LETTER OF INTENT

Dear Mr. Subhradeep Bhowmik,

With reference to your application and subsequent discussion with us, we are pleased to offer you the position of Executive- Sales (Marketing Retail) with Shyam Steel Manufacturing Limited to be based at Dharmanagar (Tripura) under the terms & conditions discussed and agreed.

You are required to join on or before 29th July 2024.

Please bring a photocopy of all testimonials including release letter from your current employer in original and submit a recent colored passport photograph at the time of joining.

This Letter of Intent is being issued along with the duplicate copy. Kindly sign the copy as a token of your acceptance of the offer and return us the same along with your confirmation for joining.

Note: The Company may conduct a background check on references, past employment and education, including records maintained by both public and private organizations and all public records If so, then you agree to cooperate fully in those procedures, and the appointment is subject to the Company's approving the outcome of those checks, in the discretion of the Company.

We look forward to having you in our organization.

Thanking you,

For SHYAM STEEL MANUFACTURING LTD.

Sribesh Beltharia Vice President – HR

Signature: \_\_\_\_\_ Date: \_\_\_\_



Date - 19/07/2024

Dear Panthor Debbarma,

To follow up on our recent interview, I am happy to offer you the position of Business Development Executive, with My Job Grow, with a commencement date of 10/08/2024. Please report to our office on the designated date at 11:00 AM to 08:00 PM. This offer letter, after you've received it, will be your Employment Agreement with My Job Grow.

## 1. BACKGROUND CHECKS AND REFERENCE CHECKS

During your employment, you may be subject to background verification checks at the discretion of the company. Any adverse findings arising from these checks may result in disciplinary actions, including termination of employment.

#### 2. PROBATION

You will be on probation for a period of 4 months, during which your performance will be evaluated. Successful completion of the probation period will lead to confirmation of your employment.

## 3. COMPENSATION

Your stipend for the internship period will be <u>INR 15,000</u> per month. Upon successful completion of the internship, you will be eligible for a CTC ranging from 3-5 LPA, as per the terms and conditions specified in the offer letter.

#### 4. SALARY REVISIONS

Any revisions to the compensation package will be communicated to you in accordance with the company's policies.

#### 5. DEDUCTIONS FROM PAY

Deductions from your pay will be made in accordance with applicable laws and company policies.

## 6. NOTICE PERIOD CLAUSE

Employees must serve a 30-day notice period to resign. Failure to do so requires payment of 30 days' salary. If unpaid, the equivalent amount will be deducted from pending dues during the final settlement.

#### 7. HOURS OF WORK

Your usual working hours will be 8 hours per day, excluding a 1-hour lunch break. The company operates 6 days a week.



Date - 19/07/2024

Dear Anupam Das,

To follow up on our recent interview, I am happy to offer you the position of Business Development Executive, with My Job Grow, with a commencement date of 10/08/2024. Please report to our office on the designated date at 11:00 AM to 08:00 PM. This offer letter, after you've received it, will be your Employment Agreement with My Job Grow.

## 1. BACKGROUND CHECKS AND REFERENCE CHECKS

During your employment, you may be subject to background verification checks at the discretion of the company. Any adverse findings arising from these checks may result in disciplinary actions, including termination of employment.

#### 2. PROBATION

You will be on probation for a period of 4 months, during which your performance will be evaluated. Successful completion of the probation period will lead to confirmation of your employment.

#### 3. COMPENSATION

Your stipend for the internship period will be <u>INR 15,000</u> per month. Upon successful completion of the internship, you will be eligible for a CTC ranging from 3-5 LPA, as per the terms and conditions specified in the offer letter.

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Employees must serve a 30-day notice period to resign. Failure to do so requires payment of 30 days' salary. If unpaid, the equivalent amount will be deducted from pending dues during the final settlement.

#### 7. HOURS OF WORK

Your usual working hours will be 8 hours per day, excluding a 1-hour lunch break. The company operates 6 days a week.



#### Dear Rajdeep Saha

Date- 21/11/2023

Apropos to your application for the post of "Business Development Executive" and subsequent to our discussions we are pleased to offer you the position of as "Business Development Executive" This is subject to no adverse findings arising from any of the Employee background verification which is required to be carried out by the Organization. The Reporting date is 3RD MAY 2024 with the following terms of engagement as outlined below. Your guidelines.

**Working Hours/Duration** -- The working hours of the firm are 11.30 AM-8.30 PM. We do not follow Flexi hours, so it is mandatory to complete the working hours at the office/home. You may be required to work on the weekends and the week offs will be provided during the weekday as agreed between the employee and the Manager.

Absence from work- Salary will not be paid for periods of unauthorized absence.

**Location** — Your place of the employment or the job will be the office of the Company at Agartala or whatever other office or branch of the Company.

**Duration of probation period:** Your duration of the probation is for **06 months**. Post successful completion of the probation you will be eligible for a fulltime placement opportunity with a CTC mentioned in Annex 1.

**Work** - You will perform all duties and obligations and comply with such orders as may be designated by the Company management which is reasonably consistent with your position as an Executive. You are eligible for a conditional Preplacement offer conditional on your performance after six months of your probation. If you are absent from work for more than 5 days without leave or obtaining your manager's approval, you will be deemed to have voluntarily terminated your employment without notice.

**Working in Shifts** – You may be required to work in shifts. This shall be informed to you by your manager/supervisor well in advance.

**Code of Conduct** – Your employment is governed by the Code of Conduct. A copy is attached. You are required to read, understand and follow it in letter and spirit.

**Confidentiality** - In the ordinary course of your employment you will be exposed to information about the business of the Company, its clients and customers, which is confidential or is commercially sensitive and which may not be readily available to competitors or the general public, and which if disclosed would be harmful for our reputation. All information is shared on a need-to-know basis. You shall not discuss or transmit by any means any confidential information outside the office environment or with other employees/ interns who are not otherwise authorized to know.





Data Protection – Ensuring the protection of our data is a requirement of the job. You shall ensure that –

You do not disclose any personal data without prior written approval

You do not access information that you are not otherwise authorized to view.

You do not access systems and IT infrastructure that you are not authorized.

You do not treat personal data carelessly

You secure all printouts away when not in use

You do not share your passwords with any unauthorized person

**Termination**— By you. During the period of probation, you are required to give the company at least 30 calendar days' notice in writing. In case the notice period as per the terms of the employment is not served, pay in lieu of the notice period would be deducted from the final settlement dues to the employee.

**Termination** – By company. Post confirmation, except where your employment is terminated on the grounds of Gross Misconduct you are entitled to 10 days from the company or pay in lieu of notice period.

**Compensation** - Your fixed salary shall be Rs 10,000/- (Ten Thousand Rupees only) per month (Refer to Annex A). Compensation will be paid only after the completion of the training period of 15 days or as confirmed by your manager based on your performance during the training.

**Additional Earning Opportunities** -There is a performance bonus which can go up to Rs 10,000/- per month & along with that per month RS 1,000/- is travel allowance (Fixed).

**Training -** Whenever the management of the Company considers it necessary, you will be provided on-the-job training for a specific job and/or business processes. The cost of the training shall be borne by the Company and your endeavor shall be given your best to gain the knowledge and skills imparted during the training sessions. You will be required to work with the company for a minimum of 3 months post the training is completed.

**Background Verification:** As a part of the on-boarding process, a background check is conducted. You will be required to submit your original documents for background verification.

**Acceptance** – You hereby accept the terms of the employment. Please sign the offer letter in duplicate and return us one copy.

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Date- 21/11/2023

#### Dear Jewel Malakar

Apropos to your application for the post of "Business Development Executive" and subsequent to our discussions we are pleased to offer you the position of as "Business Development Executive" This is subject to no adverse findings arising from any of the Employee background verification which is required to be carried out by the Organization. The date of your joining Inmovidu 3RD MAY 2024 with the following terms of engagement as outlined below. Your Reporting date is 3RD MAY 2024 subject to change, based on the pandemic situation and as per government quidelines.

Working Hours/Duration - The working hours of the firm are 11.30 AM-8.30 PM. We do not follow Flexi hours, so it is mandatory to complete the working hours at the office/home. You may be required to work on the weekends and the week offs will be provided during the weekday as agreed between the employee and the Manager.

Absence from work—Salary will not be paid for periods of unauthorized absence.

Location -Your place of the employment or the job will be the office of the Company at Agartala or whatever other office or branch of the Company.

**Duration of probation period:** Your duration of the probation is for **06 months.** Post successful completion of the probation you will be eligible for a fulltime placement opportunity with a CTC mentioned in Annex 1.

Work - You will perform all duties and obligations and comply with such orders as may be designated by the Company management which is reasonably consistent with your position as an Executive. You are eligible for a conditional Pre-Placement offer conditional on your performance after six months of your probation. If you are absent from work for more than 5 days without leave or obtaining your manager's approval, you will be deemed to have voluntarily terminated your employment without notice.

Working in Shifts – You may be required to work in shifts. This shall be informed to you by your manager/supervisor well in advance.

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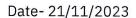
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Agartala Dhaleswar, ashram Chowmuni, opposite of AMC office, near Satadol sangha, third floor of Janani medical

**ት9፱-8197247420** <u>/ hr@inmovidutech.com</u> CIN: U72900KA2016PTC095268 II GSTN: 29AAECI2254D1ZS. II PAN: AAECI2254







#### Dear Taptadip Deb

Apropos to your application for the post of "Business Development Executive" and subsequent to our discussions we are pleased to offer you the position of as "Business Development Executive" This is subject to no adverse findings arising from any of the Employee background verification which is required to be carried out by the Organization. The date of your joining Inmovidu 3RD MAY 2024 with the following terms of engagement as outlined below. Your Reporting date is 3RD MAY 2024 subject to change, based on the pandemic situation and as per government guidelines.

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CIN: U72900KA2016PTC095268 II GSTN: 29AAECI2254D1ZS. II PAN: AAECI2254D





#### Dear Kaushik Som

Date- 21/11/2023

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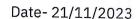
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CIN: U72900KA2016PTC095268 II GSTN: 29AAECI2254D1ZS, II PAN: AAECI2254D





### Dear Suchismita Das

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Date- 21/11/2023

### Dear Biprajit Modak

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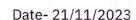
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Accepted Modern





### Dear Sreejita Das

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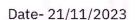
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Steejita Das

RIPURT





#### Dear Arindam Pal

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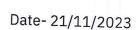
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Arandam Pay





## Dear Hrituraj Paul

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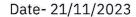
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### Dear Subinoy Debbarma

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**Working in Shifts** – You may be required to work in shifts. This shall be informed to you by your manager/supervisor well in advance.

**Code of Conduct** – Your employment is governed by the Code of Conduct. A copy is attached. You are required to read, understand and follow it in letter and spirit.

**Confidentiality** - In the ordinary course of your employment you will be exposed to information about the business of the Company, its clients and customers, which is confidential or is commercially sensitive and which may not be readily available to competitors or the general public, and which if disclosed would be harmful for our reputation. All information is shared on a need-to-know basis. You shall not discuss or transmit by any means any confidential information outside the office environment or with other employees/ interns who are not otherwise authorized to know.

**Restriction after Termination of the employment**- You are likely to obtain trade secrets and confidential information of the Company and personal knowledge of and influence over customers and employees of the Company during the course employment. To protect the interests of the Company you are bound by a 6-month non-solicitation clause wherein you will not entice or solicit or assist another intern of the firm.





Data Protection - Ensuring the protection of our data is a requirement of the job. You shall ensure that -

You do not disclose any personal data without prior written approval

You do not access information that you are not otherwise authorized to view.

You do not access systems and IT infrastructure that you are not authorized.

You do not treat personal data carelessly

You secure all printouts away when not in use

You do not share your passwords with any unauthorized person

**Termination**— By you. During the period of probation, you are required to give the company at least 30 calendar days' notice in writing. In case the notice period as per the terms of the employment is not served, pay in lieu of the notice period would be deducted from the final settlement dues to the employee.

**Termination** – By company. Post confirmation, except where your employment is terminated on the grounds of Gross Misconduct you are entitled to 10 days from the company or pay in lieu of notice period.

**Compensation** - Your fixed salary shall be Rs 10,000/- (Ten Thousand Rupees only) per month (Refer to Annex A). Compensation will be paid only after the completion of the training period of 15 days or as confirmed by your manager based on your performance during the training.

**Additional Earning Opportunities** -There is a performance bonus which can go up to Rs 10,000/- per month & along with that per month RS 1,000/- is travel allowance (Fixed).

**Training** - Whenever the management of the Company considers it necessary, you will be provided on-the-job training for a specific job and/or business processes. The cost of the training shall be borne by the Company and your endeavor shall be given your best to gain the knowledge and skills imparted during the training sessions. You will be required to work with the company for a minimum of 3 months post the training is completed.

**Background Verification:** As a part of the on-boarding process, a background check is conducted. You will be required to submit your original documents for background verification.

**Acceptance** – You hereby accept the terms of the employment. Please sign the offer letter in duplicate and return us one copy.

| Name   |       |       |       |       |
|--------|-------|-------|-------|-------|
| •••••• | ••••• | ••••• | ••••• | ••••• |
| Sign   |       |       |       |       |
|        |       |       |       |       |

Agartala Dhaleswar, ashram Chowmuni, opposite of AMC office, near Satadol sangha, third floor of Janani medical h+a9l1l.-8197247420 / hr@inmovidutech.com
CIN: U72900KA2016PTC095268 II GSTN: 29AAECI2254D1ZS. II PAN: AAECI2254D



Date- 21/11/2023

#### Dear Gunarnab Sinha

Apropos to your application for the post of "Business Development Executive" and subsequent to our discussions we are pleased to offer you the position of as "Business Development Executive" This is subject to no adverse findings arising from any of the Employee background verification which is required to be carried out by the Organization. The date of your joining Inmovidu 3RD MAY 2024 with the following terms of engagement as outlined below. Your Reporting date is 3RD MAY 2024 subject to change, based on the pandemic situation and as per government guidelines.

**Working Hours/Duration** – The working hours of the firm are 11.30 AM-8.30 PM. We do not follow Flexi hours, so it is mandatory to complete the working hours at the office/home. You may be required to work on the weekends and the week offs will be provided during the weekday as agreed between the employee and the Manager.

Absence from work-Salary will not be paid for periods of unauthorized absence.

**Location** – Your place of the employment or the job will be the office of the Company at Agartala or whatever other office or branch of the Company.

**Duration of probation period:** Your duration of the probation is for **06 months**. Post successful completion of the probation you will be eligible for a fulltime placement opportunity with a CTC mentioned in Annex 1.

**Work -** You will perform all duties and obligations and comply with such orders as may be designated by the Company management which is reasonably consistent with your position as an Executive. You are eligible for a conditional Pre-Placement offer conditional on your performance after six months of your probation. If you are absent from work for more than 5 days without leave or obtaining your manager's approval, you will be deemed to have voluntarily terminated your employment without notice.

Working in Shifts – You may be required to work in shifts. This shall be informed to you by your manager/supervisor well in advance.

**Code of Conduct** – Your employment is governed by the Code of Conduct. A copy is attached. You are required to read, understand and follow it in letter and spirit.

**Confidentiality** - In the ordinary course of your employment you will be exposed to information about the business of the Company, its clients and customers, which is confidential or is commercially sensitive and which may not be readily available to competitors or the general public, and which if disclosed would be harmful for our reputation. All information is shared on a need-to-know basis. You shall not discuss or transmit by any means any confidential information outside the office environment or with other employees/ interns who are not otherwise authorized to know.

**Restriction after Termination of the employment**- You are likely to obtain trade secrets and confidential information of the Company and personal knowledge of and influence over customers and employees of the Company during the course employment. To protect the interests of the Company you are bound by a 6-month non-solicitation clause wherein you will not entice or solicit or assist another intern of the firm.





Data Protection – Ensuring the protection of our data is a requirement of the job. You shall ensure that –

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You do not treat personal data carelessly

You secure all printouts away when not in use

You do not share your passwords with any unauthorized person

**Termination**— By you. During the period of probation, you are required to give the company at least 30 calendar days' notice in writing. In case the notice period as per the terms of the employment is not served, pay in lieu of the notice period would be deducted from the final settlement dues to the employee.

**Termination** – By company. Post confirmation, except where your employment is terminated on the grounds of Gross Misconduct you are entitled to 10 days from the company or pay in lieu of notice period.

**Compensation** - Your fixed salary shall be Rs 10,000/- (Ten Thousand Rupees only) per month (Refer to Annex A). Compensation will be paid only after the completion of the training period of 15 days or as confirmed by your manager based on your performance during the training.

**Additional Earning Opportunities** -There is a performance bonus which can go up to Rs 10,000/- per month & along with that per month RS 1,000/- is travel allowance (Fixed).

**Training** - Whenever the management of the Company considers it necessary, you will be provided on-the-job training for a specific job and/or business processes. The cost of the training shall be borne by the Company and your endeavor shall be given your best to gain the knowledge and skills imparted during the training sessions. You will be required to work with the company for a minimum of 3 months post the training is completed.

**Background Verification:** As a part of the on-boarding process, a background check is conducted. You will be required to submit your original documents for background verification.

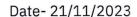
**Acceptance** – You hereby accept the terms of the employment. Please sign the offer letter in duplicate and return us one copy.

| Name  |            |       |       |
|-------|------------|-------|-------|
| ••••• | <br>•••••• | ••••• | ••••• |
| Sign  |            |       |       |
|       |            |       |       |

Agartala Dhaleswar, ashram Chowmuni, opposite of AMC office, near Satadol sangha, third floor of Janani medical

h+a9l1l.- 8197247420 / hr@inmovidutech.com

CIN: U72900KA2016PTC095268 II GSTN: 29AAECI2254D1ZS. II PAN: AAECI2254D





### Dear Arkadeep Sinha

Apropos to your application for the post of "Business Development Executive" and subsequent to our discussions we are pleased to offer you the position of as "Business Development Executive" This is subject to no adverse findings arising from any of the Employee background verification which is required to be carried out by the Organization. The date of your joining Inmovidu 3RD MAY 2024 with the following terms of engagement as outlined below. Your Reporting date is 3RD MAY 2024 subject to change, based on the pandemic situation and as per government guidelines.

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Absence from work- Salary will not be paid for periods of unauthorized absence.

**Location** – Your place of the employment or the job will be the office of the Company at Agartala or whatever other office or branch of the Company.

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**Termination**— By you. During the period of probation, you are required to give the company at least 30 calendar days' notice in writing. In case the notice period as per the terms of the employment is not served, pay in lieu of the notice period would be deducted from the final settlement dues to the employee.

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**Background Verification:** As a part of the on-boarding process, a background check is conducted. You will be required to submit your original documents for background verification.

**Acceptance** – You hereby accept the terms of the employment. Please sign the offer letter in duplicate and return us one copy.

| Name |        |
|------|--------|
| Sign | •••••• |

Agartala Dhaleswar, ashram Chowmuni, opposite of AMC office, near Satadol sangha, third floor of Janani medical h+a**9l1l.-8197247420 / hr@inmovidutech.com**CIN: U72900KA2016PTC095268 II GSTN: 29AAECI2254D1ZS, II PAN: AAECI2254D



# **APPOINTMENT LETTER**

DATE 2<sup>nd</sup> DEC 2023

EMPLOYEE CODE: PI/24/173T

Mr/Ms. ANURAG ROY

With Reference to your application and subsequent interview held with us, we are pleased to appoint you as <u>JUNIOR SOFTWARE DEVELOPER</u> in our organization on the following Terms & Conditions:

1. <u>JOB DESCRIPTION</u>: Working on software development projects that the organization assigns along with database development, training of interns assigned. Also constantly ensuring to provide contribution in growth and development of business organization.

## 2. KEY RESPONSIBILITIES:

- Working on development of databases, Web Designing
- Coding and Developing software and websites
- Development of Application Software and websites using JAVA, PHP, ASP.NET, ANDROID Technologies
- Testing the product in controlled, real situations before going live
- Preparation of training manuals for users
- Interacting with clients Both of Training and Development
- Striving to provide services to organization for business development
- Interaction with perspective clients to get projects for the organization
- **3. JOB LOCATION: WORK FROM HOME.** Office is located at PIE INFOCOMM PVT. LTD., ALIGANJ, LUCKNOW. Your services can be transferred to any of the establishments/division on the basis of Project in Pan India as per the requirement of the organization without detriment to your status and emoluments.

ADDRESS: 1"FloorB - 12, SectorE , Aliganj , Lucknow - 226024 , MOBILE: 9453760339

WEBSITE: www.pieinfocomm..org

EMAIL: pieinfocomm@yahoo.com, hr.pieinfocomm@gmail.com



# **APPOINTMENT LETTER**

DATE 2<sup>nd</sup> DEC 2023

EMPLOYEE CODE: PI/24/172T

Mr/Ms. KAUSTUV DEY

With Reference to your application and subsequent interview held with us, we are pleased to appoint you as <u>JUNIOR SOFTWARE DEVELOPER</u> in our organization on the following Terms & Conditions:

1. <u>JOB DESCRIPTION:</u> Working on software development projects that the organization assigns along with database development, training of interns assigned. Also constantly ensuring to provide contribution in growth and development of business organization.

# 2. KEY RESPONSIBILITIES:

- Working on development of databases, Web Designing
- Coding and Developing software and websites
- Development of Application Software and websites using JAVA, PHP, ASP.NET, ANDROID Technologies
- Testing the product in controlled, real situations before going live
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ADDRESS: 1"FloorB - 12, SectorE , Aliganj , Lucknow - 226024 .

MOBILE: 9453760339

WEBSITE: www.pieinfocomm..org

FMAIL: pieinfocomm@yahoo.com, hr.pieinfocomm@gmail.com



# APPOINTMENT LETTER

DATE 2<sup>nd</sup> DEC 2023

EMPLOYEE CODE: PI/24/171T

Mr/Ms. SARBASREE GHOSH

With Reference to your application and subsequent interview held with us, we are pleased to appoint you as **JUNIOR SOFTWARE DEVELOPER** in our organization on the following Terms & Conditions:

1. <u>JOB DESCRIPTION</u>: Working on software development projects that the organization assigns along with database development, training of interns assigned. Also constantly ensuring to provide contribution in growth and development of business organization.

## 2. KEY RESPONSIBILITIES:

- Working on development of databases, Web Designing
- Coding and Developing software and websites
- Development of Application Software and websites using JAVA, PHP, ASP.NET, ANDROID Technologies
- Testing the product in controlled, real situations before going live
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- Striving to provide services to organization for business development
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MOBILE: 9453760339

WEBSITE: www.pieinfocomm..org

EMAIL: pieinfocomm@yahoo.com, hr.pieinfocomm@gmail.com



Dear Riddhi Dewan.

Apropos to your application for the post of "Business Development Associate" and subsequent to our discussions we are pleased to offer you the position of "Business Development Associate" Attached are our terms and conditions of our offer – please read these details carefully, including your compensation and benefits refer ANNEX A.

### **Acceptance and Commencement**

Your appointment date will be effective on your joining date (13-05-2024). Please contact us immediately if you want an alternative joining date. If you do not confirm your joining date or we are unable to set an alternative joining date this offer will be withdrawn.

## Terms and conditions of the offer are as below

- Your initial posting will be in Agartala. However, your services are transferable, and you may be
  assigned to any other office of LearnNex, a subsidiary or associate company. In such case it will be
  governed by the policies of that location.
- Your appointment is contingent to no adverse findings against reference and background checks
  including education, employment history and other checks as applicable. Your employment is also
  contingent upon your ability to work without restrictions (i.e., you do not have any non-compete
  clauses or any restrictive clauses with any previous employer.)
- You may be required to travel on company work and you will be reimbursed expenses as per company policy.
- If you are absent from work for more than 5 days without leave or obtaining your manager's
  approvals, you will be deemed to have voluntarily terminated your employment without notice.
- You will retire from the services of the company on attaining superannuation [58 years]
- Your individual remuneration is confidential between you and the company. It has been determined based
- on numerous factors such as your job, skills specific background and professional merit. This information and any changes made therein should be treated as confidential.
  - Working Hours This is a full-time role. The working hours of the firm are from 11am to 8 pm, six days a week. In case you are deployed at a client site you shall follow the working hours of the client. We do not follow flexi hours, so it is mandatory to complete the working hours at office. You will be required to work on the weekends and the week offs will be provided during the weekday as agreed between you and









Dear Sannjit Hrishi Das,

Apropos to your application for the post of "Business Development Associate" and subsequent to our discussions we are pleased to offer you the position of "Business Development Associate" Attached are our terms and conditions of our offer - please read these details carefully, including your compensation and benefits refer ANNEX A.

## **Acceptance and Commencement**

Your appointment date will be effective on your joining date (13-05-2024). Please contact us immediately if you want an alternative joining date. If you do not confirm your joining date or we are unable to set an alternative joining date this offer will be withdrawn.

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- You may be required to travel on company work and you will be reimbursed expenses as per company policy.
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  - Working Hours This is a full-time role. The working hours of the firm are from 11am to 8 pm, six days a week. In case you are deployed at a client site you shall follow the working hours of the client. We do not follow flexi hours, so it is mandatory to complete the working hours at office. You will be required to work on the weekends and the week offs will be provided during the weekday as agreed between you and









Dear Hrishit Bhattacharjee,

Apropos to your application for the post of "Business Development Associate" and subsequent to our discussions we are pleased to offer you the position of "Business Development Associate" Attached are our terms and conditions of our offer – please read these details carefully, including your compensation and benefits refer ANNEX A.

## **Acceptance and Commencement**

Your appointment date will be effective on your joining date (13-05-2024). Please contact us immediately if you want an alternative joining date. If you do not confirm your joining date or we are unable to set an alternative joining date this offer will be withdrawn.

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- You may be required to travel on company work and you will be reimbursed expenses as per company policy.
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  Working Hours This is a full-time role. The working hours of the firm are from 11am to 8 pm, six days a week. In case you are deployed at a client site you shall follow the working hours of the client. We do not follow flexi hours, so it is mandatory to complete the working hours at office. You will be required to work on the weekends and the week offs will be provided during the weekday as agreed between you and









Dear Kishan Jamatia,

Apropos to your application for the post of "Business Development Associate" and subsequent to our discussions we are pleased to offer you the position of "Business Development Associate" Attached are our terms and conditions of our offer – please read these details carefully, including your compensation and benefits refer ANNEX A.

## **Acceptance and Commencement**

Your appointment date will be effective on your joining date (13-05-2024). Please contact us immediately if you want an alternative joining date. If you do not confirm your joining date or we are unable to set an alternative joining date this offer will be withdrawn.

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  - a week. In case you are deployed at a client site you shall follow the working hours of the client. We do not follow flexi hours, so it is mandatory to complete the working hours at office. You will be required to work on the weekends and the week offs will be provided during the weekday as agreed between you and









Dear Sarbajit Acharjee,

Apropos to your application for the post of "Business Development Associate" and subsequent to our discussions we are pleased to offer you the position of "Business Development Associate" Attached are our terms and conditions of our offer – please read these details carefully, including your compensation and benefits refer ANNEX A.

### **Acceptance and Commencement**

Your appointment date will be effective on your joining date (13-05-2024). Please contact us immediately if you want an alternative joining date. If you do not confirm your joining date or we are unable to set an alternative joining date this offer will be withdrawn.

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Dear Subrata Das,

Apropos to your application for the post of "Business Development Associate" and subsequent to our discussions we are pleased to offer you the position of "Business Development Associate" Attached are our terms and conditions of our offer – please read these details carefully, including your compensation and benefits refer ANNEX A.

# **Acceptance and Commencement**

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Date: 29-03-2024

### Dear Ranjita,

Apropos to your application for the post of "Business Development Associate" and subsequent to our discussions we are pleased to offer you the position of "Business Development Associate" Attached are our terms and conditions of our offer — please read these details carefully, including your compensation and benefits refer ANNEX A.

## **Acceptance and Commencement:**

Your appointment date will be effective on your joining date (17-04-2024). Please contact us immediately if you want an alternative joining date. If you do not confirm your joining date or we are unable to set an alternative joining date this offer will be withdrawn.

### Terms and conditions of the offer are as below:

- Your initial posting will be remote. However, your services are transferable, and you may be
  assigned to any other office of LearnNex, a subsidiary or associate company. In such case it will be
  governed by the policies of that location.
- Your appointment is contingent to no adverse findings against reference and background checks
  including education, employment history and other checks as applicable. Your employment is also
  contingent upon your ability to work without restrictions (i.e., you do not have any non-compete
  clauses or any restrictive clauses with any previous employer.)
- You may be required to travel on company work and you will be reimbursed expenses as per company policy.
- If you are absent from work for more than 5 days without leave or obtaining your manager's approvals, you will be deemed to have voluntarily terminated your employment without notice.
- You will retire from the services of the company on attaining superannuation [58 years]
- Your individual remuneration is confidential between you and the company. It has been determined based
- on numerous factors such as your job, skills specific background and professional merit. This information and any changes made therein should be treated as confidential.
  Working Hours This is a full-time role. The working hours of the firm are from 11am to 8 pm, six days a week. In case you are deployed at a client site you shall follow the working hours of the client. We do not follow flexi hours, so it is mandatory to complete the working hours at office. You will be required to work on the weekends and the week offs will be provided during the weekday as agreed between you and the Manager.











Date Of Issue: 07-Mar-2024

Dear Mr. Arkadip Mallik

We thank you for your interest and time invested in pursuing a career with us. Further to your application and the recent interviews you had with us, we are pleased to offer you a position in Satya MicroCapital Limited, on the following terms:

|    | 16.7                 |   |
|----|----------------------|---|
| D  | esignation           | Branch Executive  |
| D  | epartment            | Operation - Zonal Operations  |
| Lo | ocation              | Anywhere in India   |
| C  | ompensation          | Rs. 20000/-Per month CTC  |
| Pe | erformance Bonus     | Apart from the CTC, you shall be eligible for a performance linked bonus in accordance with the policy of the company.  |
| Pe | erformance Appraisal | Your next performance appraisal will be as per company's policy   |
| C  | ompensation Review   | Your next compensation review will be as per company's policy   |
| Pr | robation             | You shall be on probation for a period of six months from the date of commencement of your employment.  |
| Co | onfirmation          | A performance assessment will be carried out at the end of the six month probationary period, and subject to satisfactory performance, your services will be confirmed. |
| Da | ate of Joining       | 25-Apr-2024   |
|    |                      |   |

A detailed appointment letter will be issued to you on your date of joining.

We look forward to receiving your acceptance to this offer within 02 days from date of issue of this letter, to ensure all required assistance for you is arranged for. We look forward to a mutually rewarding relationship and wish you success in your new role!!

For SATYA MicroCapital Limited

Contact Person Name: PIJUSH NAIDING Contact Person Mob: 7303390568

Contact Person Name: Ms. Vandana Ojha Contact Person Mob: 7428705027

This is system generated letter, no signature required.

### Registered & Corporate Office

519, 5th Floor, DLF Prime Tower, Okhla Industrial Area, Phase - 1, New Delhi - 110020, India E-mail: info@satyamicrocapital.com | Web: www.satyamicrocapital.com

CIN: U74899DL1995PLC068688 | Fax: (+91-11) 49724051 | Phone: (+91-11) 4972 4000

# RINEX TECHNOLOGIES PRIVATE LIMITED



Enzyme Tech Park - HSR layout

1st floor 1113, 6th Main Rd, Syndicate Bank Colony, Sector 7, HSR

Layout, Bengaluru, Karnataka 560102

(GSTIN: 29AAKCR7390F1ZU) (CIN: U74999KA2021PTC143276)

(M)9663454129. Email: placements@rinex.ai

May 8, 2024

# **INTERNSHIP CONFIRMATION LETTER**

# Subject: Regarding the Internship Confirmation Letter at Rinex

Dear TINNI SAHA

Welcome to Rinex Technologies Private Limited. The purpose of this letter is to confirm your appointment to the position of Inside Sales Strategist Intern in Rinex. The effective date of your hire by May 20, 2024

The performance pay for the internship period is up to Rs. 25,000/- per month (15,000/- as a Standard Earnings & upto 10,000/- as Variable Earnings) during Training & Internship period considering the working days as Inside Sales Strategist Interns.

Here are the terms of the Internship while working with Rinex:

- The duration of the internship will be for 2 months from the date of joining. You will have to complete 2 months of mandatory internship period to be eligible for the Internship Certificate.
- In the third month, interns will undergo a one-month probation period following their initial two months of internship.
- The full time offer will be determined based on the intern's performance throughout the Internship & Probation Period, their package as Full Time employee will be 5.2 LPA where 4.2 LPA as a Standard Earnings and 1LPA as a Variable Earnings.
- Interns will not be entitled to any other benefits from the company during this tenure.
- After joining, the first 7 days of training are unpaid.
- NOTE: A monthly salary structure requires a mandatory 30-days as working days.
- Intern performance will be evaluated on a regular basis.
- During the internship, you are required to abide by the Rinex Code of Conduct and Rinex Internship Policy prescribed by the Company to all Interns.

Yours Sincerely,

Nirmala D

**Talent Acquisition Team** 

On Behalf of Rinex

TRIPUCY.

Signature



Date: 01st June, 2024

Ref.No.XL/HR/01/JUNE/24/001

#### Offer Letter

Dear Sushmita Majumder

Congratulations!

xLayer Technologies is delighted to offer you the position of Junior Software Engineer with an anticipated start date of June 01, 2024. We believe that your skills and experience will make a valuable contribution to our team. This offer is contingent upon the successful completion of a probationary period of three months.

As the Junior Software Engineer, you will be responsible for assisting senior engineers in developing and maintaining software applications, writing clean, maintainable code according to company standards, participating in team meetings, Quality Assurance of the application, interacting with the customers, and contributing ideas for improving processes and workflows, among other duties.

Your current location will be Agartala. However, you might be posted at other company locations based on the need and the nature of your work. You will be paid a consolidated salary of Rs. 12000 per month and any other allowance depending on your work role (traveling allowance, outstation lodging allowance, etc.) that will be payable to you every month.

### **General Terms and Conditions:**

During your association with xLayer, you will devote full time to the work of the Company. You will not take up any other employment in any office, honorary or for any consideration, in cash or in kind or otherwise, without the prior written permission of the Company.

We have a very open culture at the workplace to promote collaboration. While you will enjoy the benefits of openness, we expect you not make any comments around religion, gender, community, color, clothing, or politics. Drug abuse is a strict no. If you are found violating any of these, the Company can terminate the agreement without any notice.

Upon your confirmation, you will be entitled to various privileges including annual leaves, medical insurance, work from home, and PF, which will be communicated to you in due time.



Date: 01st June, 2024

Ref.No.XL/HR/01/JUNE/24/002

#### Offer Letter

Dear Neha Roy

Congratulations!

xLayer Technologies is delighted to offer you the position of Junior Software Engineer with an anticipated start date of June 01, 2024. We believe that your skills and experience will make a valuable contribution to our team. This offer is contingent upon the successful completion of a probationary period of three months.

As the Junior Software Engineer, you will be responsible for assisting senior engineers in developing and maintaining software applications, writing clean, maintainable code according to company standards, participating in team meetings, Quality Assurance of the application, interacting with the customers, and contributing ideas for improving processes and workflows, among other duties.

Your current location will be Agartala. However, you might be posted at other company locations based on the need and the nature of your work. You will be paid a consolidated salary of Rs. 12000 per month and any other allowance depending on your work role (traveling allowance, outstation lodging allowance, etc.) that will be payable to you every month.

## **General Terms and Conditions:**

During your association with xLayer, you will devote full time to the work of the Company. You will not take up any other employment in any office, honorary or for any consideration, in cash or in kind or otherwise, without the prior written permission of the Company.

We have a very open culture at the workplace to promote collaboration. While you will enjoy the benefits of openness, we expect you not make any comments around religion, gender, community, color, clothing, or politics. Drug abuse is a strict no. If you are found violating any of these, the Company can terminate the agreement without any notice.

Upon your confirmation, you will be entitled to various privileges including annual leaves, medical insurance, work from home, and PF, which will be communicated to you in due time.



Date: 01st June, 2024

Ref.No.XL/HR/01/JUNE/24/003

#### Offer Letter

Dear Anurag Chakma

Congratulations!

xLayer Technologies is delighted to offer you the position of Junior Software Engineer with an anticipated start date of June 01, 2024. We believe that your skills and experience will make a valuable contribution to our team. This offer is contingent upon the successful completion of a probationary period of three months.

As the Junior Software Engineer, you will be responsible for assisting senior engineers in developing and maintaining software applications, writing clean, maintainable code according to company standards, participating in team meetings, Quality Assurance of the application, interacting with the customers, and contributing ideas for improving processes and workflows, among other duties.

Your current location will be Agartala. However, you might be posted at other company locations based on the need and the nature of your work. You will be paid a consolidated salary of Rs. 12000 per month and any other allowance depending on your work role (traveling allowance, outstation lodging allowance, etc.) that will be payable to you every month.

### **General Terms and Conditions:**

During your association with xLayer, you will devote full time to the work of the Company. You will not take up any other employment in any office, honorary or for any consideration, in cash or in kind or otherwise, without the prior written permission of the Company.

We have a very open culture at the workplace to promote collaboration. While you will enjoy the benefits of openness, we expect you not make any comments around religion, gender, community, color, clothing, or politics. Drug abuse is a strict no. If you are found violating any of these, the Company can terminate the agreement without any notice.

Upon your confirmation, you will be entitled to various privileges including annual leaves, medical insurance, work from home, and PF, which will be communicated to you in due time.



# ILOGITRON TECHNOLOGIES PRIVATE LIMITED

CIN: U74999TR2018PTC013575

### **Employment Offer Letter**

30-May-2024

Dear Mr. Deeptanu Bhowmik

We are pleased to extend an Offer to join iLogitron Technologies Pvt. Ltd. ("Company") as per the below terms and conditions.

Role – Associate Software Development Engineer

Career level - 3

Talent Segment - Engineering

Location: Agartala, India

### 1. Appointment Details:

- a. The date of appointment is effective from the date of joining, unless otherwise communicated in writing by the company, which is 5th June, 2024.
- b. Your performance will be evaluated on regular basis and you will be reporting to Mr. Debasish Dhar.
- c. Initially you are expected to go through a maximum of 120 days of probation period. Post successful completion of your probation as per your performance, you will be transitioned into a full time opportunity in the company.

### 2. Responsibilities:

- a. In view of your position and office, you must effectively, diligently and to the best of your ability perform all responsibilities and ensure results. There may be times when you will be expected to work extra hours to achieve the above. At all times, you are required not to engage in activities that have or will have an adverse impact on the reputation / image and business of iLogitron, whether directly or indirectly.
- b. We at iLogitron are committed to ensure 'Integrity' in all aspects of its functioning. You are expected to comply with the policies of iLogitron including the Code of Business Conduct and Ethics as they form an integral part of the terms of your employment with iLogitron. Consequently, you are required to understand the scope and intent behind these policies and to comply with the same. These policies are updated / modified on a periodic basis and new policies. may be introduced and notified to employees from time to time and you will be required to comply with the same.
- c. Consistent with (b) above, any matter or situation or incident that may arise which could potentially result, or has resulted, in any violation of the policies or the terms of your employment, shall immediately be brought to the notice of your HR Head.

Page 1 of 4

RECOGNISED BY

**Corporate Office:** 







3<sup>rd</sup> Floor, IT Bhavan, Agartala, Tripura 799001 +91-7005367884 / 9485008081 info@iLogitron.com



# ILOGITRON TECHNOLOGIES PRIVATE LIMITED

CIN: U74999TR2018PTC013575

# **Employment Offer Letter**

03-July-2024

Dear Mr. Pratim Gope

We are pleased to extend an Offer to join iLogitron Technologies Pvt. Ltd. ("Company") as per the below terms and conditions.

Role - Associate Software Development Engineer

Career level - 3

Talent Segment - Engineering

Location: Agartala, India

### 1. Appointment Details:

- a. The date of appointment is effective from the date of joining, unless otherwise communicated in writing by the company, which is 4th July, 2024.
- b. Your performance will be evaluated on regular basis and you will be reporting to Mr. Debasish Dhar.
- c. Initially you are expected to go through a maximum of 120 days of probation period. Post successful completion of your probation as per your performance, you will be transitioned into a full time opportunity in the company.

### 2. Responsibilities:

- a. In view of your position and office, you must effectively, diligently and to the best of your ability perform all responsibilities and ensure results. There may be times when you will be expected to work extra hours to achieve the above. At all times, you are required not to engage in activities that have or will have an adverse impact on the reputation / image and business of iLogitron, whether directly or indirectly.
- b. We at iLogitron are committed to ensure 'Integrity' in all aspects of its functioning. You are expected to comply with the policies of iLogitron including the Code of Business Conduct and Ethics as they form an integral part of the terms of your employment with iLogitron. Consequently, you are required to understand the scope and intent behind these policies and to comply with the same. These policies are updated / modified on a periodic basis and new policies may be introduced and notified to employees from time to time and you will be required to comply with the same.
- c. Consistent with (b) above, any matter or situation or incident that may arise which could potentially result, or has resulted, in any violation of the policies or the terms of your employment, shall immediately be brought to the notice of your HR Head.



RECOGNISED BY

**Corporate Office:** 





NASSCOM' 10,000

3<sup>rd</sup> Floor, IT Bhavan, Agartala, Tripura 799001 +91-7005367884 / 9485008081 info@iLogitron.com



# Software World A Division of Research & Development Centre STPI Reg No: STPI/AGT/Softwareworld/2017-18

TIN No: 16012789100 GovtReg No: 2/16/174 UAN: TR08D000866

| R | P | f                                       |
|---|---|---|
| u | C | 1 *** *** *** *** *** *** *** *** *** * |

Date: 03-06-2024

To Mr. Mrinmoy Biswas S/o Raj Sekhkr Biswas Mathchowmohani,799004

We are pleased to extend an offer of employment for the position of Project Manager with Software World. We are confident that your skills and experience will be an invaluable asset to our team.

**Position: Project Manager** 

Department: IT

Reports to: Mr. Dibakar Saha(Technical Director)

Start Date: 07-06-2024

Location: City Office(Radhanagar)

#### Compensation and Benefits:

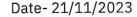
- Salary: 12,000/-
- Other Perks: [Remote Work Options, Flexible Hours, Professional Development Opportunities, etc.].

### Responsibilities:

- 1. Manager the All team members work on City office.
- 2. Collect Project from Market.
- 3. Regular Monitoring on Marketing Executive.
- Regular Monitoring on Clients physical and Remote.
- 5. All project presentation.
- 6. Collection of Training Students and meet with all colleges and universities.

#### Terms and Condition

- 1. We will withhold 50% of the salary as security deposit for the first 2 months.
- 2. A minimum of 1 year of employment is required. If anyone leaves before that, the security money will not be returned. Additionally, if performance during the provisional period is not satisfactory, the job will be terminated, and the security money will not be returned.
- 3. No experience certificate will be provided if the employee does not complete at least 1 year of service.
- There is a 3-month provisional period.





#### Dear Souvik Debnath

Apropos to your application for the post of "Business Development Executive" and subsequent to our discussions we are pleased to offer you the position of as "Business Development Executive" This is subject to no adverse findings arising from any of the Employee background verification which is required to be carried out by the Organization. The date of your joining Inmovidu 3RD MAY 2024 with the following terms of engagement as outlined below. Your Reporting date is 3RD MAY 2024 subject to change, based on the pandemic situation and as per government guidelines.

**Working Hours/Duration** – The working hours of the firm are 11.30 AM-8.30 PM. We do not follow Flexi hours, so it is mandatory to complete the working hours at the office/home. You may be required to work on the weekends and the week offs will be provided during the weekday as agreed between the employee and the Manager.

Absence from work— Salary will not be paid for periods of unauthorized absence.

**Location** – Your place of the employment or the job will be the office of the Company at Agartala or whatever other office or branch of the Company.

**Duration of probation period:** Your duration of the probation is for **06 months**. Post successful completion of the probation you will be eligible for a fulltime placement opportunity with a CTC mentioned in Annex 1.

**Work** - You will perform all duties and obligations and comply with such orders as may be designated by the Company management which is reasonably consistent with your position as an Executive. You are eligible for a conditional Pre-Placement offer conditional on your performance after six months of your probation. If you are absent from work for more than 5 days without leave or obtaining your manager's approval, you will be deemed to have voluntarily terminated your employment without notice.

**Working in Shifts** – You may be required to work in shifts. This shall be informed to you by your manager/supervisor well in advance.

**Code of Conduct** – Your employment is governed by the Code of Conduct. A copy is attached. You are required to read, understand and follow it in letter and spirit.

**Confidentiality** - In the ordinary course of your employment you will be exposed to information about the business of the Company, its clients and customers, which is confidential or is commercially sensitive and which may not be readily available to competitors or the general public, and which if disclosed would be harmful for our reputation. All information is shared on a need-to-know basis. You shall not discuss or transmit by any means any confidential information outside the office environment or with other employees/interns who are not otherwise authorized to know.

**Restriction after Termination of the employment**- You are likely to obtain trade secrets and confidential information of the Company and personal knowledge of and influence over customers and employees of the Company during the course employment. To protect the interests of the Company you are bound by a 6-month non-solicitation clause wherein you will not entice or solicit or assist another intern of the firm.





Data Protection - Ensuring the protection of our data is a requirement of the job. You shall ensure that -

You do not disclose any personal data without prior written approval

You do not access information that you are not otherwise authorized to view.

You do not access systems and IT infrastructure that you are not authorized.

You do not treat personal data carelessly

You secure all printouts away when not in use

You do not share your passwords with any unauthorized person

**Termination**— By you. During the period of probation, you are required to give the company at least 30 calendar days' notice in writing. In case the notice period as per the terms of the employment is not served, pay in lieu of the notice period would be deducted from the final settlement dues to the employee.

**Termination** – By company. Post confirmation, except where your employment is terminated on the grounds of Gross Misconduct you are entitled to 10 days from the company or pay in lieu of notice period.

**Compensation** - Your fixed salary shall be Rs 10,000/- (Ten Thousand Rupees only) per month (Refer to Annex A). Compensation will be paid only after the completion of the training period of 15 days or as confirmed by your manager based on your performance during the training.

**Additional Earning Opportunities** -There is a performance bonus which can go up to Rs 10,000/- per month & along with that per month RS 1,000/- is travel allowance (Fixed).

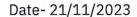
**Training -** Whenever the management of the Company considers it necessary, you will be provided on-the-job training for a specific job and/or business processes. The cost of the training shall be borne by the Company and your endeavor shall be given your best to gain the knowledge and skills imparted during the training sessions. You will be required to work with the company for a minimum of 3 months post the training is completed.

**Background Verification:** As a part of the on-boarding process, a background check is conducted. You will be required to submit your original documents for background verification.

**Acceptance** – You hereby accept the terms of the employment. Please sign the offer letter in duplicate and return us one copy.

| Name    |        |       |        |
|---------|--------|-------|--------|
| ••••••• | •••••• | ••••• | •••••• |
| Sign    |        |       |        |
|         |        |       |        |

Agartala Dhaleswar, ashram Chowmuni, opposite of AMC office, near Satadol sangha, third floor of Janani medical h+a9l1l.-8197247420 / hr@inmovidutech.com
CIN: U72900KA2016PTC095268 II GSTN: 29AAECI2254D1ZS. II PAN: AAECI2254D





### Dear Triparna Sekhar Dey

Apropos to your application for the post of "Business Development Executive" and subsequent to our discussions we are pleased to offer you the position of as "Business Development Executive" This is subject to no adverse findings arising from any of the Employee background verification which is required to be carried out by the Organization. The date of your joining Inmovidu 3RD MAY 2024 with the following terms of engagement as outlined below. Your Reporting date is 3RD MAY 2024 subject to change, based on the pandemic situation and as per government guidelines.

**Working Hours/Duration** – The working hours of the firm are 11.30 AM-8.30 PM. We do not follow Flexi hours, so it is mandatory to complete the working hours at the office/home. You may be required to work on the weekends and the week offs will be provided during the weekday as agreed between the employee and the Manager.

**Absence from work**– Salary will not be paid for periods of unauthorized absence.

**Location** – Your place of the employment or the job will be the office of the Company at Agartala or whatever other office or branch of the Company.

**Duration of probation period:** Your duration of the probation is for **06 months**. Post successful completion of the probation you will be eligible for a fulltime placement opportunity with a CTC mentioned in Annex 1.

**Work** - You will perform all duties and obligations and comply with such orders as may be designated by the Company management which is reasonably consistent with your position as an Executive. You are eligible for a conditional Pre-Placement offer conditional on your performance after six months of your probation. If you are absent from work for more than 5 days without leave or obtaining your manager's approval, you will be deemed to have voluntarily terminated your employment without notice.

**Working in Shifts** – You may be required to work in shifts. This shall be informed to you by your manager/supervisor well in advance.

**Code of Conduct** – Your employment is governed by the Code of Conduct. A copy is attached. You are required to read, understand and follow it in letter and spirit.

**Confidentiality** - In the ordinary course of your employment you will be exposed to information about the business of the Company, its clients and customers, which is confidential or is commercially sensitive and which may not be readily available to competitors or the general public, and which if disclosed would be harmful for our reputation. All information is shared on a need-to-know basis. You shall not discuss or transmit by any means any confidential information outside the office environment or with other employees/ interns who are not otherwise authorized to know.

**Restriction after Termination of the employment**- You are likely to obtain trade secrets and confidential information of the Company and personal knowledge of and influence over customers and employees of the Company during the course employment. To protect the interests of the Company you are bound by a 6-month non-solicitation clause wherein you will not entice or solicit or assist another intern of the firm.





Data Protection – Ensuring the protection of our data is a requirement of the job. You shall ensure that –

You do not disclose any personal data without prior written approval

You do not access information that you are not otherwise authorized to view.

You do not access systems and IT infrastructure that you are not authorized.

You do not treat personal data carelessly

You secure all printouts away when not in use

You do not share your passwords with any unauthorized person

**Termination**— By you. During the period of probation, you are required to give the company at least 30 calendar days' notice in writing. In case the notice period as per the terms of the employment is not served, pay in lieu of the notice period would be deducted from the final settlement dues to the employee.

**Termination** – By company. Post confirmation, except where your employment is terminated on the grounds of Gross Misconduct you are entitled to 10 days from the company or pay in lieu of notice period.

**Compensation** - Your fixed salary shall be Rs 10,000/- (Ten Thousand Rupees only) per month (Refer to Annex A). Compensation will be paid only after the completion of the training period of 15 days or as confirmed by your manager based on your performance during the training.

**Additional Earning Opportunities** -There is a performance bonus which can go up to Rs 10,000/- per month & along with that per month RS 1,000/- is travel allowance (Fixed).

**Training** - Whenever the management of the Company considers it necessary, you will be provided on-the-job training for a specific job and/or business processes. The cost of the training shall be borne by the Company and your endeavor shall be given your best to gain the knowledge and skills imparted during the training sessions. You will be required to work with the company for a minimum of 3 months post the training is completed.

**Background Verification:** As a part of the on-boarding process, a background check is conducted. You will be required to submit your original documents for background verification.

**Acceptance** – You hereby accept the terms of the employment. Please sign the offer letter in duplicate and return us one copy.

| Name |       |        |       |      |
|------|-------|--------|-------|------|
|      | ••••• | •••••• | ••••• | •••• |
| Sign |       |        |       |      |
|      |       |        |       |      |

Agartala Dhaleswar, ashram Chowmuni, opposite of AMC office, near Satadol sangha, third floor of Janani medical h+a9l1l.- 8197247420 / hr@inmovidutech.com
CIN: U72900KA2016PTC095268 II GSTN: 29AAECI2254D1ZS, II PAN: AAECI2254D



### Dear Priya Saha

Date- 21/11/2023

Apropos to your application for the post of "Business Development Executive" and subsequent to our discussions we are pleased to offer you the position of as "Business Development Executive" This is subject to no adverse findings date of your joining Inmovidu 3RD MAY 2024 with the following terms of engagement as outlined below. Your Reporting date is 3RD MAY 2024 subject to change, based on the pandemic situation and as per government

**Working Hours/Duration** – The working hours of the firm are 11.30 AM-8.30 PM. We do not follow Flexi hours, so it is mandatory to complete the working hours at the office/home. You may be required to work on the weekends and the week offs will be provided during the weekday as agreed between the employee and the Manager.

Absence from work— Salary will not be paid for periods of unauthorized absence.

**Location** – Your place of the employment or the job will be the office of the Company at Agartala or whatever other office or branch of the Company.

**Duration of probation period:** Your duration of the probation is for **06 months**. Post successful completion of the probation you will be eligible for a fulltime placement opportunity with a CTC mentioned in Annex 1.

**Work** - You will perform all duties and obligations and comply with such orders as may be designated by the Company management which is reasonably consistent with your position as an Executive. You are eligible for a conditional Pre-lacement offer conditional on your performance after six months of your probation. If you are absent from work for terminated your employment without notice.

**Working in Shifts** – You may be required to work in shifts. This shall be informed to you by your manager/supervisor well in advance.

**Code of Conduct** – Your employment is governed by the Code of Conduct. A copy is attached. You are required to read, understand and follow it in letter and spirit.

**Confidentiality** - In the ordinary course of your employment you will be exposed to information about the business of the Company, its clients and customers, which is confidential or is commercially sensitive and which may not be readily available to competitors or the general public, and which if disclosed would be harmful for our reputation. All information is shared on a need-to-know basis. You shall not discuss or transmit by any means any confidential information outside the office environment or with other employees/ interns who are not otherwise authorized to know.

**Restriction after Termination of the employment-** You are likely to obtain trade secrets and confidential information of the Company and personal knowledge of and influence over customers and employees of the Company during the course employment. To protect the interests of the Company you are bound by a 6-month non-solicitation clause wherein you will not entice or solicit or assist another intern of the firm.





Data Protection - Ensuring the protection of our data is a requirement of the job. You shall ensure that -

You do not disclose any personal data without prior written approval

You do not access information that you are not otherwise authorized to view.

You do not access systems and IT infrastructure that you are not authorized.

You do not treat personal data carelessly

You secure all printouts away when not in use

You do not share your passwords with any unauthorized person

**Termination**— By you. During the period of probation, you are required to give the company at least 30 calendar days' notice in writing. In case the notice period as per the terms of the employment is not served, pay in lieu of the notice period would be deducted from the final settlement dues to the employee.

**Termination** – By company. Post confirmation, except where your employment is terminated on the grounds of Gross Misconduct you are entitled to 10 days from the company or pay in lieu of notice period.

**Compensation** - Your fixed salary shall be Rs 10,000/- (Ten Thousand Rupees only) per month (Refer to Annex A). Compensation will be paid only after the completion of the training period of 15 days or as confirmed by your manager based on your performance during the training.

**Additional Earning Opportunities** -There is a performance bonus which can go up to Rs 10,000/- per month & along with that per month RS 1,000/- is travel allowance (Fixed).

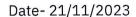
**Training** - Whenever the management of the Company considers it necessary, you will be provided on-the-job training for a specific job and/or business processes. The cost of the training shall be borne by the Company and your endeavor shall be given your best to gain the knowledge and skills imparted during the training sessions. You will be required to work with the company for a minimum of 3 months post the training is completed.

**Background Verification:** As a part of the on-boarding process, a background check is conducted. You will be required to submit your original documents for background verification.

**Acceptance** – You hereby accept the terms of the employment. Please sign the offer letter in duplicate and return us one copy.

| Name |    |
|------|----|
| Sign | •• |

Agartala Dhaleswar, ashram Chowmuni, opposite of AMC office, near Satadol sangha, third floor of Janani medical h+a9l1l.-8197247420 / hr@inmovidutech.com
CIN: U72900KA2016PTC095268 II GSTN: 29AAECI2254D1ZS. II PAN: AAECI2254D





### Dear Sarbajit Das

Apropos to your application for the post of "Business Development Executive" and subsequent to our discussions we are pleased to offer you the position of as "Business Development Executive" This is subject to no adverse findings arising from any of the Employee background verification which is required to be carried out by the Organization. The date of your joining Inmovidu 3RD MAY 2024 with the following terms of engagement as outlined below. Your Reporting date is 3RD MAY 2024 subject to change, based on the pandemic situation and as per government guidelines.

**Working Hours/Duration** – The working hours of the firm are 11.30 AM-8.30 PM. We do not follow Flexi hours, so it is mandatory to complete the working hours at the office/home. You may be required to work on the weekends and the week offs will be provided during the weekday as agreed between the employee and the Manager.

Absence from work— Salary will not be paid for periods of unauthorized absence.

**Location** – Your place of the employment or the job will be the office of the Company at Agartala or whatever other office or branch of the Company.

**Duration of probation period:** Your duration of the probation is for **06 months**. Post successful completion of the probation you will be eligible for a fulltime placement opportunity with a CTC mentioned in Annex 1.

**Work** - You will perform all duties and obligations and comply with such orders as may be designated by the Company management which is reasonably consistent with your position as an Executive. You are eligible for a conditional Pre-Placement offer conditional on your performance after six months of your probation. If you are absent from work for more than 5 days without leave or obtaining your manager's approval, you will be deemed to have voluntarily terminated your employment without notice.

**Working in Shifts** – You may be required to work in shifts. This shall be informed to you by your manager/supervisor well in advance.

**Code of Conduct** – Your employment is governed by the Code of Conduct. A copy is attached. You are required to read, understand and follow it in letter and spirit.

**Confidentiality** - In the ordinary course of your employment you will be exposed to information about the business of the Company, its clients and customers, which is confidential or is commercially sensitive and which may not be readily available to competitors or the general public, and which if disclosed would be harmful for our reputation. All information is shared on a need-to-know basis. You shall not discuss or transmit by any means any confidential information outside the office environment or with other employees/ interns who are not otherwise authorized to know.

**Restriction after Termination of the employment-** You are likely to obtain trade secrets and confidential information of the Company and personal knowledge of and influence over customers and employees of the Company during the course employment. To protect the interests of the Company you are bound by a 6-month non-solicitation clause wherein you will not entice or solicit or assist another intern of the firm.



**Intellectual Property** - You agree that during your employment the 'work of art', any patent application, design, copyright or other intellectual property shall be owned by the Company, except articles written with personal opinion with prior approval from management. You agree that you will promptly inform the Company about any Intellectual Property you make or are involved in making.

Data Protection - Ensuring the protection of our data is a requirement of the job. You shall ensure that -

You do not disclose any personal data without prior written approval

You do not access information that you are not otherwise authorized to view.

You do not access systems and IT infrastructure that you are not authorized.

You do not treat personal data carelessly

You secure all printouts away when not in use

You do not share your passwords with any unauthorized person

**Termination**— By you. During the period of probation, you are required to give the company at least 30 calendar days' notice in writing. In case the notice period as per the terms of the employment is not served, pay in lieu of the notice period would be deducted from the final settlement dues to the employee.

**Termination** – By company. Post confirmation, except where your employment is terminated on the grounds of Gross Misconduct you are entitled to 10 days from the company or pay in lieu of notice period.

**Compensation** - Your fixed salary shall be Rs 10,000/- (Ten Thousand Rupees only) per month (Refer to Annex A). Compensation will be paid only after the completion of the training period of 15 days or as confirmed by your manager based on your performance during the training.

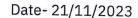
**Additional Earning Opportunities** -There is a performance bonus which can go up to Rs 10,000/- per month & along with that per month RS 1,000/- is travel allowance (Fixed).

**Training -** Whenever the management of the Company considers it necessary, you will be provided on-the-job training for a specific job and/or business processes. The cost of the training shall be borne by the Company and your endeavor shall be given your best to gain the knowledge and skills imparted during the training sessions. You will be required to work with the company for a minimum of 3 months post the training is completed.

**Background Verification:** As a part of the on-boarding process, a background check is conducted. You will be required to submit your original documents for background verification.

**Acceptance** – You hereby accept the terms of the employment. Please sign the offer letter in duplicate and return us one copy.

| Name  |        |       |       |       |     |
|-------|--------|-------|-------|-------|-----|
| ••••• | •••••• | ••••• | ••••• | ••••• | ••• |
| Sign  |        |       |       |       |     |
|       |        |       |       |       |     |





### Dear Deep Acharjee

Apropos to your application for the post of "Business Development Executive" and subsequent to our discussions we are pleased to offer you the position of as "Business Development Executive" This is subject to no adverse findings arising from any of the Employee background verification which is required to be carried out by the Organization. The date of your joining Inmovidu 3RD MAY 2024 with the following terms of engagement as outlined below. Your Reporting date is 3RD MAY 2024 subject to change, based on the pandemic situation and as per government guidelines.

**Working Hours/Duration** – The working hours of the firm are 11.30 AM-8.30 PM. We do not follow Flexi hours, so it is mandatory to complete the working hours at the office/home. You may be required to work on the weekends and the week offs will be provided during the weekday as agreed between the employee and the Manager.

Absence from work- Salary will not be paid for periods of unauthorized absence.

**Location** —Your place of the employment or the job will be the office of the Company at Agartala or whatever other office or branch of the Company.

**Duration of probation period:** Your duration of the probation is for **06 months**. Post successful completion of the probation you will be eligible for a fulltime placement opportunity with a CTC mentioned in Annex 1.

**Work** - You will perform all duties and obligations and comply with such orders as may be designated by the Company management which is reasonably consistent with your position as an Executive. You are eligible for a conditional Pre-Placement offer conditional on your performance after six months of your probation. If you are absent from work for more than 5 days without leave or obtaining your manager's approval, you will be deemed to have voluntarily terminated your employment without notice.

**Working in Shifts** – You may be required to work in shifts. This shall be informed to you by your manager/supervisor well in advance.

**Code of Conduct** – Your employment is governed by the Code of Conduct. A copy is attached. You are required to read, understand and follow it in letter and spirit.

**Confidentiality** - In the ordinary course of your employment you will be exposed to information about the business of the Company, its clients and customers, which is confidential or is commercially sensitive and which may not be readily available to competitors or the general public, and which if disclosed would be harmful for our reputation. All information is shared on a need-to-know basis. You shall not discuss or transmit by any means any confidential information outside the office environment or with other employees/ interns who are not otherwise authorized to know.

**Restriction after Termination of the employment**- You are likely to obtain trade secrets and confidential information of the Company and personal knowledge of and influence over customers and employees of the Company during the course employment. To protect the interests of the Company you are bound by a 6-month non-solicitation clause wherein you will not entice or solicit or assist another intern of the firm.





**Intellectual Property** - You agree that during your employment the 'work of art', any patent application, design, copyright or other intellectual property shall be owned by the Company, except articles written with personal opinion with prior approval from management. You agree that you will promptly inform the Company about any Intellectual Property you make or are involved in making.

Data Protection – Ensuring the protection of our data is a requirement of the job. You shall ensure that –

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You do not access information that you are not otherwise authorized to view.

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You do not treat personal data carelessly

You secure all printouts away when not in use

You do not share your passwords with any unauthorized person

**Termination**— By you. During the period of probation, you are required to give the company at least 30 calendar days' notice in writing. In case the notice period as per the terms of the employment is not served, pay in lieu of the notice period would be deducted from the final settlement dues to the employee.

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| Name |       |       |       |  |
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|      | ••••• | ••••• | ••••• |  |
| Sign |       |       |       |  |

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CIN: U72900KA2016PTC095268 II GSTN: 29AAECI2254D1ZS. II PAN: AAECI2254D



# Dear Kowsar Ahmed Laskar

Date- 21/11/2023

Apropos to your application for the post of "Business Development Executive" and subsequent to our discussions we are pleased to offer you the position of as "Business Development Executive" This is subject to no adverse findings arising from any of the Employee background verification which is required to be carried out by the Organization. The Reporting date is 3RD MAY 2024 with the following terms of engagement as outlined below. Your guidelines.

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**Acceptance** – You hereby accept the terms of the employment. Please sign the offer letter in duplicate and return us one copy.

| Name |  |
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|      |  |
| Sign |  |
|      |  |

Agartala Dhaleswar, ashram Chowmuni, opposite of AMC office, near Satadol sangha, third floor of Janani medical h+a**9l1l.-8197247420 / hr@inmovidutech.com**CIN: U72900KA2016PTC095268 II GSTN: 29AAECI2254D1ZS, II PAN: AAECI2254D



Date: 24-11-23

Dear Riya Barman,

Apropos to your application for the post of "Business Development Associate" and subsequent to our discussions we are pleased to offer you the position of "Business Development Associate" Attached are our terms and conditions of our offer – please read these details carefully, including your compensation and benefits refer ANNEX A.

### **Acceptance and Commencement**

Your appointment date will be effective on your joining date (13-05-2024). Please contact us immediately if you want an alternative joining date. If you do not confirm your joining date or we are unable to set an alternative joining date this offer will be withdrawn.

# Terms and conditions of the offer are as below

- Your initial posting will be in Agartala. However, your services are transferable, and you may be
  assigned to any other office of LearnNex, a subsidiary or associate company. In such case it will be
  governed by the policies of that location.
- Your appointment is contingent to no adverse findings against reference and background checks
  including education, employment history and other checks as applicable. Your employment is also
  contingent upon your ability to work without restrictions (i.e., you do not have any non-compete
  clauses or any restrictive clauses with any previous employer.)
- You may be required to travel on company work and you will be reimbursed expenses as per company policy.
- If you are absent from work for more than 5 days without leave or obtaining your manager's approvals, you will be deemed to have voluntarily terminated your employment without notice.
- You will retire from the services of the company on attaining superannuation [58 years]
- Your individual remuneration is confidential between you and the company. It has been determined based
- on numerous factors such as your job, skills specific background and professional merit. This information and any changes made therein should be treated as confidential.
  - Working Hours This is a full-time role. The working hours of the firm are from 11am to 8 pm, six days a week. In case you are deployed at a client site you shall follow the working hours of the client. We do not follow flexi hours, so it is mandatory to complete the working hours at office. You will be required to work on the weekends and the week offs will be provided during the weekday as agreed between you and

the Manager.







675, 9th Main Road (Opp to HDFC Bank) Sector 7, HSR Layout Bengaluru - 560068

OL No: AM11092

Date: 23-May-2024

Dear Ambalika Mukherjee,

Our hiring team was positively excited to get to know you over the interview call. It is our pleasure to offer you a position with ACADEMOR as an Business Development Associate and you will be reporting to the office on 24-July-2024.

We believe you will be an excellent addition to our team and are very much looking forward to having you onboard.

The following confirms our arrangements regarding your employment with ACADEMOR:

Date of Joining: 24-July-2024

Training Period: 24-July-2024 to 2-August-2024 - (Unpaid)

On the Job Training Start Date: 3-August-2024

On the Job Training End Date: 2-February-2025

Location of Training: Bangalore

Stipend: INR 15000 Per Month

Incentives: INR 10000

Target: 200000 INR per month.

You will be eligible for a Pre - Placement Offer of 4 to 6 LPA after completion of On the Job Training Period. I have read and understood the terms and conditions and I accept this offer, as set forth above, with Academor, and will report on 24-July-2024.

SIGNATURE:\_\_\_\_\_(Candidate's Signature)

DATE:

**Training Policy** 

hr@academor.com +918310181740



6<sup>th</sup> Floor,Primeco Towers, Arekere gate junction, Bannerghatta Main road Bengaluru-560076 (M) +91 7022374614 www.intellipaat.com

FORM'A'

Date: April 12th, 2024

To.

Pallabi Paul Bangalore

Dear Pallabi Paul

We are pleased to forward to you, your Offer Letter, enclosed hereby and would like to formally welcome you to the growing family of Intellipaat Software Solutions Private Limited.

We are sure that you have had sufficient opportunity to understand in detail your job role, the organization, etc. We would be glad to provide further clarification if you need any.

You are required to report for duty at our Bangalore office. The address and the contact number are as follows:

Primeco Towers, Brigade Millenium Rd, Arakere Gate, Omkar Nagar, Arekere Bengaluru, Karnataka 560076, India

We are in the process of building an organization, where professionals would find full satisfaction in their challenging job roles and an interesting working environment. In this regard, we welcome your contributions too.

Kindly return the duplicate copy of the appointment letter, duly signed, as a token of your acceptance of the same. We look

forward to a mutually beneficial and long-lasting relationship with you.

Yours truly, Intellipaat Software Solutions Private Limited

Bangalore Pu

Bhargavi Narayan A S Associate Vice President-Human Resources



#### LETTER OF INTENT

Date: 31/05/2024

Dear Apan Raja chowdhury,

#### Congratulations!!!

With reference to your application & the subsequent interview you had with us, we are pleased to offer you the position of 'Relationship Manager' in our organization. You would be required to join us tentatively on the 4<sup>th</sup> of June 2024.failing which this offer will automatically stand cancelled, unless a new date is agreed to by us in writing. Your total Cost to the Company will be of Rs. 5,06,400 per annum.

| Components             | Fig in INR/Month |
|------------------------|------------------|
| Basic                  | 8,400            |
| House Rent Allowance   | 3,600            |
| Attendance Allowance   | 1,400            |
| Transport Allowance    | 800              |
| Medical Allowance      | 1,250            |
| Special Allowance      | 4,150            |
| Insurance              | 1,200            |
| Professional Tax       | 200              |
| Total Gross Salary     | 21,200           |
| Insurance              | 1,200            |
| Professional Tax       | 200              |
| Total Take Home Salary | 19,800           |
| PLI                    | 21,000           |
| Total CTC              | 5,06,400         |

You will be on training for a period of 5 days post which you will enter the probation for a period of 3 months. A detailed Employment confirmation letter will be given to you subject to the clearance of the probation completion period criteria.

We congratulate you on your appointment and wish you a long and successful career with us. We are confident that together we can build a world leader. We assure you of our support for your professional development and growth.

Rajen Patwari

HR Manager

OnePaper Research Analysts Pvt Ltd

74 Techno park, 74/II "C" Cross Road Opp, Gate No2 MIDC 400093 Seepz Andheri East, Mumbai, Mumbai City, Maharashtra, India



022-49392323

support@onepaper.in



Date: 01st June, 2024

Ref.No.XL/HR/01/JUNE/24/006

#### Offer Letter

Dear Gourab Debnath

#### Congratulations!

xLayer Technologies is delighted to offer you the position of Junior Software Engineer with an anticipated start date of June 01, 2024. We believe that your skills and experience will make a valuable contribution to our team. This offer is contingent upon the successful completion of a probationary period of three months.

As the Junior Software Engineer, you will be responsible for assisting senior engineers in developing and maintaining software applications, writing clean, maintainable code according to company standards, participating in team meetings, Quality Assurance of the application, interacting with the customers, and contributing ideas for improving processes and workflows, among other duties.

Your current location will be Agartala. However, you might be posted at other company locations based on the need and the nature of your work. You will be paid a consolidated salary of Rs. 12000 per month and any other allowance depending on your work role (travelling allowance, outstation lodging allowance, etc.) that will be payable to you every month.

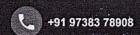
#### **General Terms and Conditions:**

During your association with xLayer, you will devote full time to the work of the Company. You will not take up any other employment in any office, honorary or for any consideration, in cash or in kind or otherwise, without the prior written permission of the Company.

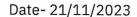
We have a very open culture at the workplace to promote collaboration. While you will enjoy the benefits of openness, we expect you not make any comments around religion, gender, community, colour, clothing, or politics. Drug abuse is a strict no. If you are found violating any of these, the Company can terminate the agreement without any notice.

Upon your confirmation, you will be entitled to various privileges including annual leaves, medical insurance, work from home, and PF, which will be communicated to you in due time.

You will be required to maintain utmost secrecy in respect of Project documents, commercial offers, design documents, Project cost & Estimation, Technology, Software packages licence, Company's policies, Company patterns and Trade Mark and Company Human assets profile.









### Dear Samarjit Goswami

Apropos to your application for the post of "Business Development Executive" and subsequent to our discussions we are pleased to offer you the position of as "Business Development Executive" This is subject to no adverse findings arising from any of the Employee background verification which is required to be carried out by the Organization. The date of your joining Inmovidu 3RD MAY 2024 with the following terms of engagement as outlined below. Your Reporting date is 3RD MAY 2024 subject to change, based on the pandemic situation and as per government guidelines.

**Working Hours/Duration** – The working hours of the firm are 11.30 AM-8.30 PM. We do not follow Flexi hours, so it is mandatory to complete the working hours at the office/home. You may be required to work on the weekends and the week offs will be provided during the weekday as agreed between the employee and the Manager.

Absence from work—Salary will not be paid for periods of unauthorized absence.

**Location** – Your place of the employment or the job will be the office of the Company at Agartala or whatever other office or branch of the Company.

**Duration of probation period:** Your duration of the probation is for **06 months**. Post successful completion of the probation you will be eligible for a fulltime placement opportunity with a CTC mentioned in Annex 1.

**Work** - You will perform all duties and obligations and comply with such orders as may be designated by the Company management which is reasonably consistent with your position as an Executive. You are eligible for a conditional Pre-Placement offer conditional on your performance after six months of your probation. If you are absent from work for more than 5 days without leave or obtaining your manager's approval, you will be deemed to have voluntarily terminated your employment without notice.

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**Code of Conduct** – Your employment is governed by the Code of Conduct. A copy is attached. You are required to read, understand and follow it in letter and spirit.

**Confidentiality** - In the ordinary course of your employment you will be exposed to information about the business of the Company, its clients and customers, which is confidential or is commercially sensitive and which may not be readily available to competitors or the general public, and which if disclosed would be harmful for our reputation. All information is shared on a need-to-know basis. You shall not discuss or transmit by any means any confidential information outside the office environment or with other employees/interns who are not otherwise authorized to know.

**Restriction after Termination of the employment**- You are likely to obtain trade secrets and confidential information of the Company and personal knowledge of and influence over customers and employees of the Company during the course employment. To protect the interests of the Company you are bound by a 6-month non-solicitation clause wherein you will not entice or solicit or assist another intern of the firm.





**Intellectual Property** - You agree that during your employment the 'work of art', any patent application, design, copyright or other intellectual property shall be owned by the Company, except articles written with personal opinion with prior approval from management. You agree that you will promptly inform the Company about any Intellectual Property you make or are involved in making.

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**Background Verification:** As a part of the on-boarding process, a background check is conducted. You will be required to submit your original documents for background verification.

**Acceptance** – You hereby accept the terms of the employment. Please sign the offer letter in duplicate and return us one copy.

| Name |  |
|------|--|
|      |  |
| Sign |  |
|      |  |

### RINEX TECHNOLOGIES PRIVATE LIMITED



Enzyme Tech Park - HSR layout

1st floor 1113, 6th Main Rd, Syndicate Bank Colony, Sector 7, HSR

Layout, Bengaluru, Karnataka 560102

(GSTIN: 29AAKCR7390F1ZU) (CIN: U74999KA2021PTC143276)

(M)9663454129. Email: placements@rinex.ai

May 8, 2024

### **INTERNSHIP CONFIRMATION LETTER**

### Subject: Regarding the Internship Confirmation Letter at Rinex

Dear DIPTANU DAS

Welcome to Rinex Technologies Private Limited. The purpose of this letter is to confirm your appointment to the position of Inside Sales Strategist Intern in Rinex. The effective date of your hire by May 20, 2024

The performance pay for the internship period is up to Rs. 25,000/- per month (15,000/- as a Standard Earnings & upto 10,000/- as Variable Earnings) during Training & Internship period considering the working days as Inside Sales Strategist Interns.

Here are the terms of the Internship while working with Rinex:

- The duration of the internship will be for 2 months from the date of joining. You will have to complete 2 months of mandatory internship period to be eligible for the Internship Certificate.
- In the third month, interns will undergo a one-month probation period following their initial two
  months of internship.
- The full time offer will be determined based on the intern's performance throughout the Internship & Probation Period, their package as Full Time employee will be 5.2 LPA where 4.2 LPA as a Standard Earnings and 1LPA as a Variable Earnings.
- Interns will not be entitled to any other benefits from the company during this tenure.
- · After joining, the first 7 days of training are unpaid.
- NOTE: A monthly salary structure requires a mandatory 30-days as working days.
- Intern performance will be evaluated on a regular basis.
- During the internship, you are required to abide by the Rinex Code of Conduct and Rinex Internship Policy prescribed by the Company to all Interns.

Yours Sincerely,

Nirmala D

Talent Acquisition Team On Behalf of Rinex

Signature

#### LETTER OF INTENT

Date: 31/05/2024

Dear Md Rahul Khan,

#### Congratulations!!!

With reference to your application & the subsequent interview you had with us, we are pleased to offer you the position of 'Relationship Manager' in our organization. You would be required to join us tentatively on the 4<sup>th</sup> of June 2024.failing which this offer will automatically stand cancelled, unless a new date is agreed to by us in writing. Your total Cost to the Company will be of Rs. 5,06,400 per annum.

| Components             | Fig in INR/Month |  |
|------------------------|------------------|--|
| Basic                  | 8,400            |  |
| House Rent Allowance   | 3,600            |  |
| Attendance Allowance   | 1,400            |  |
| Transport Allowance    | 800              |  |
| Medical Allowance      | 1,250            |  |
| Special Allowance      | 4,150            |  |
| Insurance              | 1,200            |  |
| Professional Tax       | 200              |  |
| Total Gross Salary     | 21,200           |  |
| Insurance              | 1,200            |  |
| Professional Tax       | 200              |  |
| Total Take Home Salary | 19,800           |  |
| PLI                    | 21,000           |  |
| Total CTC              | 5,06,400         |  |

You will be on training for a period of 5 days post which you will enter the probation for a period of 3 months. A detailed Employment confirmation letter will be given to you subject to the clearance of the probation completion period criteria.

We congratulate you on your appointment and wish you a long and successful career with us. We are confident that together we can build a world leader. We assure you of our support for your professional development and growth.

Rajen Patwari

HR Manager

OnePaper Research Analysts Pvt Ltd

74 Techno park, 74/II "C" Cross Road Opp, Gate No2 MIDC 400093 Seepz Andheri East, Mumbai, Mumbai City, Maharashtra, India **C** 0

022-49392323



support@onepaper.in



#### **India Office:**

Webomates Private Limited 2424, Ground Floor, Hudson Line New Delhi, India 110009

hr@webomates.com

#### **US Office:**

Webomates Inc 1177 High Ridge Road, #212 Stamford, CT 06905

www.webomates.com



Website: www.webomates.com

June 21, 2024

Ankana Roy 58/4 Central Road Agartala Tripura West - 799001

#### Sales Development Representative - Trainee

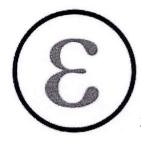
#### Dear Ankana,

It is my pleasure to offer you, on behalf of Webomates Private Limited (referred to as the "Company"), the role of "Sales Development Representative Trainee". You will be under a probationary period for 3 months, your performance will be reviewed, and depending upon review you will be confirmed. This letter sets forth the basic terms and conditions of your employment.

By signing the letter, you are agreeing to the following terms:

- Your effective date of hire will be June 24th, 2024.
- As discussed with you during the recruitment process this is a remote position based in India.
- In a remote work set- up, you need to ensure a working setup in your home environment that is conducive to effective working.
- You must ensure a working laptop/ Desktop, a good Wi-Fi connection, noise-cancellation earphones, and a work desk with a chair and table.
- Your annual package is Rupees Three Lakh and Fifty Thousand including a 10% performance-linked bonus.
- Early Joining Bonus if paid shall be recovered from the full and final settlement in the event of leaving the organization before 12 months.





# **EUREKA CLASSES**

(AN ISO 9001: 2015 CERTIFIED ORGANIZATION)
31/1, Main Road East, New Barrack pore,
Kolkata – 700 131
www.eurekaclasses.net 9836194615/8420019642

BISWAJIT DEY Vill- East Champamura, PO- Old Agartala Pin - 799008

# APPOINTMENT LETTER

### **DESIGNATION:**

Assistant Teacher of CHEMISTRY
ASIAN PUBLIC SCHOOL, NORTH LAKHIMPUR, ASSAM

**DATE OF JOINING: 13.06.2024** 

# Dear Biswajit,

It is hereby informed to you with heartiest congratulations on behalf of our organization that you are selected as our employee designated as Faculty on the basis of Company coordinated Recruitment Procedure. You are now part of our organization having the mentioned designation above and your working period will start from the date of appointment mentioned previously. You are being requested to submit the **photocopies of Aadhar Card, Voter**Identity Card, Pan card(via email), Two Passport sized colour photos (at the time of joining) within 5-6 days from joining date which will help us to commute the official procedure regarding your appointment. You will be paid INR 25000/- (Rupees Twenty Five Thousand only. Your salary will be revised as per your performance.

With all the best wishes and hoping for your excellent service and work dedication.

Take Home Salary: 25000 INR / Month Increment in a year on performance basis. Your residential accommodation is ready at workplace is paid by our organisation.

#### NB.

> You will be following the rules and regulations as per the school authority guidelines and protocols.

Your Work schedule will be as per the school routine and activity list.





Gmail

#### Arnab Chakraborty <arnabchakraborty@iutripura.edu.in>

# Fwd: TCS BPS Hiring | YOP - 2024

Sanjib Chakraborty <sanjibchakraborty@iutripura.edu.in> To: Arnab Chakraborty <arnabchakraborty@iutripura.edu.in>

Thu, Jul 18, 2024 at 10:49 AM

With Warm Regards

Sanjib Chakraborty **Placement In-charge Career Development Centre** 



Kamalghat, Mohanpur

Pin-799210

Mobile: 9612640381/9774130045

Office:+91381-286-5751 Room No- 231. Ext: 606

Linkedin :linkedin.com/in/sanjib-chakraborty



---- Forwarded message -----

From: Arghya Debnath <arghyadipdebnath21@gmail.com>

Date: Wed, Jan 24, 2024 at 1:30 PM

Subject: Fwd: TCS BPS Hiring | YOP - 2024

To: sanjibchakraborty@iutripura.edu.in <sanjibchakraborty@iutripura.edu.in>

-- Forwarded message --

From: Abhijeet Behera <abhijeet.behera@tcs.com>

Date: Wed, 27 Dec 2023, 2:04 pm Subject: TCS BPS Hiring | YOP - 2024

To: arghyadipdebnath21@gmail.com <arghyadipdebnath21@gmail.com>

TCS Confidential

Dear ARGHYADIP DEBNATH,

Greetings from TCS!!! Hope you are doing good!!!

Congratulations!!!



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(M)9663454129. Email: placements@rinex.ai

May 8, 2024

# **INTERNSHIP CONFIRMATION LETTER**

### Subject: Regarding the Internship Confirmation Letter at Rinex

Dear RITUPURNA DEB

Welcome to Rinex Technologies Private Limited. The purpose of this letter is to confirm your appointment to the position of Inside Sales Strategist Intern in Rinex. The effective date of your hire by May 20, 2024

The performance pay for the internship period is up to Rs. 25,000/- per month (15,000/- as a Standard Earnings & upto 10,000/- as Variable Earnings) during Training & Internship period considering the working days as Inside Sales Strategist Interns.

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- Intern performance will be evaluated on a regular basis.
- During the internship, you are required to abide by the Rinex Code of Conduct and Rinex Internship Policy prescribed by the Company to all Interns.

Yours Sincerely,

Nirmala D

**Talent Acquisition Team** 

On Behalf of Rinex

(STRISS)

Signature

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May 8, 2024

# **INTERNSHIP CONFIRMATION LETTER**

# Subject: Regarding the Internship Confirmation Letter at Rinex

Dear NABANITA CHAKRABARTI

Welcome to Rinex Technologies Private Limited. The purpose of this letter is to confirm your appointment to the position of Inside Sales Strategist Intern in Rinex. The effective date of your hire by May 20, 2024

The performance pay for the internship period is up to Rs. 25,000/- per month (15,000/- as a Standard Earnings & upto 10,000/- as Variable Earnings) during Training & Internship period considering the working days as Inside Sales Strategist Interns.

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Yours Sincerely,

Nirmala D

**Talent Acquisition Team** 

On Behalf of Rinex

CT CT TO THE PARTY OF THE PARTY

Signature



mated to CBSE (2030004) NewDolh( School code: 353 "For BIMANGARH (NERSINGARH) / GARTALA WEST TOPURA PIN 789015 Ph. (0361) 234-2404 (234-2402 Mob. (3436181402) E-mail (swabnashome@gmail.com) us

SmL Swapna Shome

Rel No.F 14 Apphy EAK (D) 2024-25

Date: 01:04:2024

Toler Ms Jagnu Daifa Diremegar, kalibari Khowai

Dear Malani

Sub advance intimation of appointment

Vicare pleased to morn you that or the class alimiteryew conducted on 27 03 2024 You have been selected as TGT (Science) of our Bhavan's Unpure Midvamandic at Marsingaria Your appointment will be on Camitacinal basis for a period ending 31st March 2025

You wall be paid a consolidated salary of \$19500/. (Rupees Nineteen Thousand Tive hundred only) per month you are requested do son dury an 34 April 2024.

of promiment order will be given to you in one course after receiving it from our slead Office

Regards

Syapul Chomes Principal.



