



इन्दिरा गांधी राष्ट्रीय मुक्त विश्वविद्यालय
INDIRA GANDHI NATIONAL OPEN UNIVERSITY

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श्री० मंजुलिका श्रीवास्तव

निदेशक

Prof Manjulika Srivastava
Director

F.No.DEC/Recog/2010/
Dated: 04.08.10

22/27

To

The Vice Chancellor
Institute of Chartered Financial Analysts of India University
Tripura, Kamalghat, Sadar
West Tripura-799210

Sub: Recognition of Directorate of Distance Education, Institute of Chartered Financial Analyst of India University, Tripura by the Distance Education Council- reg.,

Dear Sir/Madam,

With reference to your application seeking recognition of Distance Education Council for offering programmes through distance education mode, an Expert Committee was constituted comprising nominees of UGC, AICTE and DEC as per provisions of the Joint Committee of UGC-AICTE-DEC, which visited your Institution and submitted its recommendations. The recommendations of the Expert Committee were placed before the Distance Education Council in its 31st meeting. Based on the decision of the Distance Education Council, I have been directed to inform you that your University/Institution has been accorded recognition for a period of three academic years *w.e.f.* academic year 2010-11 to academic year 2012-13 for offering following programmes through distance education mode:

PROGRAMMES RECOMMENDED

S.No.	Programme	Duration	Eligibility
1.	Bachelor of Business Administration	3 years	10+2 with 50% marks
2.	Bachelor of Computer Application	3 years	10+2 or its equivalent with Maths as a distinct subject. However, students who have not pursued Mathematics as a distinct subject at 10+2 are required to register and pass MTE-03 course concurrently

3.	Master of Computer Application*	3 years	Any graduate from a recognised university. However, the students who have not pursued Mathematics as a distinct subject at 10+2 are required to pursue and pass the CS-60 course concurrently.
4.	Master of Business Administration*	3 years	<p>a) Graduation in any discipline with 50% No Bar 2½ Years 8 Years Administration marks in General Category and 45% marks in reserved category; or</p> <p>Bachelor's degree with 3 years of supervisory/ managerial/ professional experience, or Professional Degree in Engineering/ Technology/ Medicine/ Architecture/ Law/ Pharmacy; or Professional Qualifications in Accountancy/ Cost and Works Accountanc/ Company Secretaryship etc. or Masters Degree in any subject.</p> <p>b) Clearance of OPENMAT conducted by IGNOU. The candidates who have successfully cleared the entrance test for admission into Management Programme conducted by institutions like CAT, MAT and State level tests need not appear in OPENMAT.</p> <p>c) Non-graduates (10+2 or equivalent) with six years of Managerial/ Supervisory / professional experience are eligible for taking admission into Diploma in Management only after clearing the entrance test.</p>
5.	Master of Investment and Financial Analysis*	2 years	Graduation from a recognised University with 50% marks

The programmes are professional in nature, they require approval from the concerned Statutory Councils. Technical, Engineering programmes require AICTE recognition. Any other professional degree requires approval from the concerned Statutory Councils. Hence, the approval accorded by the DEC is conditional subject to the approval of the AICTE and any other Statutory Councils. It will be the responsibility of your Institution to seek prior approval from the concerned statutory Councils/regulatory bodies, wherever required.

- A. The recognition to above programmes is subject to the compliance of the following by the University.
- i) As per the norms of the DEC, two more full-time Coordinators are to be appointed to coordinate the programmes.
 - ii) Rule of Reservation has to be implemented
 - iii) The computer science course materials require content editing, for this, guidance may be taken from the Director, SOCIS. Till that time the SLMs of IGNOU may be adopted.
 - iv) The assignments and its weightage in the TEEs are to be introduced in all programmes.
 - v) The system of moderation of question papers (TEEs) has to be introduced and the external members may be appointed in this operation.
 - vi) The policy of Re-evaluation system and providing of the Photocopy of the evaluated answer script may be handed over to the candidate on demand on payment of requisite fee to be introduced.
 - vii) Radio interactive sessions may be introduced for the benefit of distance learner through the AIR/Gyan Vani.
 - viii) The placement cell on the campus may be further strengthened for the benefit of the distance learner.
 - ix) The Institution - Industry linkage may be established for further and future growth of the institution.
 - x) The staff working in the Directorate of Distance Education may be extended the UGC pay scales on par with other Open University and staff working in the Distance Education centres.

E. The University/Institution may note that:

1. The Institution will offer only such programmes through distance mode which are offered by the Institution through regular face-to-face mode and approved by the Distance Education Council as mentioned in this letter. The Institution will not offer any other programme through distance mode other than those approved by the Distance Education Council.
2. Technical, Engineering programmes require AICTE recognition. Any other professional programme requires approval from the concerned Statutory Council.
3. Programmes in the areas of Health, Nursing, Dentistry, and allied areas may be offered with the approval of the statutory councils/regulatory bodies, wherever required.
4. It will be the responsibility of the Institution to follow the norms prescribed by the regulatory bodies, and seek their approval, wherever required.
5. The nomenclature of the programmes should be strictly as prescribed by the UGC/AICTE and approved by the Distance Education Council.
6. The eligibility conditions and duration of programmes will be as per the DEC norms and for professional and technical programmes as per the norms laid down by the AICTE. No admission to MBA, PGDBM and MCA programmes can be done without ensuring that the student has secured a valid score in the entrance test examination for this purpose.
7. The Institution shall limit admission to maximum 60 seats per programme per Study Centre for Management, Computer & IT, and Allied Health Sciences programmes. For laboratory/Practical work, the institution can have a maximum of 30 students in a batch subject to maximum 60 students per Study Centre. The Study Centre be owned by the University and should be opened with the approval of EC/BOM of the University concerned.
The Institution should have at least one full time faculty member exclusively for coordinating each programme.
8. The territorial jurisdiction for offering programmes through distance mode will be as per the decision taken in the 35th Meeting of the Distance Education Council. In its 35th meeting the Council noted that distance education and online

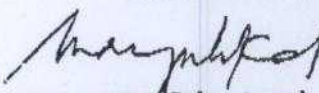
education cannot have the Territorial Jurisdiction. In case of Central Universities and the State Universities, the Territorial Jurisdiction will be as per their Acts and Statutes for offering programmes through distance mode. The Territorial Jurisdiction in case of Deemed Universities will be as per UGC, which mandates the prior approval of the UGC for opening Centres / off Campus Centres outside the Headquarters. The Territorial Jurisdiction in case of Private Institutions (other than Universities) will be as decided by the Joint Committee, which has decided that the territorial jurisdiction for the institutions (both private as well as Govt funded) shall be the Headquarters, and in no case outside the State.

10. The Distance Education Council prohibits franchising of Study Centres. Thus, your Institution will not franchise any Study Centre.
11. The Institution's management of the distance education programmes will be open for review and inspection from time to time by DEC to provide inputs for further improvement or as deemed necessary. The academic norms of the programmes shall be under monitoring and regulation by the concerned regulatory authorities.
12. For Management and Computer Science programmes, the Institution should also note that
 - The programme should have a mandatory internship of six months;
 - Institute/University concerned should seek accreditation from National Board of Accreditation as per prevailing rules;
 - Institute/University concerned should have concerned Department and the conventional universities should have on campus programme on offer;
 - Institute/University concerned should not have advertised for the programmes before receiving the approval letter;
 - Institute/University concerned should disclose, on line, in public domain the details of the student admitted, centre-wise, as per the format to be prescribed by AICTE;
 - Institute/University concerned should ensure delivery of the course material on-line within one year of the date of approval;

It may be noted that before launching the programme the Institution should submit an affidavit within 30 days from date of issue of this letter that it agrees to and will abide by all terms and conditions contained in this letter. In case, the DEC does not receive the affidavit within 30 days from date of issue of this letter, the approval accorded to your Institution will be considered as withdrawn. Further, if it is found that the Institution is flouting any norms, then the recognition accorded to your Institution will be withdrawn without any notice.

Thanking you,

Yours sincerely,


(Manjulla Srivastava)
Director (DEC)

Copy to:

1. Director, Directorate of Distance Education, Institute of Chartered Financial Analyst of India University, Tripura
2. Concerned File
3. Guard File